

**SUMMER VILLAGE OF JARVIS BAY
ORGANZATIONAL MEETING MINUTES
JULY 3, 2018**

*Minutes of an organizational meeting of Council held on July 3, 2018 in the
Summer Village Administration Office in the Town of Sylvan Lake.*

PRESENT: Bob Thomlinson
Annabelle Wiseman
Julie Maplethorpe

STAFF PRESENT: Phyllis Forsyth, Administrator
Teri Musseau, Recording Secretary
Tina Leer, Accounting Technician
Chris Loov, Public Works Coordinator
Koralyn Lemmon, Development Officer

CALL TO ORDER

Phyllis Forsyth, C.A.O., called the meeting to order at 9:35 a.m.

AGENDA

Res 1370/18

ANNABELLE WISEMAN:
That the agenda be accepted as presented.

SELECTION OF MAYOR

Phyllis Forsyth called for the nominations for Mayor.

*Res 1371/18
Mayor*

MOVED by Councillor Wiseman
THAT Councillor Thomlinson be appointed as Mayor.

CARRIED

Phyllis Forsyth turned the meeting over to Mayor Thomlinson.

SELECTION OF DEPUTY MAYOR

Mayor Thomlinson called for nominations for the position of Deputy Mayor.

*Res 1372/18
Deputy Mayor*

MOVED by Julie Maplethorpe
THAT Councillor Wiseman be appointed as Deputy Mayor.

CARRIED

**APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2017
FINANCIAL YEAR**

*Res 1373/18
Assessor*

MOVED by Mayor Wiseman
THAT Cal McArthur / Wild Rose Assessment be appointed Assessor for the
Summer Village of Jarvis Bay.

CARRIED

*Res 1374/18
Auditor*

MOVED by Councillor Maplethorpe
THAT the Metrix Group be appointed Auditors for the Summer Village of Jarvis
Bay.

CARRIED

**APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND
BOARDS**

*Res 1375/18
SDAB*

MOVED by Deputy Mayor Wiseman
THAT the following be appointed to the Subdivision Development Appeal
Board:

- Council Representative – Bob Thomlinson
- Citizen at Large Representative – Reeve Martin
- Citizen at Large Representative – Diane Hollingshead
- Alternative Citizen at Large – Bonnie Laycock

CARRIED

*Res 1376/18
MPC*

MOVED by Mayor Thomlinson
THAT the following be appointed to the Municipal Planning Commission:

- Council Representative – Annabelle Wiseman
- Council Representative – Julie Maplethorpe
- Member at Large – Alf Moore
- Alternate Member at Large – Jim Watson

CARRIED

**APPOINTMENTS TO VARIOUS INTERMUNICIPAL COUNCIL
COMMITTEES, COMMISSIONS AND BOARDS**

*Res 1377/18
Joint Services*

MOVED by Councillor Maplethorpe
THAT Mayor Thomlinson be appointed as Council Representative to the Joint Services Committee

CARRIED

*Res 1378/18
SLMC*

MOVED by Deputy Mayor Wiseman
THAT Councillor Maplethorpe be appointed as Council Representative to the Sylvan Lake Management Committee with Mayor Thomlinson as Alternate.

CARRIED

*Res 1379/18
Regional Water
Commission*

MOVED by Mayor Thomlinson
THAT Mayor Thomlinson be appointed as Summer Village of Jarvis Bay Representative to the Sylvan Lake Regional Water Commission with Deputy Mayor Wiseman as Alternate.

CARRIED

*Res 1380/18
Wastewater
Commission*

MOVED by Councillor Maplethorpe
THAT Mayor Thomlinson be appointed as Summer Village of Jarvis Bay Representative to the Sylvan Lake Regional Wastewater Commission with Deputy Mayor Wiseman as Alternate.

CARRIED

*Res 1381/18
Regional
IDP Committee*

MOVED by Mayor Thomlinson
THAT Deputy Mayor Wiseman be appointed as Summer Village of Jarvis Bay Representative to the Regional Intermunicipal Development Plan Committee with Councillor Maplethorpe as Alternate.

CARRIED

APPONTMENT TO VARIOUS COMMITTEES AT LARGE

*Res 1382/18
Parkland Regional
Library Board*

MOVED by Councillor Maplethorpe
THAT Councillor Ann Zacharias from the Summer Village of Birchcliff, be appointed as representative to the Parkland Regional Library Board for all 5 Summer Villages.

CARRIED

*Res 1383/18
FCSS*

MOVED by Mayor Thomlinson
THAT Ted Hiscock from the Summer Village of Half Moon Bay, be appointed as representative to the Family Community Support Services Board for all 5 Summer Villages.

CARRIED

*Res 1384/18
Sylvan Lake
Library Board*

MOVED by Deputy Mayor Wiseman
THAT Councillor Maplethorpe be appointed as representative to the Sylvan Lake Library Board for all 5 Summer Villages.

CARRIED

Initials

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*Res 1385/18
Ambulatory Care*

MOVED by Mayor Thomlinson
THAT Carol McMillan from the Summer Village of Norglenwold, be appointed as representative to the Advanced Ambulatory Care Committee for all 5 Summer Villages.

CARRIED

DATE AND PLACE OF THE 2019 ANNUAL INFORMATION MEETING

*Res 1386/18
Annual Meeting*

MOVED BY Deputy Mayor Wiseman
THAT the 2019 Annual Information meeting will be held on July 13, 2019 at the Summer Village Office.

ADJOURNMENT

The meeting adjourned at 9:48 a.m.

Bob Thomlinson, Mayor

Phyllis Forsyth, Administrator

Initials