

Summer Village of Birchcliff
Regular Meeting Minutes
October 24, 2024

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held October 24, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Roger Dufresne
Deputy Mayor: Ann Zacharias
Councillor: Frank Tirpak via Zoom
CAO: Tanner Evans
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

AGENDA

BCC-24-138 MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

BCC-24-139 MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on September 19, 2024, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Development Report
- 3) CAO Update
- 4) Bylaw Litigation
- 5) ABmunis Resolutions
- 6) Town of Sylvan Lake Water Well Letter

BCC-24-140 MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.
CARRIED

REQUEST FOR DECISION

FINANCE

BCC-24-141 Auditor Engagement Letter
MOVED by Councillor Tirpak that Council authorize the Mayor and CAO to sign the Auditor Engagement Letter with the Metrix Group for the 2024 Audit.
CARRIED

BCC-24-142 Parkland Regional Library Board 2025 Budget
MOVED by Deputy Mayor Zacharias that Council approve the Parkland Regional Library Board 2025 Budget with a .63 increase over last year.
CARRIED

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COUNCIL & LEGISLATION

BCC-24-143 Canada Community Building Fund MOA
MOVED by Councillor Tirpak that Council authorize the Mayor and CAO to sign the Canada Community Building Fund Memoranda of Agreement.
CARRIED

BCC-24-144 Alberta Invasive Species Conference
MOVED by Deputy Mayor Zacharias that Mayor Dufresne attend the Alberta Invasive Species Conference March 5th & 6th, 2024, at Olds College.
CARRIED

Matt Miller joined the meeting at 9:34 a.m.

BCC-24-145 5-Year Capital Plan
MOVED by Deputy Mayor Zacharias that Council table the 5-year capital plan for amendments and bring back to the next meeting.
CARRIED

PUBLIC WORKS

BCC-24-146 Birchcliff Road Drainage Vegetation Management
MOVED by Councillor Tirpak that Council approve the Birchcliff Road Drainage Vegetation Management project for approximately \$21,500 with funds to come from the general operating reserve.
CARRIED

Matt Miller left the meeting at 10: 06 a.m.

COUNCIL REPORTS

Mayor Dufresne

- ABmunis Convention
- Association of Summer Villages of Alberta Conference
- SDAB Training
- Draft letter to Town of Sylvan Lake

Deputy Mayor Zacharias

- No report

Councillor Tirpak

- No report

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

CORRESPONDENCE

- Urgent Care

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BCC-24-147 MOVED by Deputy Mayor Zacharias that Council accept the Council, Committee, and Correspondence items as information.
CARRIED

NEXT MEETING

BCC-24-148 MOVED by Mayor Dufresne that the next meeting of Council be held November 21, 2024, at 9:00 a.m.
CARRIED

ADJOURNMENT

BCC-24-149 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 10:20 a.m.
CARRIED

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO