

Summer Village of Birchcliff
Regular Meeting Minutes
February 22, 2024

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held February 22, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak via Zoom
	CAO:	Tanner Evans
	Public Works Manager:	Justin Caslor
	Development Officer:	Kara Hubbard
	Recording Secretary:	Teri Musseau
	Delegate:	Phil Dirks, Metrix Group via Zoom Jason & Alissa McDonald

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

AGENDA

BCC-24-012 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:
E.6. Johnston Letter
E.7. Slawinsky Email

CARRIED

CONFIRMATION OF MINUTES

BCC-24-013 MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on January 18, 2024, be approved as presented.

CARRIED

BCC-24-014 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting held on February 15, 2024, be approved as presented.

CARRIED

DELEGATION

Phil Dirks from the Metrix Group joined Council to present the 2023 audited financial statements and review the audit findings report.

Phil Dirks left the meeting at 9:24 a.m.

BCC-24-015 MOVED by Deputy Mayor Zacharias that Council accept the audited financial statements as presented and authorize the Mayor to sign the financial return.

CARRIED

Jason & Alissa McDonald joined Council to provide the benefits of multi-generational living and ask Council to consider making amendments to the Land Use Bylaw to allow this.

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BCC-24-016 MOVED by Deputy Mayor Zacharias that Council accept the benefits of multi-generational living delegation as information.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable
- 2) Quarterly Financial Report
- 3) Public Works
- 4) Development Update
- 5) CAO Report
- 6) Johnston Letter
- 7) Slawinsky Email

BCC-24-017 MOVED by Councillor Tirpak that Council accept the information items as presented.
CARRIED

Council break at 10:33 a.m.

Council reconvened at 10:43 a.m.

TABLED ITEMS

PLANNING & DEVELOPMENT

Bylaw #249-23 Use of Reserves, Parks & Pathways Bylaw #249-23
BBC-24-018 MOVED by Mayor Dufresne that Council give 3rd and final reading to the Use of Reserves, Parks & Pathways Bylaw as amended below; and further, Council move forward with the Access Agreements.

Amendments to Bylaw:

Add:

6(a)(i)B *that the owner must pay all applicable fees imposed by the Summer Village: and*

6(b)(i)B *that the owner must pay all applicable fees imposed by the Summer Village.*

8. Except where permitted by this Bylaw, *or a previously approved development permit*, all encroachments on Environmental Reserve are prohibited, regardless of whether or not such encroachment predates this Bylaw coming into force.

10. All authorizations and agreements required under this Bylaw with respect to encroachments on Environmental Reserve shall be approved by Council, or its delegate, *upon payment of applicable fees, if any.*

Amend:

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15(d) Snow vehicles and all-terrain vehicles used for winter recreational purposes as per Bylaw 245-23 - *Traffic Bylaw*.

Fees Schedule, Section 5 (a) Light a Fire, Penalty \$1,000 to \$2,500
CARRIED

BCC-24-019 MOVED by Deputy Mayor Zacharias that Council adopt the Encroachment Policy as presented.
CARRIED

Bylaw #246-23 Road Closure Bylaw
BCC-24-020 MOVED by Deputy Mayor Zacharias that Council give second reading to the Road Closure Bylaw #246-23.
CARRIED

BCC-24-021 MOVED by Mayor Dufresne that Council give third and final reading to the Road Closure Bylaw #246-23.
CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

BCC-24-022 Ambulatory Care
MOVED by Councillor Tirpak that Council support the forming of the Sylvan Lake and Area Health Foundation.
CARRIED

PLANNING & DEVELOPMENT

BCC-24-023 Open Space Master Plan Amendments
MOVED by Councillor Tirpak that Council approve the Open Space Master Plan with amendments.
CARRIED

COUNCIL REPORTS

Deputy Mayor Zacharias

- Climate Plan

Mayor Dufresne

- Climate Plan
- Joint Services Committee

Councillor Tirpak

- No reports

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

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Joint Services Committee Meeting Minutes

- August 17, 2023
- October 13, 2023
- October 18, 2023

CORRESPONDENCE

- Alberta Lakes Management Society (ALMS)
- Association of Summer Villages of Alberta (ASVA) LGFF Briefing

BCC-24-024

MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee items as information.

CARRIED

NEXT MEETING

BCC-24-025

MOVED by Mayor Dufresne that the next meeting of Council be held March 21, 2024, at 9:00 a.m.

CARRIED

ADJOURNMENT

BCC-24-026

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:10 p.m.

CARRIED

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO