

Summer Village of Birchcliff
Regular Meeting Minutes
April 25, 2024

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held April 25, 2024, in the Summer Villages on Sylvan
Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak
	CAO:	Tanner Evans
	Finance Manager:	Tina Leer
	Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 10:59 a.m. by Mayor Dufresne.

AGENDA

BCC-24-040 MOVED by Councillor Tirpak that the agenda be adopted as amended:

D.2. CAO Report
E.3.B. Municipal Development Plan
Closed Session before adjournment
CARRIED

CONFIRMATION OF MINUTES

BCC-24-041 MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on March 21, 2024, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Quarterly Financial Report
- 2) CAO Report

BCC-24-042 MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.
CARRIED

REQUEST FOR DECISION

FINANCE

BCC-24-043 Amended Operating Budget
MOVED by Councillor Tirpak that Council adopt the amended 2024 Operating Budget.
CARRIED

Bylaw #252-24 2024 Mill Rate Bylaw
BCC-24-044 MOVED by Deputy Mayor Zacharias that Council give 1st reading to the Mill Rate Bylaw #252-24.
CARRIED

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BCC-24-045 MOVED by Councillor Tirpak that Council give 2nd reading to the Mill Rate Bylaw #252-24.

CARRIED

BCC-24-046 MOVED by Mayor Dufresne that by unanimous consent Council give 3rd reading to the Mill Rate Bylaw #252-24 at this meeting.

CARRIED UNANIMOUSLY

BCC-24-047 MOVED by Deputy Mayor Zacharias that Council give 3rd and final reading to the Mill Rate Bylaw #252-24.

CARRIED

COUNCIL & LEGISLATION

BCC-24-048 ASVA Annual Conference
MOVED by Councillor Tirpak that Mayor Dufresne attend the ASVA Annual Conference at the Sandman Signature Sherwood Park Hotel October 17th & 18th, 2024.

CARRIED

BCC-24-049 Community Dock
MOVED by Councillor Tirpak that Council will charge for actual costs to install and remove the community docks and defer capital costs until next year.

CARRIED

PLANNING & DEVELOPMENT

BCC-24-050 Encroachment Policy Amendments
MOVED by Mayor Dufresne that Council approve the Encroachment Policy as presented.

CARRIED

BCC-24-051 MOVED by Councillor Tirpak that Administration bring the Municipal Development Plan to the next meeting of Council for possible amendments to Section 3, strategic planning section.

CARRIED

COUNCIL REPORTS

Deputy Mayor Zacharias

- Sylvan Lake Regional Wastewater Commission

Councillor Tirpak

- No reports

Mayor Dufresne

- Draft Climate Plan
- Town Hall on Drought

BCC-24-052 MOVED by Deputy Mayor Zacharias that Council accept the Council reports as information.

CARRIED

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NEXT MEETING

BCC-24-053 MOVED by Mayor Dufresne that the next meeting of Council be held May 23, 2024, at 9:00 a.m.
CARRIED

CLOSED SESSION

BCC-24-054 MOVED by Mayor Dufresne that Council move to a closed as per FOIP Section 25, at 12:30 p.m.
CARRIED

BCC-24-055 MOVED by Mayor Dufresne that Council return to an open meeting at 12:48 p.m.
CARRIED

BCC-24-056 MOVED by Councillor Tirpak that Council list RA5 for sale through Trilliant Real Estate Group for a 30-day contract.
CARRIED

ADJOURNMENT

BCC-24-057 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:48 p.m.
CARRIED

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO