

Summer Village of Birchcliff
Regular Meeting Minutes
January 16, 2025

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held January 16, 2025, in the Summer Villages on
Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Roger Dufresne
Deputy Mayor: Ann Zacharias
CAO: Tanner Evans
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:01 a.m. by Mayor Dufresne.

AGENDA

BCC-25-001 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

ADD: Closed session before Council reports
CARRIED

CONFIRMATION OF MINUTES

BCC-25-002 MOVED by Mayor Dufresne that the minutes of the regular meeting of
Council held on December 12, 2024, be approved as amended.
CARRIED

BCC-25-003 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal
Planning Commission meeting held on December 12, 2024, be approved
as amended.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Report
- 4) CAO Report
- 5) Bylaw Challenge Update

BCC-25-004 MOVED by Deputy Mayor Zacharias that Council accept the information
items as presented.
CARRIED

**TABLED ITEMS
REQUEST FOR DECISION**

FINANCE

BCC-25-005 2025 Capital Budget
MOVED by Deputy Mayor Zacharias that Administration bring back the
2025 Capital Budget to the next meeting as amended.
CARRIED

Council recessed at 10:27 a.m.

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Council reconvened at 10:40 a.m.

REQUESTS FOR DECISION

COUNCIL & LEGISLATION

BCC-25-006 Sylvan Lake Intermunicipal Development Plan Priorities
MOVED by Deputy Mayor Zacharias that Council's top priorities from the Sylvan Lake Intermunicipal Development Plan are in respect to water and the environment.

CARRIED

BCC-25-007 2025 Spring Municipal Leaders' Caucus
MOVED by Mayor Dufresne that the CAO attend the 2025 Spring Municipal Leaders' Caucus and bring back a report to Council.

CARRIED

BCC-25-008 Emerging Trends in Municipal Law
MOVED by Deputy Mayor Zacharias that the CAO attend the Emerging Trends in Municipal Law session and bring back a report to Council.

CARRIED

BCC-25-009 FRIAA FireSmart
MOVED by Deputy Mayor Zacharias that the Public Works Manager provide a report on the information session he attended at the next meeting.

CARRIED

CLOSED SESSION

BCC-25-010 MOVED by Mayor Dufresne that Council move to a closed session to discuss privileged information as per FOIP Section 27, at 11:06 a.m.

CARRIED

BCC-25-011 MOVED by Mayor Dufresne that Council return to an open meeting at 11:31 a.m.

CARRIED

COUNCIL REPORTS

Deputy Mayor Zacharias

- Sylvan Lake Regional Water and Wastewater Commission

Mayor Dufresne

- Mayors and Reeves Luncheon
- Newsletter

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

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CORRESPONDENCE

- Minister Schultz
- Red Deer River Watershed Alliance
- Association of Summer Villages of Alberta Newsletter

BCC-25-012 MOVED by Deputy Mayor Zacharias that Council accept the Council, Committee and Correspondence items as information.
CARRIED

NEXT MEETING

BCC-25-013 MOVED by Mayor Dufresne that the next meeting of Council be held February 20, 2025, at 9:00 a.m.
CARRIED

ADJOURNMENT

BCC-25-014 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 11:55 a.m.
CARRIED

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO