

**REGULAR MEETING AGENDA
SUMMER VILLAGE OF JARVIS BAY
FEBRUARY 1, 2022 @ 9:30 A.M.**

A. CALL TO ORDER

B. AGENDA - additions/deletions

C. ADOPTION OF MINUTES - Regular Meeting Minutes, January 11, 2022

D. INFORMATION ITEMS

- 1) Accounts Payable Update
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) Speed Reduction Request

E. REQUESTS FOR DECISION

1) Finance & Administration

- a) Capital Budget

F. COUNCIL, COMMITTEES & CORRESPONDENCE

1) Council Reports

- a) Mayor Maplethorpe
 - Town of Sylvan Lake Library Board
- b) Deputy Mayor Wiseman
- c) Councillor Garratt

2) Upcoming Meetings

- a) Council Meeting – March 1, 2022

G. ADJOURNMENT

Summer Village of Jarvis Bay
Regular Meeting Minutes
January 11, 2021

C-1

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held January 11, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe via Zoom
Deputy Mayor: Annabelle Wiseman via Zoom
Councillor: David Garratt via Zoom
CAO: Tanner Evans via Zoom
Public Works Coordinator: Chris Loov via Zoom
Development Officer: Kara Kashuba via Zoom
Recording Secretary: Carolyn Widmer via Zoom

CALL TO ORDER The Meeting was called to order at 9:31 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-22-001 MOVED by Deputy Mayor Wiseman that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

JBC-22-002 MOVED by Mayor Maplethorpe that the regular meeting minutes of Council held on December 7, 2021, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable
- 2) Public Works Report
- 3) Development Update
- 4) Tourist Home Letter
- 5) Highway 20 Safety

JBC-22-003 Public Works
MOVED by Mayor Maplethorpe to direct administration to obtain pricing on road painting and a potential 3 way stop.
CARRIED

JBC-22-004 MOVED by Deputy Mayor Wiseman that Council approve the information items as presented.
CARRIED

REQUEST FOR DECISION

PLANNING & DEVELOPMENT

Bylaw #180-22 Land Use Bylaw Amendment
JBC-22-005 MOVED by Mayor Maplethorpe to give first reading to Bylaw #180-22 with the public hearing scheduled at the March 1st Council meeting.
CARRIED

COUNCIL REPORTS

- Mayor Maplethorpe
- AEMA Training
- Deputy Mayor Wiseman
- No reports
- Councillor Garratt
- No reports

JBC-22-006 MOVED by Mayor Maplethorpe that Council accept the Council reports as information.

CARRIED

NEXT COUNCIL MEETING

JBC-22-007 MOVED by Mayor Maplethorpe that the next meeting of Council be held on February 1, 2021, at 9:30 a.m.

CARRIED

ADJOURNMENT

JBC-22-008 MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 10:35 a.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO

Summer Village of Jarvis Bay**Administration and Finance****Council Date: February 1, 2022****Information Item****Agenda Item: *Accounts Payable Update*****Background:**

Total payables processed and presented to Council \$ 132,453.15

The following list identifies any payments over \$3,000:

- | | | |
|---|----|-----------|
| 1. SL Regional Wastewater Comm.-Accrual | \$ | 4,231.50 |
| a. Governance & Admin Costs-2021 | | |
| 2. Al's Bobcat & Trucking-Accrual | \$ | 5,471.56 |
| a. Sanding Dec 2 to 13 th | | |
| b. Sanding Dec 17 th to 30 th | | |
| 3. Triangle Construction Inc.-Accrual | \$ | 8,767.50 |
| a. Tree Removal | | |
| 4. Summer Village of Norglenwold-Accrual | \$ | 17,525.38 |
| a. December 2021 Muni Specific Costs | | |
| b. December 2021 Shared Costs | | |
| 5. AB School Foundation Fund-Accrual | \$ | 92,336.57 |
| a. School Fund-December 31st | | |

Council Expense Claims Report:**January 2022**

- | | | |
|---------------------|----|--------|
| ▪ Julie Maplethorpe | \$ | 720.00 |
| ▪ Annabelle Wiseman | \$ | 0 |
| ▪ David Garratt | \$ | 360.00 |

Administrative Recommendations:

Council to accept as information.

Authorities:

MGA 207 (c): The chief administrative officer advised and informs the council on the operations and affairs of the municipality.

Date Printed
2022-01-24 8:57 AM

Summer Village of Jarvis Bay
List of Accounts for Approval
Batch: 2022-00003 to 2022-00009

Page 1

Bank Code - MAIN - General Bank

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1007	2022-01-14	Sylvan Lake Regional	1557	Accrual Governance & Admin Costs 2021	4,231.50	4,231.50
					Total Computer Cheque:	4,231.50

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
169	2022-01-13	Alberta One-Call Corporation	IN173743	Accrual December 2021 Notifications	6.62	6.62
170	2022-01-13	Al's Bobcat & Trucking	18311	Accrual Sanding Dec 2, 3, 6, 8, 10, 13 and	2,662.80	
			18357	Accrual Sanding-Dec 17 to 30th	2,808.76	5,471.56
171	2022-01-13	Summer Villages of Norglenwold	2021-00192	Accrual December Muni Specific	1,799.50	1,799.50
172	2022-01-13	Triangle Construction Inc.	1503	Accrual Tree Removal	8,767.50	8,767.50
173	2022-01-17	Summer Villages of Norglenwold	2022-00011	Accrual Dec 2021 Muni Specific Costs	41.82	
			2022-00015	Accrual Dec 2021 Monthly Shared Cost	17,483.56	17,525.38
					Total EFT:	33,570.56

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2961	2022-01-07	AB School Foundation Fund	12223	Accrual School Fund- December 31st	92,336.57	92,336.57
2966	2022-01-14	Receiver General/OTH	CP12-2021	Accrual CPP	20.52	20.52
2985	2022-01-14	Red Deer County	DEC312021	Accrual Garbage Base Charge	2,294.00	2,294.00
					Total Other:	94,651.09

Total MAIN: 132,453.15

Certified Correct This January 24, 2022

Mayor

Administrator

Council Expense Claim Form

NAME: Julie Maplethorpe

POSITION: Mayor

MONTH ENDING: January-2022

Please follow the below steps for the formulas to work correctly.

1. Save this document to your desktop.
2. Right click the document, hover your mouse over "open with" then select "Adobe Acrobat".

Village Business

DATE	EVENT	TIME SPENT	CLAIM	TOTAL
1/10/22	Other (AEMA Training)	2.5	Mayor	\$ 120.00
1/11/22	Regular Council	2.5	Mayor	\$ 120.00
1/12/22	Town of Sylvan Lake Library Board	1.0	Mayor	\$ 120.00
1/19/22	Other (Alberta Municipalities Webinar)	2.0	Mayor	\$ 120.00
1/23/22	Town of Sylvan Lake Library Board (Board Basics Training)	2.0	Mayor	\$ 120.00
1/24/22	Town of Sylvan Lake Library Board (Sub-committee Meeting)	3.5	Mayor	\$ 120.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
If event is other please type it in.				\$ 720.00

Travel

DATE	EVENT	RETURN TRIP TOTALS (KM)	RATE	TOTAL
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
				\$ 0.00

Other Expenses

DATE	EXPENSE	SUBTOTAL	G.S.T	TOTAL
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00

MAYOR: _____

C.A.O: _____

TOTAL PAYABLE: \$ 720.00



Council Expense Claim Form

NAME: David GarrattPOSITION: CouncillorMONTH ENDING: January-2022

Please follow the below steps for the formulas to work correctly.

1. Save this document to your desktop.
2. Right click the document, hover your mouse over "open with" then select "Adobe Acrobat".

Village Business

DATE	EVENT	TIME SPENT	CLAIM	TOTAL
1/11/22	Regular Council	2	Councillor	\$ 120.00
1/17/22	Other (Conference, etc.)AEMA Online Course	4	Councillor	\$ 120.00
1/19/22	Other (Conference, etc.)AB Municipalities Police Webinar	2	Councillor	\$ 120.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
				\$ 360.00

If event is other please type it in.

COPY

Travel

DATE	EVENT	RETURN TRIP TOTALS (KM)	RATE	TOTAL
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
	Select Event		\$0.59	\$ 0.00
				\$ 0.00

Other Expenses

DATE	EXPENSE	SUBTOTAL	G.S.T	TOTAL
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00

MAYOR: _____

C.A.O: _____

TOTAL PAYABLE: \$ 360.00

Summer Village of Jarvis Bay

Finance

Request for Decision

Agenda Item: *Quarterly Financial Report*

Background:

Administration would like to provide the following 4th Quarter Financial information to Council.

Please be aware that these reports have been prepared prior to the yearend audit, amortizations and yearend adjusting entries done by the Auditors.

Options for Consideration:

- The Operating Budget Report to December 31, 2021
- The Capital Budget Report to December 31, 2021
 - Drainage Capital Funding has been moved over from Deferred Revenue, which has the MSP funding in it and the Speed Signs have been funded by the General Operating Reserves as per Council's direction to Public Works.
- Alberta School Foundation Report to December 31, 2021
 - The ASFF Funding came in on Budget this year. The \$33.45 remaining is mostly from the Designated Industrial Tax that we collect for the Province, but we do not send it if it is under \$50.
- ATB Bank Account - December 31, 2021
 - \$1,981,577.59
- Accumulated Surplus 44,289.76
- Completions Deposits 22,000.00
- Deferred Revenue (Grants) 119,115.48
- JSC IT Reserve 3,000.00
- Reserves Fleet Replacement 3,950.32
- Reserves Sewer 400,000.00
- Reserves General Operating 248,638.68
- Reserves Street Light 6,600.00
- Mill Rate Stabilization 50,000.00
- Reserves Environmental 260,000.00
- Reserves Twin Fawns Walkway 30,000.00
- Reserves Roads 400,000.00
- Capital Replacement Reserve 248,000.00

- Unpaid Taxes as of Jan 1/22
 - 7 Properties - \$28,845.12 (3 are under \$2000) and all are in their 1st year unpaid.

Administrative Recommendations:

To accept the 4th Quarter Financial Report as information.

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality"

Report Date
2022-01-25 11:23 AM

Summer Village of Jarvis Bay
Operating Budget
For the Period Ending December 31, 2021

Page 1

	Budget	Year to Date	Budget Remain
Revenue			
101-000-110 - Taxation	408,779.46	408,787.36	7.90
101-000-120 - Taxes Local Improveme	2,060.00	203.85	(1,856.15)
101-000-510 - Penalties	8,128.00	11,220.38	3,092.38
112-000-410 - Sale of Services & Su	237.98	1,000.00	762.02
112-000-540 - Interest Charges	101.60	179.08	77.48
112-000-550 - Return on Investments	15,000.00	9,126.65	(5,873.35)
112-000-570 - Other Revenue	1,016.00	14,324.06	13,308.06
112-000-740 - MSI Operational	11,300.00	10,636.00	(664.00)
121-000-530 - Fines Provincial Coll	500.00	100.00	(400.00)
142-000-400 - Street Light Charges	3,400.00	3,400.00	
142-000-410 - Wastewater Charges	58,000.00	58,000.00	
161-000-410 - Certificates Complian	56.90	400.00	343.10
161-000-510 - Inspection Fees	1,524.00	1,768.00	244.00
161-000-520 - Development Permits/A	572.81	4,800.00	4,227.19
161-000-590 - Encroachment Fees	204.22	1,017.44	813.22
Total Revenue:	510,880.97	524,962.82	14,081.85
Expenditures			
Council and Legislation			
211-101-150 - Mayors Remuneration	5,000.00	7,470.00	(2,470.00)
211-101-210 - Mayor Travel and Sub	1,200.00	237.78	962.22
211-102-150 - Deputy Mayor Remun	3,500.00	3,360.00	140.00
211-102-210 - Deputy Mayor Travel &	600.00		600.00
211-103-150 - Councillor Remun	3,500.00	2,160.00	1,340.00
211-103-210 - Councilor Travel and	600.00		600.00
211-201-212 - ASVA Conference	1,040.00		1,040.00
211-202-212 - AUMA Conference	1,100.00	600.00	500.00
211-203-212 - Council Education Opportunity	2,500.00	825.00	1,675.00
211-301-220 - AUMA Membership	1,067.41	924.83	142.58
211-302-220 - ASVA Membership	975.00	975.00	
211-303-220 - FCM Membership	145.09	122.00	23.09
211-304-220 - Mayors and Reeves Mem	100.00		100.00
Total Council and Legislation:	21,327.50	16,674.61	4,652.89
Administration			
212-100-110 - Salaries	99,535.23	106,590.74	(7,055.51)
212-100-130 - Training	2,637.69	3,266.84	(629.15)
212-100-140 - Benefits	3,721.70	2,870.93	850.77
212-100-210 - Travel and Subsistenc	3,416.11		3,416.11
212-100-211 - WCB	2,381.05	1,102.69	1,278.36
212-100-266 - PW Fleet	1,782.22	1,150.84	631.38
212-200-215 - Postage/Freight/Couri	1,817.47	1,563.43	254.04
212-200-500 - Printing Costs	2,036.01	1,201.05	834.96
212-200-510 - Office Supplies	3,193.41	2,829.63	363.78
212-300-217 - Phone/Fax/Internet	2,078.62	4,137.29	(2,058.67)
212-300-240 - Computer Software / M	1,527.02	2,589.88	(1,062.86)
212-300-242 - IT equipment	1,047.37	2,444.24	(1,396.87)
212-300-250 - Facility Improvements	1,047.37	558.69	488.68
212-300-255 - Facility Maintenance	3,678.56	1,575.09	2,103.47
212-300-263 - Condominium Costs	1,068.90	950.52	118.38
212-300-265 - Equipment Maintenance	450.00		450.00

Summer Village of Jarvis Bay
Operating Budget
For the Period Ending December 31, 2021

Report Date
2022-01-25 11:23 AM

Page 2

	Budget	Year to Date	Budget Remain
212-300-270 - Equipment Rental	839.85	643.00	196.85
212-300-510 - Other Contingency	349.46	500.88	(151.42)
212-300-530 - Building Insurance	518.36	514.96	3.40
212-300-540 - Utilities	3,028.61	3,491.52	(462.91)
212-400-220 - Election Expenses/Mee	5,000.00	1,739.11	3,260.89
212-400-221 - Bank Fees	6,000.00	4,828.19	1,171.81
212-400-222 - Advertising	500.00		500.00
212-400-230 - Legal Fees	5,337.05	120.50	5,216.55
212-400-231 - Audit Fees	6,906.77	6,293.86	612.91
212-400-232 - Assessment Fees	6,800.00	6,800.00	
212-400-233 - Accounting Software	1,868.02		1,868.02
212-400-275 - Municipal Insurance	4,269.64	3,667.15	602.49
212-400-910 - Taxation Changes	533.70		533.70
212-401-220 - Urgent Care Contribut	1,000.00		1,000.00
212-402-220 - Donations to other Or	1,000.00	800.00	200.00
Total Administration:	175,370.19	162,231.03	13,139.16
Protective Services			
223-000-200 - Contract Fire Service	19,000.00	14,133.80	4,866.20
224-000-200 - Emergency Management	2,134.82		2,134.82
225-000-200 - Policing Costs	8,969.00		8,969.00
226-000-200 - Enforcement	27,672.50	20,754.38	6,918.12
226-000-201 - Enforcement Reserve	3,108.96	3,108.96	
Total Protective Services:	60,885.28	37,997.14	22,888.14
Public Works			
232-000-200 - Green Space Program	25,000.00	23,749.27	1,250.73
232-000-250 - Road Maintenance Prog	12,000.00	9,499.00	2,501.00
232-000-255 - Plowing Program	23,600.00	12,562.00	11,038.00
232-000-265 - Sign & Bench Program	3,000.00	1,789.48	1,210.52
232-000-530 - Ditch and Culvert Pro	3,000.00	1,045.00	1,955.00
232-000-545 - Street Light Program	5,100.00	7,055.76	(1,955.76)
242-000-250 - SLR WasteWater Commis	8,463.00	7,507.51	955.49
242-000-251 - SLR Water Commission	800.00	346.75	453.25
242-000-255 - Maintenance Program-S	15,000.00	20,046.84	(5,046.84)
242-000-260 - Useage Fees	64,756.00	55,899.25	8,856.75
243-000-200 - Contracted Services Solid Waste	24,560.78	25,683.50	(1,122.72)
243-000-270 - Recycling Program-WM	10,674.10	10,363.15	310.95
Total Public Works:	195,953.88	175,547.51	20,406.37
Planning and Development			
261-000-110 - Development Services	1,250.00	704.13	545.87
261-000-115 - IDP (RDC,TSL,LC)	1,000.00	26.25	973.75
261-000-200 - Community Planning	500.00		500.00
261-000-215 - Subdivision Appeal Bo	900.00	880.00	20.00
261-000-220 - Municipal Planning Co	900.00	820.00	80.00
Total Planning and Development:	4,550.00	2,430.38	2,119.62
Recreation			
272-000-510 - Parks and Playgrounds	21,348.19	18,449.13	2,899.06
272-000-250 - Buoy Programs	3,735.93	3,193.00	542.93

Report Date
2022-01-25 11:23 AM

Summer Village of Jarvis Bay
Operating Budget
For the Period Ending December 31, 2021

Page 3

	Budget	Year to Date	Budget Remain
274-000-850 - Parkland Regional Lib	1,821.00	1,821.15	(0.15)
212-403-220 - FCSS Sylvan Lake	3,438.60	1,433.00	2,005.60
274-000-510 - Operational Recreation Grants - ICF	21,432.24	15,975.00	5,457.24
Total Recreation:	51,775.96	40,871.28	10,904.68
Environment			
243-102-150 - Red Deer River Waters	518.16	518.16	
273-100-150 - SLMC	500.00		500.00
Total Environment:	1,018.16	518.16	500.00
Total Expenditures:	510,880.97	436,270.11	74,610.86
Surplus / Deficit	0.00	88,692.71	88,692.71

Report Date
2022-01-25 11:23 AM

Summer Village of Jarvis Bay
Projects Budget
For the Period Ending December 31, 2021

Page 1

	Budget	Year to Date	Budget Remain
Revenue			
197-194-840 - Project Reserves - Petro Beach Security	15,000.00		(15,000.00)
197-196-840 - Project MSI - Administrative Building	97,387.00	10.00	(97,377.00)
197-198-840 - Project MSP - Drainage Improvement	13,319.00	1,370.88	(11,948.12)
197-199-840 - Project Grants - Memorial Benches	12,000.00		(12,000.00)
197-200-840 - Project Reserves - Speed Sign	7,000.00	6,197.09	(802.91)
Total Revenue:	144,706.00	7,577.97	(137,128.03)
Expenditures			
297-194-840 - Project Reserves - Petro Beach Security	15,000.00		15,000.00
297-196-840 - Project MSI - Administrative Building	97,387.00	10.00	97,377.00
297-198-840 - Project MSP - Drainage Improvements	13,319.00	1,370.88	11,948.12
297-199-840 - Projects Grants - Memorial Benches	12,000.00		12,000.00
297-200-840 - Project Reserves - Speed Sign	7,000.00	6,197.09	802.91
Total Expenditures:	144,706.00	7,577.97	137,128.03
Surplus / Deficit	0.00	0.00	0.00

Report Date
2022-01-25 11:24 AM

Summer Village of Jarvis Bay
ASFF Budget Report
For the Period Ending December 31, 2021

Page 1

	Budget	Year to Date	Budget Remain
Revenue			
101-000-130 - ASFF-Residential	425,874.89	425,881.61	6.72
101-100-130 - ASFF-non-residential	1,285.28	1,285.28	
101-103-130 - DI Designated Industrial	26.73	26.73	
Total Revenue:	427,186.90	427,193.62	6.72
Expenditures			
201-100-130 - ASFF - Residential	425,874.89	425,874.89	
201-101-130 - ASFF Non-Residential	1,285.28	1,285.28	
201-300-130 - DI Desinated Industrial	26.73		26.73
Total Expenditures:	427,186.90	427,160.17	26.73
Surplus / Deficit	0.00	33.45	33.45

Summer Village of Jarvis Bay

February 1, 2022

Public Works

Information Item

Agenda Item: *Public Works Report*

Background:

The following will provide council with an update on Public Works projects and programs:

- Cost for painting speed limits on the road are:
\$150 for mobilization
\$250 per painted location

Painting will be required annually or every second year to maintain visibility.

- Costs to install signage for a 3-way stop would be roughly \$400 and can be installed by Public Works and Summer Staff.

- The information board near Petro Beach has been damaged and will be re-installed this spring once the ground thaws.

- Working with Fortis to determine a cost estimate to move all overhead utilities underground.

- The contract for garbage collection with Red Deer County and Waste Connections expires at the end of February. Administration is working to continue services with Waste Connections for the remainder of the year at a similar rate if possible. If this cannot be done Administration will hire another contractor for the rest of the year. This Fall Administration will release a joint RFP for garbage collection in all of the villages except Half Moon Bay who will still have 2 years left on their existing contract.

- Several dead, dying and leaning trees have been removed from the municipal reserves. Administration has received some concerns from residents about excessive removal in one of the road allowances. Administration will look into some option for planting in the reserve in the spring to help ensure the pathway is narrow enough that vehicles cannot access the area and to reduce pathway visibility from the road.

- Administration has received concerns about sewer back up emergencies and having Administration or a contractor available to close valves as needed. Administration is revising our agreement with the authorized contractors listed on the website to have more authority to close valves. Changes include:

- Allowing contractors to close valves at any time of the day. (Used to be only outside of regular office hours)
- Contractors can bill the village directly for services provided and the village will bill the resident for costs after.
- One additional contractor has been added to the contact list.
- Administration has re-sent all of the sewer drawings to contractors to assist them in finding cc valves.

Options for Consideration:

Accept for information

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality"

Summer Village of Jarvis Bay

February 1, 2022

Planning and Development

Information Item

Agenda Item: *Development Update*

Background:

Development Permit Update:

Currently there are 94 development permits issued in the Summer Villages (33 in Birchcliff, 3 in Half Moon Bay, 11 in Jarvis Bay, 24 in Norglenwold, and 23 in Sunbreaker Cove).

The following is the listing for Jarvis Bay:

- | | |
|--------------------------|----------------------------|
| 1. 166 Jarvis Bay Drive | Demolition & Dwelling |
| 2. 210 Jarvis Bay Drive | Dwelling |
| 3. 165 Jarvis Bay Drive | Demolition & Tree Removal |
| 4. 251 Jarvis Bay Drive | Concrete Pad/Swim Spa |
| 5. 251 Jarvis Bay Drive | Home Occupation |
| 6. 184A Jarvis Bay Drive | Dwelling & Detached Garage |
| 7. 184B Jarvis Bay Drive | Demolition & Dwelling |
| 8. 41 Jarvis Bay Drive | Deck |
| 9. 11 Jarvis Bay Drive | Sunroom (Deck Addition) |
| 10. 251 Jarvis Bay Drive | Roof Extension & Shed |
| 11. 37 Jarvis Bay Drive | Deck (NEW) |

Permit Summary:

Year to date 2022:

January - 1 development permit estimated project cost \$5,000.00.

2021:

January – 1 development permit. Estimated project cost \$150,000.00

Administrative Recommendations:

Council to accept as information.

Authorities:

Land Use Bylaw #125/13.

Summer Village of Jarvis Bay**February 1, 2022****Information Item****Agenda Item: Highway 20 Speed Reduction Request****Background:**

Administration has been tasked with obtaining letters of support from surrounding municipalities for Alberta Transportation to review and consider lowering the speed limit on Highway 20 adjacent to Jarvis Bay. We have recently received letters of support from Lacombe County Manager Tim Timmons and Red Deer County Director of Operations Marty Campbell. We now have support from all surrounding municipalities including Birchcliff and the Town of Sylvan Lake.

Administration will now submit the attached letter to Alberta Transportation along with the letters of support.

Administrative Recommendations:

Council to accept as information.



Summer Villages Administration Office

#2 Erickson Drive

Sylvan Lake, AB T4S 1P5

Ph: 887-2822

September 22, 2021

To Whom It May Concern:

Due to an increasing number of concerns and letters from our residents, the Summer Village of Jarvis Bay is requesting Alberta Transportation to review the speed limit of Highway 20 between Township Road 392 and Highway 11A. Currently the speed limit is 100kmph through most of this section, from the top of the hill at TWP 392 until about 600m from the intersection of HWY 20 and HWY 11A where it is reduced to 70kmph, as seen in the diagram on the following page. This 100kmph speed is concerning for a number of reasons:

- The residential area of Jarvis Bay is in very close proximity to this highway, and the usage of this highway has increased significantly over the past number of years. This portion of the highway provides access for the Jarvis Bay Provincial Campground, an entrance to the Summer Village of Birchcliff, the Kayton Estates residential area, the Hilltop Wedding Centre, the Lakewood Golf Resort, the future development of the Sandbar Estates, and 3 entrances to Jarvis Bay including an entrance to the very busy Petro Beach recreational area.
- Just north of TWP 392 there is a blind hill with vehicles travelling 100kmph, making turning south onto HWY 20 from TWP 392 dangerous.
- The speed of vehicles entering "Entrance B" into Jarvis Bay is much too fast. Slowing from 100kmph to 30kmph takes too long, and as a result there is a constant dangerous speeding problem in this single family residential area.
- When turning south onto HWY 20 from TWP 391 or "Entrance B" of Jarvis Bay, motorists are forced to speed up very quickly to match the 100kmph traffic, only to slow down to 70kmph roughly 600m down the road.
- While the intersection of TWP 391 and HWY 20 has been upgraded recently, there has already been at least one serious motor vehicle accident at the intersection, which happened after the intersection upgrades were completed.
- Red Deer County has recently reduced the speed limit on TWP 391 East of HWY 20.
- The recent upgrades to TWP 392 (eastbound, which provides access to Kayton Estates) and future planned upgrades to RR 12 within Lacombe County may further increase vehicular traffic in the area.

Aside from the above noted items, Jarvis Bay has also obtained a letter of concern from the school bus driver for Prairie Bus Lines, who serves the area in question. Her concerns include being passed at high speeds while waiting to turn off Hwy 20 by large trucks that shake the entire bus as they pass. The speed of the traffic going both north and south past the school bus is a concern when turning into and out of Jarvis Bay. Further to this, there has been precedent of lowering the speed of Highways within proximity



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to the Town of Sylvan Lake as Hwy 11 (eastbound, just outside of the Town) is 80kmph even where it is a split 4 lane highway.

Jarvis Bay has also obtained letters (attached) from the surrounding municipalities of Birchcliff, Red Deer County, Lacombe County, and the Town of Sylvan Lake who are all in support of a review and potential reduction to the speed limit of Hwy 20 between Township Road 392 and Highway 11A. This has been a concern that Jarvis Bay has brought forward a number of times over the years and the problem is only getting worse with the increasing traffic in this area.

Thank you very much for your time and consideration.

On behalf of our administration and council,

Tanner Evans

Chief Administrative Officer

Summer Villages on Sylvan Lake

Julie Maplethorpe

Mayor

Summer Village of Jarvis Bay



Summer Villages Administration Office

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Summer Village of Jarvis Bay

Finance

Request for Decision

Agenda Item: *Capital Budget*

Background:

Attached is the proposed capital project budget for 2022.

Options for Consideration:

1) That Council review and discuss the Capital Budget information provided and to provide any necessary input and projects into the 2022 Capital Budget.

A LIVE Capital Budget will be available for changes, amounts and discussion.

Administrative Recommendations:

1) That Council approve a 2022 Capital Budget.

Authorities:

Section 242(1) of the Municipal Government Act, R.S.A. 2000, c M-26, provides that Council must adopt an operating budget for each calendar year.

Capital Projects		Total 2022 Budget	
Expenses Anticipated	Underground Utilities Berm Extension		
		\$-	
Total Expenses		\$ -	\$ -
Funding Anticipated	Underground Utilities Berm Extension		
Total Grants		\$ -	\$ -
Amount Required from Taxation		\$-	\$ -

* five year plan includes

- 2022 Truck Replacement
- Community Engagement & Beautification
- 2023 Twin Rose Tree Planting
- 2024

-

Summer Village of Jarvis Bay

February 1, 2022

Council Reports

Information Item

Council Reports:

Julie Maplethorpe

- Town of Sylvan Lake Library Board

Annabelle Wiseman

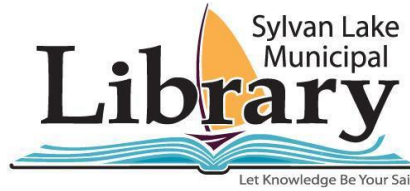
David Garratt

Committee Reports:

Correspondence:

Upcoming Meetings:

Next Council Meeting – March 1, 2022



THE TOWN OF SYLVAN LAKE LIBRARY BOARD – REGULAR MEETING HIGHLIGHTS

WEDNESDAY – JANUARY 12, 2022 – 6:30PM

1. Treasurer's Report

The Treasurer's Report was approved as presented.

The Library Director presented the annual budget for \$430,000 to the Town of Sylvan Lake Council in the fall. In keeping with the amount received from the previous year, Council approved \$427,220 to be paid in quarterly installments to the library.

2. Director's Report

The Director's Report was approved as presented.

A new addition in the library includes a custom-made display shelf built by Homesteaders Woodshop. This shelf was a self-described passion project by Andrea, the Library Director who designed the piece. If you are in the library, check out this bright and welcome attraction that was significantly funded by the Friends of the Sylvan Lake Library (FOSLL).

Due to ongoing Provincial restrictions, the hours of operation are as follows:

Sunday Closed / Monday 1:00pm-8:00pm / Thursday 10:00am-8:00pm

Tuesday / Wednesday / Friday / Saturday 10:00am-5:00pm

3. New Items

As the Sylvan Lake Municipal Library continues to innovate as a community hub for all demographics there have been some new additions to the collection. Several board games are now available to check-out in addition to five sets of snowshoes (2 adult and 3 youth). The library partnered with Alberta Parks Snowshoe Outreach Program to provide snowshoes for the patrons to check-out until March 31, 2022.

4. Policy

Work continues with sub-committees to update and review policies on an ongoing basis.

Meeting adjourned at 7:01pm.

Next Regular Meeting – February 9, 2022, at 6:30pm