

Summer Village of Birchcliff
Regular Meeting Minutes
July 18, 2024

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held June 20, 2024, in the Summer Villages on Sylvan
Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak
	CAO:	Tanner Evans
	Development Officer:	Kara Hubbard
	Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:09 a.m. by Mayor Dufresne.

AGENDA

BCC-24-102 MOVED by Councillor Tirpak that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

BCC-24-103 MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on June 20, 2024, be approved as presented.
CARRIED

BCC-24-104 MOVED by Mayor Dufresne that the minutes of the Subdivision and Development Appeal Board meeting held on June 24, 2024, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Report
- 5) CAO Report
- 6) Sprucecliff Correspondence

BCC-24-105 MOVED by Mayor Dufresne that Administration and Legal Counsel draft response regarding Sprucecliff access agreements letter and Council review response before distribution.
CARRIED

BCC-24-106 MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.
CARRIED

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TABLED ITEMS

COUNCIL & LEGISLATION

BCC-24-107 Community Pier Policy
MOVED by Deputy Mayor Zacharias that Council adopt the Community Pier Policy as amended.
CARRIED

PUBLIC WORKS

BCC-24-108 2024 Paving Contract
MOVED by Councillor Tirpak that Council approve the 2024 Road Paving contract to Boarder Paving in the amount of \$292,185 including GST.
CARRIED

Council recessed at 9:54 a.m.

Council reconvened at 10:00 a.m.

PUBLIC HEARING

Mayor Dufresne declared the Public Hearing for Municipal Development Plan #246-23, open at 10:00 a.m.

Mayor Dufresne provided the procedure for the public hearing.

Kara Hubbard, Development Officer, provided the background on the reason Council is considering the changes.

PROPOSED AMENDMENTS:

1. REVISE:

Section 3.1 Vision Statement from:

“The 2003 Municipal Development Plan provided a community vision statement. While some rewording and additions are included in the updated vision statement expressed below, the heart of the 2003 statement remains:

The Summer Village of Birchcliff remains a quiet, safe, and secure community in serving to meet the lifestyle needs of permanent and seasonal residents. The community character will be personified by passive, family-oriented uses and activities and exemplified by the country lane atmosphere of Birchcliff Road. The natural attractiveness of the community continues to be conserved by the residents’ attitudes of respect and stewardship of the landscapes, views, wildlife, vegetation, shoreline, and water quality of the provincially significant Sylvan Lake.”

To:

“The 2003 Municipal Development Plan provided a community vision statement. While some rewording and additions are included in the updated vision statement expressed below, the heart of the 2003 statement remains:

Nestled along the northern shore of Alberta’s premier lake, Birchcliff stands as a beacon of lake community living. Here, safety is paramount, ensuring

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peace of mind for all who call this place home. Residents find comfort in a welcoming, inclusive, diverse, and progressive environment. Birchcliff's character is defined by its quaint country lanes set within the trees and natural areas, flanked by a natural shoreline. Woven throughout the landscape are carefully groomed trails and pathways.

Birchcliff environmental stewardship is upheld by residents' reverence for surrounding natural beauty. Every aspect of Sylvan Lake and its watershed, from lake health and water quality to wildlife and natural habitat, is cherished and protected. Birchcliff is more than just a place to reside, this is home, where the spirit of the community thrives and where people matter."

2. REVISE:

"Section 2.3.1 Land Use and Population from:

"Land Use in Birchcliff is primarily residential (see map 2). In 2012, there were 141 residential properties with a detached house or cabin. There were also 13 vacant taxable residential lots."

To:

"Land Use in Birchcliff is primarily residential (see map 2). In 2024, there were 144 residential properties with a detached house or cabin. There were also 9 vacant taxable residential lots."

A written submission was received from Stephen Johnston from 415 Birchcliff Road in opposition.

Arnold Donavon from 441 Birchcliff Road provided comments regarding another topic not relevant to the public hearing.

Thom Jewell from 385 Birchcliff Road provided comments for Council's consideration on the changing some of the proposed words in the new vision statement.

Seeing no further people wishing to speak, Mayor Dufresne declared the public hearing closed at 10:15 a.m.

Council recessed at 10:15 a.m.

Council reconvened at 10:23 a.m.

PLANNING & DEVELOPMENT

- | | |
|-------------------------------------|---|
| Bylaw #254-24
BCC-24-109 | <u>Municipal Development Plan</u>
MOVED by Deputy Mayor Zacharias that Council give 2 nd reading to the Municipal Development Plan Bylaw #254-24 as amended.
CARRIED |
| BCC-24-110 | MOVED by Councillor Tirpak that Council give 3 rd and final reading to the Municipal Development Plan Bylaw #254-24 as amended.
CARRIED |

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Bylaw #251-24 Land Use Bylaw Amendment Bylaw #251-24
BCC-24-111 MOVED by Deputy Mayor Zacharias that Council give 1st reading to the
Land Use Bylaw Amendment Bylaw #251-24 and schedule a public
hearing for the next Council meeting.
CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

BCC-24-112 Alberta Municipalities Convention
MOVED by Councillor Tirpak that Council authorize the Mayor to attend
the Alberta Municipalities Convention September 25-27, 2024, in Red
Deer.
CARRIED

BCC-24-113 Committee Member Policy
MOVED by Councillor Tirpak that Council adopt the Committee Member
Policy as presented.
CARRIED

Bylaw #255-24 Procedural Bylaw
BCC-24-114 MOVED by Councillor Tirpak that Council accept the Procedural Bylaw
#255-24 as information.
CARRIED

COUNCIL REPORTS

BCC-24-115 Mayor Dufresne
 • No reports

 Deputy Mayor Zacharias
 • No reports

 Councillor Tirpak
 • No reports

COMMITTEE REPORTS

 Julie Maplethorpe, Summer Village of Jarvis Bay
 • Parkland Regional Library Board

CORRESPONDENCE

- Minister McIver Response
- ABMunis

BCC-24-116 MOVED by Deputy Mayor Zacharias that Council accept the Council,
Committee and Correspondence items as information.
CARRIED

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NEXT MEETING

BCC-24-117 MOVED by Mayor Dufresne that the next meeting of Council be held August 15, 2024, at 10:00 a.m.
CARRIED

ADJOURNMENT

BCC-24-118 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:14 p.m.
CARRIED

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO