

Summer Village of Birchcliff
Regular Meeting Minutes
March 21, 2024

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held March 21, 2024, in the Summer Villages on Sylvan
Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak via Zoom
	CAO:	Tanner Evans
	Public Works Manager:	Justin Caslor
	Development Officer:	Kara Hubbard
	Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:01 a.m. by Mayor Dufresne.

AGENDA

BCC-24-027 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

Move E-3-A 10-year Capital Plan before E-1-A 2024 Capital Budget
CARRIED

CONFIRMATION OF MINUTES

BCC-24-028 MOVED by Councillor Tirpak that the minutes of the regular meeting of
Council held on February 22, 2024, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Public Works
- 2) Development Update
- 3) CAO Report

BCC-24-029 MOVED by Deputy Mayor Zacharias that Council accept the information
items as presented.

CARRIED

REQUEST FOR DECISION

PUBLIC WORKS

BCC-24-030 10-Year Roads Capital Plan
MOVED by Councillor Tirpak that Council adopt the 2024-2033 Roads
Capital Plan with the addition of the Road Assessment in 2029.
CARRIED

FINANCE

BCC-24-031 Capital Budget
MOVED by Councillor Tirpak that Council adopt the 2024 Capital Budget
as amended.

CARRIED

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COUNCIL & LEGISLATION

- BCC-24-032** Working Well Workshop
MOVED by Deputy Mayor Zacharias that the Summer Village of Birchcliff collaborate with the other summer villages to host 2 evening working well workshops for residents on a first come first served basis.
CARRIED

Council break at 10:34 a.m.

Council reconvened at 10:41 a.m.

PLANNING & DEVELOPMENT

- BCC-24-033** Encroachment Policy Amendments
MOVED by Mayor Dufresne that Council table the Encroachment Policy as amended until the next meeting.
CARRIED

COUNCIL REPORTS

Councillor Tirpak

- No reports

Deputy Mayor Zacharias

- Sylvan Lake Regional Wastewater Commission
- Lacombe Regional Emergency Management Plan

Mayor Dufresne

- Resident Question on Fire Department call out

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

CORRESPONDENCE

- Alberta Municipalities

- BCC-24-034** MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee items as information.
CARRIED

NEXT MEETING

- BCC-24-035** MOVED by Mayor Dufresne that the next meeting of Council be held April 25, 2024, at 11:00 a.m.
CARRIED

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CLOSED SESSION

BCC-24-036 MOVED by Mayor Dufresne that Council move to a closed session to discuss third party business as per FOIP Section 16, at 12:04 p.m.
CARRIED

BCC-24-037 MOVED by Mayor Dufresne that Council return to an open meeting at 12:32 p.m.
CARRIED

BCC-24-038 MOVED by Mayor Dufresne that Administration get an independent assessment for RA5, an assessment from Wildrose Assessment, and an assessment from 3 realtors on the property to determine an asking price and the commission rate, then bring to Council for review in a closed session.
CARRIED

ADJOURNMENT

BCC-24-039 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:34 p.m.
CARRIED

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO