

**SUMMER VILLAGE OF BIRCHCLIFF
ORGANIZATIONAL MEETING
JULY 15, 2021**

Minutes of an organizational meeting of Council held on Thursday, July 15, 2021, in the Summer Village Administration Office in the Town of Sylvan Lake.

PRESENT: Roger Dufresne
Ann Zacharias
Frank Tirpak

STAFF PRESENT: Tanner Evans, CAO
Teri Musseau, Recording Secretary
Tina Leer, Finance Officer via Zoom
Chris Loov, Public Works Coordinator via Zoom
Kara Kashuba, Development Officer

GALLERY: Rita Johnson via Zoom

CALL TO ORDER

Tanner Evans, C.A.O. called the meeting to order at 9:07 a.m.

AGENDA

BCC-21-105 MOVED by Councillor Zacharias that the agenda be accepted as presented. **CARRIED**

SELECTION OF MAYOR

Tanner Evans, C.A.O., called for nominations for Mayor.

BCC-21-106 MOVED by Councillor Tirpak
Mayor THAT Councillor Dufresne be appointed as Mayor. **CARRIED**

Tanner Evans turned the meeting over to Mayor Dufresne.

SELECTION OF DEPUTY MAYOR

Mayor called for nominations for the position of Deputy Mayor.

BCC-21-107 MOVED by Councillor Tirpak
Deputy Mayor THAT Councillor Zacharias be appointed as Deputy Mayor. **CARRIED**

APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2021 FINANCIAL YEAR

BCC-21-108 MOVED by Deputy Mayor Zacharias
Assessor THAT Wild Rose Assessment be appointed Assessor for the Summer Village of Birchcliff. **CARRIED**

BCC-21-109 MOVED by Deputy Mayor Zacharias
Auditor That the Metrix Group be appointed as Auditors for the 2021 Financial Year. **CARRIED**

APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND BOARDS

BCC-21-110
MPC

MOVED by Councillor Tirpak
THAT the following be appointed to the Municipal Planning Commission:

- Council Representative – Deputy Mayor Zacharias
- Council Representative – Councillor Tirpak
- Citizen at Large Representative – Michael Wells
- Citizen at Large Representative – Don Bell

CARRIED

BCC-21-111
SDAB

MOVED by Mayor Dufresne
THAT the following be appointed to the Subdivision Development Appeal Board:

- Council Representative – Mayor Dufresne
- Citizen at Large Representative – Jim Freake
- Citizen at Large Representative – Thompson Jewell
- Citizen at Large Representative – Karen McCaffery
- Citizen at Large Representative – Steven Johnson
- Recording Secretary - Teri Musseau

CARRIED

APPOINTMENTS TO VARIOUS INTERMUNICIPAL COUNCIL COMMITTEES, COMMISSIONS AND BOARDS

BCC-21-112
Joint Services
Committee

MOVED by Mayor Dufresne
THAT Mayor Dufresne be appointed as Council Representative to the Joint Services Committee.

CARRIED

BCC-21-113
BIR Emergency
Management

MOVED by Councillor Tirpak
THAT Mayor Dufresne, Deputy Mayor Zacharias, and Councillor Tirpak be appointed as Council Representatives to the Birchcliff Emergency Management Committee.

CARRIED

BCC-21-114
SLMC

MOVED by Deputy Mayor Zacharias
THAT Mayor Dufresne be appointed as Council Representatives to the Sylvan Lake Management Committee.

CARRIED

BCC-21-114
SLRWWC

MOVED by Councillor Tirpak
THAT Deputy Mayor Zacharias be appointed as Summer Village of Birchcliff Representative to the Sylvan Lake Regional Wastewater Commission with Councillor Tirpak as alternate.

CARRIED

BCC-21-115
LREMAC

MOVED by Councillor Tirpak
THAT Deputy Mayor Zacharias be appointed as Summer Village of Birchcliff Representative to the Lacombe Regional Emergency Management Advisory Committee with Councillor Tirpak as the alternate.

CARRIED

Initials

APPOINTMENT TO VARIOUS COMMITTEES AT LARGE

BCC-21-116
PRLB

MOVED by Deputy Mayor Zacharias
THAT Julie Maplethorpe from the Summer Village of Jarvis Bay be appointed as Council Representative for all 5 Summer Villages to the Parkland Regional Library Board.

CARRIED

BCC-21-117
FCSS

MOVED by Deputy Mayor Zacharias
THAT a representative from the Summer Village of Sunbreaker Cove be appointed as Council Representative for all 5 Summer Villages to the Family Community Support Services Board.

CARRIED

BCC-21-118
Sylvan Lake
Library
Board

MOVED by Deputy Mayor Zacharias
THAT Julie Maplethorpe from the Summer Village of Jarvis Bay be appointed as Council Representative for all 5 Summer Villages to the Sylvan Lake Library Board.

CARRIED

DATE AND PLACE OF THE 2021 ANNUAL INFORMATION MEETING

BCC-21-119
Annual Meeting

MOVED by Deputy Mayor Zacharias
THAT the 2021 Annual Information Meeting be held on July 23, 2022, at Sunnyside Camp.

CARRIED

BCC-21-120
Adjournment

Moved by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 9:25 a.m.

CARRIED

Roger Dufresne, Mayor

Tanner Evans, Administrator

Initials