

Summer Village of Birchcliff  
Regular Meeting Minutes  
November 21, 2024

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held November 21, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

**IN ATTENDANCE** Mayor: Roger Dufresne  
Deputy Mayor: Ann Zacharias  
CAO: Tanner Evans  
Development Officer: Kara Hubbard  
Recording Secretary: Teri Musseau  
Delegate(s): David Harink  
Justice Rankin

Regrets: Frank Tirpak

**CALL TO ORDER** The Meeting was called to order at 9:02 a.m. by Mayor Dufresne.

**AGENDA**

**BCC-24-150** MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:  
After D-1 Closed Session - FOIP Section 17  
CARRIED

**CONFIRMATION OF MINUTES**

**BCC-24-151** MOVED by Mayor Dufresne that the minutes of the regular meeting of Council held on October 24, 2024, be approved as presented.  
CARRIED

**DELEGATION**

David Harink and Justice Rankin from Sunnyside Christian Camp joined Council to request Council make amendments to the Land Use Bylaw to allow for year round housing for their cabin and RV sites.

**BCC-24-152** MOVED by Deputy Mayor Zacharias that Council accept the delegation presentation as information.  
CARRIED

David Harink, Justice Rankin, and Kara Hubbard left the meeting at 9:40 a.m.

**CLOSED SESSION**

**BCC-24-153** MOVED by Mayor Dufresne that Council move to a closed session to discuss third party business as per FOIP Section 17, at 9:40 a.m.  
CARRIED

**BCC-24-154** MOVED by Mayor Dufresne that Council return to an open meeting at 10:11 a.m.  
CARRIED

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**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Report

**BCC-24-155**            MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.

CARRIED

**REQUEST FOR DECISION**

**COUNCIL & LEGISLATION**

**BCC-24-156**            Impact of Provincial Decisions on Property Taxpayers  
MOVED by Deputy Mayor Zacharias that Council accept the Impact of Provincial Decisions on Property Taxpayers agenda item as information.  
CARRIED

**COUNCIL REPORTS**

Deputy Mayor Zacharias

- Sylvan Lake Regional Wastewater Commission
- Lacombe Regional Emergency Management Plan Committee

Mayor Dufresne

- Joint Services Committee HR Subcommittee
- Joint Services Committee
- Sylvan Lake Intermunicipal Development Plan Committee

**COMMITTEE REPORTS**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

**CORRESPONDENCE**

- Town of Sylvan Lake Water Well Response
- Meeting with Minister McIver at ABmunis

**BCC-24-157**            MOVED by Deputy Mayor Zacharias that Council accept the Council, Committee, and Correspondence items as information.

CARRIED

**NEXT MEETING**

**BCC-24- 158**            MOVED by Mayor Dufresne that the next meeting of Council be held December 19, 2024, at 9:00 a.m.

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CARRIED

**ADJOURNMENT**

**BCC-24-159**

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 11:03 a.m.

CARRIED

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ROGER DUFRESNE, MAYOR

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TANNER EVANS, CAO