

**REGULAR MEETING AGENDA
SUMMER VILLAGE OF JARVIS BAY
DECEMBER 6, 2022 @ 9:30 A.M.**

A. CALL TO ORDER

B. AGENDA - additions/deletions
 - adoption

C. ADOPTION OF MINUTES - Regular Meeting Minutes, November 1, 2022

D. INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update
- 4) Community Planning Association of Alberta

E. REQUESTS FOR DECISION

1) Council & Legislation

- a) Office Location
- b) Emerging Trends in Municipal Law

F. COUNCIL, COMMITTEES, AND CORRESPONDENCE

1) Council Reports

- a) Mayor Maplethorpe
 - Town of Sylvan Lake Library Board
 - Parkland Regional Library Board
- b) Deputy Mayor Wiseman
- c) Councillor Garratt

2) Correspondence

- a) Red Deer River Watershed Alliance
- b) Fire Services Training Program Grant Funding
- c) Sylvan Lake EMS Proposed Schedule Change

3) Upcoming Meetings

- a) Council Meeting – January 10, 2023

G. ADJOURNMENT

Summer Village of Jarvis Bay
Regular Meeting Minutes
November 1, 2022

C-1

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held November 1, 2022, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: Annabelle Wiseman via Zoom
Councillor: David Garratt
CAO: Tanner Evans
Development Officer: Kara Hubbard
Public Works Manager: Owen Olynyk
Finance Manager: Tina Leer
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:31 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-22-129 MOVED by Councillor Garratt that the agenda be adopted as amended:
E.1.B. Fleet Replacement
CARRIED

CONFIRMATION OF MINUTES

JBC-22-130 MOVED by Mayor Maplethorpe that the regular meeting minutes of Council held on October 4, 2022, be approved as presented.
CARRIED

JBC-22-131 MOVED by Deputy Mayor Wiseman that the Municipal Planning Commission meeting minutes of October 4, 2022, be approved as presented.
CARRIED

INFORMATION ITEMS

1) Accounts Payable Report
2) Public Works Report
3) Development Update Report
4) CAO Report

JBC-22-132 MOVED by Deputy Mayor Wiseman that Council accept the information items as presented.
CARRIED

REQUEST FOR DECISION

FINANCE

2023 Budget
JBC-22-133 MOVED by Councillor Garratt that Council approve the 2023 Budget as presented.
CARRIED

Council break at 10:19 a.m.

Council reconvened at 10:24 a.m.

JBC-22-134 Fleet Replacement
MOVED by Mayor Maplethorpe that Council approve the moving of \$1,165 from the general operating reserve into the fleet replacement reserve and authorize Administration to proceed with the purchase of a new truck.

CARRIED

COUNCIL & LEGISLATION

Bylaw #189-22 Electronic Meetings Bylaw
JBC-22-135 MOVED by Deputy Mayor Wiseman that Council give 1st reading to the Electronic Meetings Bylaw #189-22.

CARRIED

JBC-22-136 MOVED by Mayor Maplethorpe that Council give 2nd reading to the Electronic Meetings Bylaw #189-22.

CARRIED

JBC-22-137 MOVED by Councillor Garratt that by unanimous consent Council give 3rd reading to the Electronic Meetings Bylaw #189-22 at this meeting.

CARRIED UNANIMOUSLY

JBC-22-138 MOVED by Deputy Mayor Wiseman that Council give 3rd and final reading to the Electronic Meetings Bylaw #189-22.

CARRIED

JBC-22-139 Council Invitation
MOVED by Mayor Maplethorpe that Council accept the Town of Sylvan Lake invitation to attend the 2022 Bull Riders of Canada Finals being held at the NexSource Center from November 17-19, 2022, as information and Administration to send regrets.

CARRIED

COUNCIL REPORTS

- Mayor Maplethorpe
- Climate Plan
 - Jarvis Bay Provincial Park meeting with Greg Nelson, Ron Link and John Cuthbertson
 - Association of Summer Villages of Alberta Conference
 - Town of Sylvan Lake Library Board written report
 - Parkland Regional Library Board written report
- Deputy Mayor Wiseman
- Sylvan Lake Regional Water and Wastewater Commission
- Councillor Garratt
- Aspen Trail Update

JBC-22-140 MOVED by Mayor Maplethorpe that Council accept the Council reports as information.

CARRIED

NEXT COUNCIL MEETING

JBC-22-141 MOVED by Mayor Maplethorpe that the next meeting of Council be held December 6, 2022, at 9:30 a.m.

CARRIED

ADJOURNMENT

JBC-22-142 MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 11:09 a.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO

Summer Village of Jarvis Bay**Administration and Finance****December 6, 2022****Information Item****Agenda Item: *Accounts Payable Update*****Background:**

Total payables processed and presented to Council \$ 25,523.56

The following list identifies any payments over \$3,000:

- | | |
|--|--------------|
| 1. Sylvan Lake Regional Water/Wastewater | \$ 5,132.74 |
| a. Wastewater Services-September 2022 | |
| 2. Sylvan Lake Regional Water/Wastewater | \$ 5,132.74 |
| a. Wastewater Services-October 2022 | |
| 3. Summer Village of Norglenwold | \$ 11,181.44 |
| a. Oct. 2022 Muni Specific Costs | |
| b. Oct. 2022 Shared Costs | |

Council Expense Claims Report:**October Expenses**

- | | |
|---------------------|------------|
| ▪ Julie Maplethorpe | \$1,370.92 |
| ▪ Annabelle Wiseman | \$0 |
| ▪ David Garratt | \$ 120.00 |

Administrative Recommendations:

Council to accept as information.

Authorities:

MGA 207 (c): The chief administrative officer advised and informs the council on the operations and affairs of the municipality.

Date Printed
2022-11-28 10:02 AM

Summer Village of Jarvis Bay
List of Accounts for Approval (Detailed)
 Batch: 2022-00097 to 2022-00102

Page 1

Bank Code - MAIN - General Bank

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
1092	2022-10-31	Al's Bobcat & Trucking			
18951		232-000-200 - Green Space Pro	Opened Barriers for Lake A	125.00	
		312-000-260 - GST Paid Refund	GST Tax Code	6.25	131.25
18961		232-000-200 - Green Space Pro	Moved Barriers for Lake A	125.00	
		312-000-260 - GST Paid Refund	GST Tax Code	6.25	131.25
			Payment Total:		262.50
1093	2022-10-31	Empringham Disposal Corp			
38819		243-000-200 - Contracted Servic	Weekly Collection	1,485.00	
		312-000-260 - GST Paid Refund	GST Tax Code	74.25	1,559.25
1094	2022-10-31	Parkland Nursery & Landscape Services			
20-1248		232-000-200 - Green Space Pro	Water of Trees and Shrubs-	405.00	
		312-000-260 - GST Paid Refund	GST Tax Code	20.25	425.25
1095	2022-10-31	Sylvan Lake Regional			
1699		242-000-260 - Useage Fees	Wastewater Services-Sept	5,132.74	5,132.74
1096	2022-11-24	Sylvan Lake Regional			
1711		242-000-260 - Useage Fees	Wastewater Services-Oct	5,132.74	5,132.74
			Total Computer Cheque:		12,512.48

EFT

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
184	2022-10-31	Summer Villages of Norglenwold			
2022-00132		212-400-230 - Legal Fees	Brownlee Law-Legal Fees	21.80	
		212-400-230 - Legal Fees	Brownlee Law-Legal Fees-C	62.25	
		224-000-200 - Emergency Mana	ATB MC-Sobeys-Snacks for	8.83	
		224-000-200 - Emergency Mana	ATB MC-Dollarama-Supplie	3.42	
		224-000-200 - Emergency Mana	ATB MC-Subway-Lunch for	18.40	
		232-000-265 - Sign & Bench Prc	ATB MC-CND Tire-Locks	117.97	
		212-300-265 - Equipment Mainte	ATB MC-Cody Thornhill-Ch	70.80	
		226-000-200 - Enforcement	Municipal World-Bylaw Enfc	85.80	389.27
2022-00136		212-100-110 - Salaries	Salaries	7,744.81	
		212-100-130 - Training	Training	362.50	
		212-100-140 - Benefits	Shared Benefits	317.61	
		212-100-210 - Travel and Subsis	T&S	555.84	
		212-100-211 - WCB	WCB	161.75	
		212-100-266 - PW Fleet	PW Fleet	50.06	
		212-200-215 - Postage/Freight/C	Postage/Freight	0.00	
		212-200-500 - Printing Costs	Printing Costs	187.48	
		212-200-510 - Office Supplies	Office Supplies	357.57	
		212-300-217 - Phone/Fax/Intern	Shared Phone/Fax	103.49	
		212-300-540 - Utilities	Utilities	391.91	
		212-300-250 - Facility Improvem	Facility Improvements	111.09	
		212-300-255 - Facility Maintena	Facility Maintenance	293.57	
		212-300-263 - Condominium Co	Condominium Costs	0.00	
		212-300-240 - Computer Softwa	Computer Software	69.19	
		212-300-242 - IT equipment	IT Equipment	35.08	
		212-300-265 - Equipment Mainte	Equipment Maintenance	0.00	
		212-300-270 - Equipment Renta	Equipment Rental	50.22	

Date Printed
2022-11-28 10:02 AM

Summer Village of Jarvis Bay
List of Accounts for Approval (Detailed)
 Batch: 2022-00097 to 2022-00102

Page 2

EFT

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		212-300-510 - Other Contingenc	Contingency	0.00	
		212-300-530 - Building Insuranc	Shared Building Insurance	0.00	10,792.17
			Payment Total:		11,181.44
			Total Other:		11,181.44

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3275	2022-10-31	Receiver General/OTH			
CP10-22		312-000-262 - CRA Remunerati	Council CPP Oct Remunera	104.12	104.12
3291	2022-11-24	Epcor			
NOV42022-9909		242-000-255 - Maintenance Pro	Utilities	223.19	
		312-000-260 - GST Paid Refund	GST Tax Code	11.16	234.35
3292	2022-11-24	Epcor			
NOV42022-5503		232-000-545 - Street Light Progr	Utilities	40.58	
		312-000-260 - GST Paid Refund	GST Tax Code	2.03	42.61
3293	2022-11-24	Epcor			
OCT312022-733		232-000-545 - Street Light Progr	Utilities	338.53	
		312-000-260 - GST Paid Refund	GST Tax Code	19.43	357.96
3294	2022-11-24	Waste Management of Canada			
1148962-0613-2		243-000-270 - Recycling Progra	Recycling	1,038.68	
		312-000-260 - GST Paid Refund	GST Tax Code	51.92	1,090.60
			Total Other:		1,829.64
			Total MAIN:		25,523.56

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Summer Village of Jarvis Bay**December 6, 2022****Public Works****Information Item****Agenda Item: *Public Works Report*****Background:**

The following will provide Council with an update on Public Works activities and initiatives:

- Tended to some traffic sign repair and adjustment.
- Ordered some sign supplies and trail markers will arrive in December to be installed after winter.
- P-Bollards at bridge by Twin Rose closed and locked.
- Petro Beach washrooms are locked for the winter season.

Options for Consideration:

That Council accepts this report as information.

Authorities:

MGA 207(c) “advises and informs the council on the operation and affairs of the municipality”

Summer Village of Jarvis Bay

December 6, 2022

Planning and Development

Information Item

Agenda Item: *Development Update*

Background:

Development Permit Update:

Currently there are 90 development permits issued in the Summer Villages (27 in Birchcliff, 3 in Half Moon Bay, 18 in Jarvis Bay, 19 in Norglenwold, and 23 in Sunbreaker Cove).

The following is the listing for Jarvis Bay:

- | | |
|---|----------------------------|
| 1. 166 Jarvis Bay Drive
<i>(Complete, final inspection in the spring)</i> | Demolition & Dwelling |
| 2. 210 Jarvis Bay Drive
<i>(Not compliant, inspection in fall when sod done)</i> | Dwelling |
| 3. 165 Jarvis Bay Drive
<i>(dwelling plans being reviewed)</i> | Demolition & Tree Removal |
| 4. 184A Jarvis Bay Drive | Dwelling & Detached Garage |
| 5. 184B Jarvis Bay Drive | Demolition & Dwelling |
| 6. 11 Jarvis Bay Drive | Sunroom (Deck Addition) |
| 7. 251 Jarvis Bay Drive | Roof Extension & Shed |
| 8. 37 Jarvis Bay Drive | Deck |
| 9. 10 Twin Rose Court | Dwelling |
| 10.44 Jarvis Bay Drive | Detached Garage |
| 11.208 Jarvis Bay Drive | Dwelling |
| 12.37 Jarvis Bay Drive | Garage w Guest House |
| 13.234 Jarvis Bay Drive | Dwelling |
| 14.234 Jarvis Bay Drive | Garage w Guest House |
| 15.39 Jarvis Bay Drive | Garage w Guest House |
| 16.191 Jarvis Bay Drive | Driveway & Culvert |
| 17.19 Jarvis Bay Drive | Home Occupation |
| 18.2 Twin Rose Court | Dwelling (NEW) |

Permit Summary:

Year to date 2022:

11 development permits. Estimated project cost \$4,266,500.00

2021 Jan.-Dec.:

9 development permits. Estimated project cost \$1,518,000.00

Administrative Recommendations:

Council to accept as information.

Authorities:

Land Use Bylaw #125/13.

Summer Village of Jarvis Bay

December 6, 2022

Council and Legislation

Information Item

Agenda Item: *Community Planning Association of Alberta*

Background:

Mayor Maplethorpe has received the attached correspondence from the Community Planning Association of Alberta requesting sponsorship support and a call for presentations.

Should Council wish to provide sponsorship for the 2023 CPAA Conference, the following benefits would be provided:

- Name recognition in front of ~200 elected officials, administrators, and private industry delegates from across Alberta.
- Networking, outreach, and employment opportunities.
- Showcasing your organization as a supporter of community planning and education in Alberta.
- Free or discounted events, including conference registrations, luncheons, banquets, booths, etc (depending on the sponsorship level).

The conference will take place May 1-3, 2023 at the Holiday Inn & Suites Edmonton Airport and Conference Centre in Nisku and the theme is Preparing for the Unknown: The Intersection of Planning and Politics. Should Council be interested in attending the registration fees are as follows:

CPAA Member Conference Rate = \$550.00

Non Member Conference Rate = \$625.00

Education Session

CPAA Member = \$150.00

Non Member = \$175.00

Options for Consideration:

- 1) That Council accept as information.
- 2) That Council discuss and provide direction to Administration.

Administrative Recommendations:

That Council accept as information.

Authorities:

n/a

2023 CPAA CONFERENCE NISKU, MAY 1-3

PLANNING POLITICS

PREPARING FOR THE UNKNOWN

09/11/22

Julie Maplethorpe
Summer Village of Jarvis Bay

Re: Community Planning Association of Alberta (CPAA) 2023 Annual Conference Request for Sponsorship Support and Call for Presentations

The Community Planning Association of Alberta (CPAA) is a non-profit group dedicated to the promotion of community planning across Alberta. The CPAA provides a forum for all stakeholders in planning and development – including elected officials, administrators, planners, academics and students, and private industry – to discuss community planning-related concepts, ideas, issues, and solutions.

The annual CPAA conference brings these diverse perspectives from across Alberta together.

Our next conference will be held from May 1 – 3, 2023 at Holiday Inn & Suites Edmonton Airport and Conference Centre in Nisku. The theme for this year's conference is "Preparing for the Unknown: The Intersection of Planning and Politics". The keynote speaker and conference sessions will be engaging, thoughtful and intended to cover topics during this time of recovery and uncertainty in the post-Covid world, seeking collaborative ways to address those challenges.

We are seeking new and continued sponsors for our 2023 CPAA Conference, including municipalities and the private sector, to consider sponsorship, funding, or in-kind contributions. Conference sponsorship provides numerous benefits, including:

- * Name recognition in front of ~200 elected officials, administrators, and private industry delegates from across Alberta.
- * Networking, outreach, and employment opportunities.
- * Showcasing your organization as a supporter of community planning and education in Alberta.
- * Free or discounted events, including conference registrations, luncheons, banquets, booths, etc (depending on the sponsorship level).

Conference Sponsorship and Call for Presentations

All sponsorship funding received will be used to support conference activities and to support annual scholarships awarded by CPAA to post-secondary planning students.

Should you have any questions regarding sponsorship, the Chair of the 2023 Conference Committee, Geoff Tiffin, 403-794-2311 / tiffing@newellmail.ca and visit our website for further information: <https://www.cpaa.biz/>.

Thank you in advance for your consideration. We look forward to your participation and support in 2023!

Regards,



Geoff Tiffin
Chair, 2023 CPAA Conference Planning Committee

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Now What? What's Next?

MOVING PAST AN UNCERTAIN FUTURE

CPAA 2022 Annual Conference • May 2-4



CPAA

COMMUNITY PLANNING
ASSOCIATION of ALBERTA

CONFERENCE PROGRAM

SPECIAL THANKS

The CPAA conference is not possible without the support of our sponsors. A particular thanks to our Diamond Sponsors, **B&A Planning Group** and **Alberta Real Estate Foundation** and our Platinum Sponsor, **City of Leduc**. See back for a complete acknowledgment of all our conference sponsors and exhibitors.



2022 CONFERENCE COMMITTEE

Candace Banack Chair, Town of Cochrane
Nick Pryce V3 Companies of Canada Ltd.
Nick Lapp County of Grande Prairie
Kelly Vandenberghe Leduc County
Elisa Brousseau Town of Bonnyville
Cody Lowry Chandos Construction
William Greene University of Lethbridge
Nicole Bonnett University of Calgary

CONFERENCE VOLUNTEERS

Our conference volunteers are students from the Universities of Alberta, Calgary and Lethbridge

CONFERENCE PROGRAM

Special thanks to our conference program sponsor — **FortisAlberta**.



CPAA BOARD MEMBERS

Alisha Mody CPAA Chair
Hilary Janzen CPAA Vice Chair South
Nick Lapp CPAA Vice Chair North
Nathan Petherick CPAA Treasurer
Candace Banack CPAA Director
Nick Pryce CPAA Director
Kelly Vandenberghe CPAA Director
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William Greene CPAA Student Director
Nicole Bonnett CPAA Student Director
Vicki Hackl CPAA Secretary

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CONFERENCE WELCOME

Welcome to the 2022 Community Planning Association of Alberta Annual Conference!

The CPAA Board of Directors is excited about this year's theme: Now What? What's Next? Moving Past an Uncertain Future. Alberta is facing many current realities – a global pandemic, inflation challenges, increases in extreme weather, supply chain shortages, moves towards alternative energies, among many other things. How can we as Planners, Municipal Governments or Industry rise to meet these challenges and be better prepared for them moving forward?

This year's conference looks to answer some of these questions and help prepare attendees for the future. Also, by bringing together planners, administrators and elected officials from throughout Alberta it is our hope that each might better appreciate and understand the others knowledge, priorities and perspectives. This year's sessions are all about community development, economics and planning for the realities of the Alberta's future. The conference is a great opportunity to hear from experts and share ideas with colleagues from across Alberta and Canada.

As always, CPAA is grateful for the contributions of our sponsors and their generosity that helps ensure the conference continues to be a great success!

Sincerely,

Your 2022 CPAA Conference Committee:

Candace Banack *Chair*, Town of Cochrane

Nick Pryce V3 Companies of Canada Ltd.

Nick Lapp County of Grande Prairie

Kelly Vandenberghe Leduc County

Elisa Brousseau Town of Bonnyville

Cody Lowry Chandos Construction

William Greene University of Lethbridge

Nicole Bonnett University of Calgary

CPAA VISION

The CPAA shall be a leader in facilitating an inclusive and productive conversation about community planning across the political, educational and professional realms in Alberta, to preserve and enhance quality of life and community viability.

CPAA MISSION

To provide opportunities to share, promote and encourage community planning among a full range of stakeholders.

NEED TO KNOW

CPAA BOARD OF DIRECTORS ELECTIONS

CPAA depends on a combination of elected official and planner board members to maintain a dynamic organization. In 2022, a maximum of 6 board positions are open. Please consider putting your name forward to stand for a Director position on the board. Nomination forms are at the Registration Desk and must be signed and submitted by 8:30 AM Tuesday, May 3 to Vicki Hackl, CPAA Secretary.

REGISTRATION DESK HOURS

Monday 7:30 am – 4:00 pm
Tuesday 7:30 am – 4:00 pm

PRESENTATIONS

If the speaker has granted permission, conference presentations will be uploaded to www.cpaa.biz after the conference and available for download.

CELL PHONE ETIQUETTE

Please ensure that your cell phone is turned off during all sessions. If calls are received during a session, please make sure they are taken quietly outside the room.

CONFERENCE REGISTRATION

Full registration includes concurrent sessions, keynote speaker, closing plenary, annual general meeting, welcome pub night, breakfasts, luncheon, banquet silent auction and refreshment breaks.

EXHIBITORS

Visit our exhibitors in the corridor during conference hours.

SOCIAL EVENTS

DISTILLERY TOUR & TASTING FOLLOWED BY PUB NIGHT

Monday, May 2 | Rig Hand Craft Distillery & Barney's Pub & Grill

5:30 – 11:00PM

Tour and Tasting
at Rig Hand Craft Distillery.
Followed by Pub Night
at Barney's Pub & Grill

**Transportation to and from each
venue will be provided –
details will be shared at the event*



**B&A
Planning
Group**



McElhanney



Nichols
APPLIED MANAGEMENT INC.
MANAGEMENT & ECONOMIC CONSULTANTS

1:00 – 5:00PM

Exhibitors Corridor

CPAA ANNUAL GENERAL MEETING AND ELECTION – HOT BUFFET LUNCH

Tuesday, May 3 | Lancaster

11:45AM

Join us at the CPAA Annual General Meeting

RECEPTION & BANQUET 176 KEYS DUELING PIANOS BACK BY POPULAR DEMAND!

Tuesday, May 3 | Lancaster

6:00PM

Banquet drinks sponsored by County of Grande Prairie
Reception Cash Bar



6:30PM

**Banquet
Community Award Announcement**

8:00 –
10:00PM

Banquet Entertainment sponsored by Town of Cochrane
176 Keys Dueling Pianos

Craig Learmont and Barry Lough are 176, a professional dueling piano show that is excited about entertaining for corporate events, fundraisers, etc.



Silent Auction The silent auction supports the CPAA Student Scholarships: Up to three (3) \$1,000.00 prizes to students pursuing a post-secondary education in community planning. Thank you to the MLA's and our delegates for their generous contributions of unique items to our silent auction.



UNIVERSITY OF CALGARY
SCHOOL OF ARCHITECTURE,
PLANNING AND LANDSCAPE

PROGRAM

MAY 2 MONDAY

8:00AM	REGISTRATION AND HOT BUFFET BREAKFAST <i>Education Session Participants only</i>	
9:00 - 12:15PM	EDUCATION SESSION	<p>Location: Lancaster</p> <p>What Now? What Next? Preparing for a Predictable Climate Future</p> <p>Blair Feltmate, Intact Centre on Climate Adaptation, University of Waterloo</p>  <p>NORTHERN SUNRISE COUNTY</p>
12:15 - 1:00PM	BUFFET LUNCH <i>Education Session Participants only</i>	
1:15PM	WELCOME REMARKS	
1:30 - 2:30PM	KEYNOTE	<p>Location: Lancaster</p> <p><i>Sponsored by Red Deer County</i></p> <p>Attracting High Value Investment to Your Community</p> <p>Lynette Tremblay, Invest Alberta</p> 
2:30 - 2:45PM	BREAK	
2:45 - 3:45PM	PLENARY	<p>Location: Lancaster</p> <p><i>Sponsored by Lethbridge County</i></p> <p>P1 Opportunity Generation in Municipal Communities: An Integrated Approach</p> <p>Scott Bryan, Attract Investment Consulting Gillian Hatton, Location Strategies</p> 
4:00 - 4:45PM	CONCURRENT SESSIONS	<p>Location: Lancaster</p> <p><i>Sponsored by Scheffer Andrew Ltd.</i></p> <p>2A Dialogue on the Future of Municipal Government</p> <p>Rachel de Vos & Angela Duncan, Alberta Municipalities</p>  <p>Location: Piper</p> <p>2B Recruitment & Retention of Physicians & Health Care Professionals</p> <p>Stacey Strilchuk & Colleen McKinsty, 143 Healthcare Consulting</p>
5:30 - 11:00PM	<p>Location: Rig Hand Craft Distillery/ Barney's Pub & Grill</p> <p>DISTILLERY TOUR & TASTING</p> <p><i>Transportation to and from each venue will be provided — details will be shared at the event</i></p>  <p>B&A Planning Group</p>  <p>McElhanney</p>  <p>Nichols APPLIED MANAGEMENT INC. MANAGEMENT & ECONOMIC CONSULTANTS</p>	

MAY 2 MONDAY PROGRAM DETAILS

EDUCATION SESSION

9:00 - 12:15 | Lancaster

WHAT NOW? WHAT NEXT? — PREPARING FOR A PREDICTABLE CLIMATE FUTURE

Dr. Blair Feltmate

Intact Centre on Climate Adaptation,
University of Waterloo

Climate change and extreme weather risk – combined with loss of natural infrastructure and aging municipalities – present a formidable future for municipal leaders, planners, insurers and homeowners. Insurable losses continue to bend upward, heat related deaths are on the rise, and weather related psycho-social stress is now documented. Against this backdrop, this session will begin by “painting the picture” of these growing challenges, and then turn to what municipalities, homeowners and financial institutes can do today, to limit current and future risks tomorrow.

With support from such agencies as the Standards Council of Canada, National Research Council, Canadian Standards Association and scores of similarly accredited organizations, Canada has developed practical and cost-effective means to limit extreme weather impacts to allow us to “get ahead of climate change rather than chasing it.”

Sponsored by Northern Sunrise County



Dr. Blair Feltmate

Blair is Head of the Intact Centre on Climate Adaptation, University of Waterloo. Previous positions he has held include Vice President, Sustainable Development, Bank of Montreal; Director, Sustainable Development, Ontario Power Generation; Partner, Sustainable Investment Group/YMG Capital Management.

He is on the Advisory Board, National Adaptation Strategy, Federal Government of Canada. He is Sustainable Finance Council member, Global Risk Institute, and he is a member of Climate Proof Canada (Insurance Bureau of Canada). Blair is Canadian Expert Delegate, International ISO Strategic Advisory Group on ESG. He is on the Climate Advisory Board, Minister of Environment (Ontario). He was Chair, Federal Government of Canada Expert Panel on Climate Adaptation, and he was Chair, Adaptation Council, Canadian Institute for Climate Choices (Environment and Climate Change Canada).

Blair was an NSERC Postdoctoral Fellow, University of Waterloo. He holds a Ph.D in Theoretical and Applied Ecology (University of Toronto), Master's in Arts (Wilfrid Laurier University), Master's in Zoology (University of Toronto), and Hon. Bachelor's Biology (University of Toronto). Blair has written textbooks on **Sustainable Banking** and **Aquatic Ecology**. He is interviewed by the media about 100 times per year on climate change & extreme weather related issues.

MAY 2 MONDAY PROGRAM DETAILS**WELCOME REMARKS**

1:15

Alisha Mody *CPAA Chair*Candace Banack *CPAA Conference Chair*Mayor Bob Young *City of Leduc*Mayor Tanni Doblanko *Leduc County***KEYNOTE**

1:30 - 2:30 | Lancaster

**ATTRACTING HIGH VALUE INVESTMENT
TO YOUR COMMUNITY**

Lynette Tremblay

Invest Alberta

Alberta is expected to lead the country in economic growth in 2022. How can communities capitalize on this growth and attract local high-value, high-impact investments? This year's keynote gives you an overview of investment trends in Alberta, challenges the province is facing, and exciting new opportunities on the horizon. You'll also walk away with tips on how to identify, and create, a compelling value proposition.

Sponsored by Red Deer County**Lynette Tremblay**

Lynette is Vice President, Investor Relations with Invest Alberta Corporation—a newly created organization focused on attracting high impact, high value investment to Alberta. Prior to Invest Alberta, Lynette served as VP, Strategy & Innovation with Edmonton Global, helping attract foreign direct investment to the Edmonton Metropolitan Region. Lynette has held senior roles in economic development, municipal and provincial governments and the private sector in B.C., Ontario and Alberta over the past 13 years. She has helped build and transform organizations by leading marketing, communications, policy and stakeholder relations efforts. Her breadth of experience across public, private and non-profit sectors has helped strengthen operations, create effective partner engagement, and promote Alberta as a destination of choice for global investors. Lynette has also served on the board of the Edmonton Screen Industries Office and volunteers supporting women's leadership initiatives.

MAY 2 MONDAY PROGRAM DETAILS**PLENARY****P1** 2:45 - 3:45 | Lancaster**OPPORTUNITY GENERATION IN MUNICIPAL COMMUNITIES: AN INTEGRATED APPROACH**

Scott Bryan Attract Investment Consulting

Gillian Hatton Location Strategies

Municipal communities are faced with unique challenges in terms of resources, established but declining sectors, remoteness, lack of brand recognition and limited investment attraction activity etc, all of which have only been complicated by Covid-19. As such, a hyper tailored and integrated approach to economic development is required in order to unlock opportunities that are actually attainable and impactful. This presentation will walk through how to leverage data, collaboration/partnerships, and proactiveness to create transformative opportunities. It will also highlight the critical importance of tapping into businesses (local and foreign) as a fuel source to power economic growth, diversification and resilience.

Sponsored by Lethbridge County**Scott Bryan**

Scott Bryan is the Founder & Managing Director of Attract Investment Consulting specializing in high impact investment attraction, BR&E (business retention & expansion) and economic development strategies, as well as market and sector studies, including regional assessments, cluster analysis, benchmarking, stakeholder consultations, value propositions and opportunity assessments. With 20 years of experience, Scott is an innovative and expert strategist and researcher who has worked with over 200 EDOs/IPAs, including Municipalities from coast-to-coast across Canada. Significant business development/recruitment, marketing and consulting experience with EDOs/IPAs, governments, as well as SMEs and Fortune 500 companies. Scott's private sector experience includes his role as the VP of Consulting & Marketing at a talent management consulting firm. Prior to that, he led the National Public Sector Marketing practice at KPMG to support the generation of \$400 million in revenue within 3 years. Scott had provided strategies, project management and/or oversight for FDI attraction, BR&E, as well as lead generation contracts, having personally managed over 50 strategic accounts.. He has delivered customized training workshops globally on investment attraction, BR&E, location marketing, lead generation, investor facilitation, aftercare, value proposition etc. Provided in-market representation for the World Bank & FIPA Tunisia, Japan (JETRO), Dubai (DAFZA), World Bank & Indonesia (BKPM) as well the States of Florida, Rhode Island, and the County of Simcoe, delivering best-in-class promotion and investment attraction services. MBA from The Ted Rogers School of Management Bachelor of Arts in with Honors from the University of Ottawa

MAY 2 MONDAY PROGRAM DETAILS**Gillian Hatton**

Gillian Hatton is the Founder and Managing Consultant of Location Strategies, a boutique economic development consultancy providing location analysis, economic and sector research, strategy development, trade development, and investment attraction services to enable job creation, investment, and sustainable economies. As a strategic advisor to governments, and economic development organizations around the world, Gillian has worked with a range of communities, from the very large to the very small, from urban, suburban to rural. With over 20 years as a practitioner, Gillian develops and implements innovative strategies working with EDOs and communities in North America, the United Kingdom, and overseas. Clients include Itasca Economic Development Corporation, The Western REN, The Nova Scotia Government, The State of Florida, The Welsh Government, Ontario East Economic Development Commission, The Mid Saskatchewan Municipal Alliance, Leduc-Nisku EDC, and Lethbridge Economic Development. Gillian has a substantial track record in developing strategies to help communities in economic diversification and transformation. This work covers industries such as advanced manufacturing, agribusiness, tourism/culture, life sciences, cleantech, and professional and technical services. Gillian also has extensive experience in the hands-on delivery of investment attraction and trade development programs through the entire economic development cycle. This experience encompasses the development and implementation of FDI strategies and plans and work with numerous companies' expansion strategies in foreign markets resulting in millions of dollars of added value in investments and job creation. Masters in Economic Development and Innovation (MEDI) University of Waterloo BSc. (Hons.) Management Sciences, University of Manchester, U.K.

MAY 2 MONDAY PROGRAM DETAILS**CONCURRENT SESSIONS****2A** 4:00 - 4:45 | Lancaster**DIALOGUE ON THE FUTURE
OF MUNICIPAL GOVERNMENT**

Rachel de Vos & Angela Duncan

Alberta Municipalities

*Sponsored by
Scheffer Andrew Ltd.*

Municipalities across Alberta are facing numerous economic, environmental, political, and social changes. COVID-19 has accelerated the pace of these changes. Extreme weather events are also testing the resilience of communities and the ability of governments to coordinate responses. These events demonstrate the importance of strong municipal governments who are best positioned to help local communities overcome global challenges. Alberta Municipalities is embarking on a project to explore options for local governments to support thriving communities into the future. Research being led by the University of Calgary's School of Public Policy – and conducted by researchers with practical experience across Alberta and Canada – is intended to provide a solid, evidence-based foundation for municipally led dialogue on municipal practices, policy, legislation and funding. Join representatives of Alberta Municipalities Board and administration for an interactive session on the project and how you can be involved in shaping the Future of Municipal Government

**Rachel de Vos**

Rachel de Vos is Senior Director of Policy and Advocacy at Alberta Municipalities. Since 2006, she has led Alberta Municipalities' policy work on a wide variety of topics from water conservation, to change management related to the ongoing review of the *Municipal Government Act*. She is currently focused on the future of municipal government in Alberta and fostering a culture of respect at the local level.

**Angela Duncan**

Angela Duncan has served as an elected official since 2013 in the roles of Councillor, Deputy Mayor, and now Mayor. She has sat on the Alberta Municipalities Board since 2018 and is currently a Vice President representing all of Alberta's villages and summer villages. Angela chairs the Association's Small Communities Committee and also represents Alberta Municipalities on numerous external committee including her recent appointment to the Alberta Water Council.

MAY 2 MONDAY PROGRAM DETAILS**CONCURRENT SESSIONS****2B** 4:00 - 4:45 | Piper**RECRUITMENT & RETENTION OF PHYSICIANS & HEALTH CARE PROFESSIONALS — CPAA'S ROLE AS A POSITIVE INFLUENCER**

Colleen McKinstry & Stacey Strilchuk

143 Healthcare Consulting

During this presentation, 143 HealthCARE Consulting Inc. will share its knowledge and experience in recruiting physicians and healthcare professionals to rural Alberta. Consultants Stacey Strilchuk and Colleen McKinstry will also illustrate how CPAA's current values as outlined in the 2021-22 Strategic Plan align with three important objectives for successful physician and healthcare professional recruitment and retention activities: Understanding historical recruitment and retention practices and emerging population health data; engaging the community including the patient, family, caregiver and key community stakeholders; and enhancing the quality of life for individuals and the community by way of better understanding social determinants of health.

**Colleen McKinstry**

Colleen is a healthcare executive with over 30 years' experience in healthcare, education, finance and not for profit industry. Her focus has included acute care nursing (obstetrics, surgery, medicine), education, homecare, primary care, and management. She is a certified Change

Management Practitioner (CMP), a Patient Safety Trainer (PSEMPTM) for the Patient Safety Education Program – Canada, has TeamSTEPPS® Master Trainer certification, is QSRTM (COR) certified, and has additional training in the Kouzes and Posner Leadership Model.

Colleen most recently served as Clinical Director for the Camrose Primary Care Network (PCN) working with patients, community stakeholders, healthcare and other professionals, to explore, establish and provide enhanced team-based primary care within the Patient's Medical Home. This focus continues in her role as Principal, 143 HCC to positively impact the lives of Canadians.

Colleen is passionate about her family, friends, and life! She loves the outdoors, gardening, hiking and biking.

**Stacey Strilchuk**

Stacey is a healthcare executive with over 20 years' experience in the government, healthcare and not for profit industry. She holds a Bachelor of Arts Degree from the University of Alberta and has extensive leadership training in the Kouzes and Posner Leadership Model. Stacey most

recently served as Executive Director for the Camrose PCN collaborating with patients, stakeholders, and healthcare professionals to provide enhanced team-based primary care. Her healthcare administration focus continues in her current role as Principal, 143 HCC.

Stacey serves as President of the College of Physicians and Surgeons of Alberta (CPSA) Governing Council. Stacey is a member of the Governance Professionals of Canada (GPOC) and the Canadian College of Health Leaders. She is currently working toward her GPOC Designation.




Stacey is thankful for the continued support of her husband Dan, a proud Alberta farmer and their black Labrador Retriever Bodhi (A.K.A. Walk Coordinator).

PROGRAM

MAY 3 TUESDAY

7:30 - 8:30AM		BREAKFAST	
8:30 - 9:45AM	CONCURRENT SESSIONS	<p>Location: Lancaster <i>Sponsored by ISL Engineering</i> 3A Heritage Conservation Community Benefits and Challenges Ian Morgan, Next Architecture Ann Ramsden, Arts & Heritage Foundation – St. Albert.</p>	
		<p>Location: Piper 3B The Transition to E-Mobility An Opportunity for Bold Municipal Leadership Megan Lohmann, Community Energy Association</p>	
9:45 - 10:00AM		BREAK	
10:00 - 11:15AM	CONCURRENT SESSIONS	<p>Location: Lancaster <i>Sponsored by Brownlee LLP</i> 4A Planning for Success in a Net Zero Energy Revolution Mayor Alanna Hnatiw, Sturgeon County Andrew Usenik, Strata Development Corporation</p>	
		<p>Location: Piper 4B Using Offsite Levies to Build Liveable Communities Lorne Randa & Nicole Maynard, Brownlee LLP</p>	
11:45 - 1:00PM		Location: Lancaster CPAA Annual General Meeting and Election — Hot Buffet Lunch	
1:15 - 2:30PM	CONCURRENT SESSIONS	<p>Location: Piper 5A Neighbourhood Renewal Projects in Edmonton Lessons Learned for Smaller Towns Dnyanesh Deshpande & Micheal Borland, Green Space Alliance</p>	
		<p>Location: Lancaster <i>Sponsored by Lacombe County</i> 5B Rural Resiliency and Adaptation An Exploration of Municipal Planning Innovation During Uncertain Times Brian Murray & Ken Venner, B&A Planning Group Pearce Shewchuk, Nichols Applied Management Ryan Betker, McElhanney</p>	

MAY 3 TUESDAY PROGRAM DETAILS

2:30 - 2:45PM		BREAK	
2:45 - 4:00PM	CONCURRENT SESSIONS	Location: Lancaster <i>Sponsored by Lacombe County</i> 6A Climate Change Alberta Policy Updates Nicole Bonnett & Sarah Kehler, University of Alberta Mary-Ellen Tyler, University of Calgary	
		Location: Piper 6B Planning for Success Nick Pryce, V3 Companies of Canada Ltd.	
6:00PM		Location: Lancaster RECEPTION	
6:30PM		BANQUET <i>Banquet drinks sponsored by County of Grande Prairie</i>	
8:00PM		176 KEYS DUELING PIANOS BACK BY POPULAR DEMAND <i>Banquet Entertainment sponsored by Town of Cochrane</i>	
9:00PM		SILENT AUCTION CLOSES	

MAY 3 TUESDAY PROGRAM DETAILS

CONCURRENT SESSIONS

3A 8:30 - 9:45 | Lancaster

HERITAGE CONSERVATION — COMMUNITY BENEFITS AND CHALLENGES

Ian Morgan Next Architecture

Ann Ramsden Arts & Heritage Foundation - St. Albert

The presentation will focus on the process of identifying, evaluating, conserving and managing historic resources and the community and cultural benefits associated with undertaking conservation. The Provincial guidelines contained within '*Creating a Future for Alberta's Historic Places*' serves as an overview of the initial process of identification and evaluation that municipalities can undertake. We begin with a 'windshield survey' that is refined through research into a 'places of interest' to a 'heritage inventory' and finally a 'Register of Historic Places'. The presentation will examine the work undertaken by the City of St Albert and the Arts and Heritage Foundation of St Albert and provide an overview of the eligibility, significance and integrity evaluations that need to be undertaken on a historic resource. We will explain the process of creating a Statement of Significance and how resources can be designated at a municipal and a provincial level with an overview of the Alberta Register of Historic Places.

Once a resource is designated, if conservation works are required, we will explain the Conservation Decision Making Process that is contained within the 'Standards and Guidelines for the Conservation of Historic Places in Canada'. By providing an example of a condition assessment and conservation plan we will explore the primary conservation activities of Preservation, Rehabilitation and Restoration and how we follow the Standards and apply the Guidelines in our work. As part of the regulatory framework, we will explain how we look at new uses for our heritage resources and how we apply the Alberta Building Code to maintain life and building safety.

The presentation will then focus on the development of a Heritage Management Plan and the community benefits of heritage management. We will look at Provincial Resources that can be brought to help on the planning and implementation side and the grant assistance available through the Alberta Heritage Resource Fund.



Ian Morgan

Ian is a registered architect and principal of Next Architecture. He immigrated to Alberta in 2002 from the UK and brought with him a passion for understanding Alberta's Culture and Heritage that is embodied in our historic buildings, landscapes and structures. His practice is one of few firms in Alberta with a specialty in heritage conservation and he has been fortunate to work on the conservation of a number of Federal, Provincial and Municipal Historic Resources. The work of the firm encompasses the full remit of conservation from condition assessments and historic structure reports to assisting clients with grant applications and management plans. Ian is a member of the City of Edmonton Historic Resource Review Panel that assesses buildings for inclusion on the Inventory of Historic Resources.

Sponsored by ISL Engineering



MAY 3 TUESDAY PROGRAM DETAILS**Ann Ramsden**

Ann immigrated to Alberta in 1990 and this led to a new career in museums and historic buildings. Ann's grandparents worked for the National Trust in the UK, and this certainly influenced and started a lifelong interest in built heritage and objects. Ann holds a BSc from the University of Wales, a MSC from the University of Alberta and a diploma in Cultural Resources Management from the University of Victoria. She has advocated for and been on the project team for the restoration of a variety of historic buildings in St. Albert.

CONCURRENT SESSIONS**3B** 8:30 - 9:45 | Piper
**THE TRANSITION TO E-MOBILITY
— AN OPPORTUNITY FOR BOLD
MUNICIPAL LEADERSHIP**
Megan Lohmann Community Energy Association

There is a global shift toward electric mobility, and local governments are in a unique position to participate in the transition in a way that maximizes co-benefits for their community. Creative and bold visioning can help to identify emerging opportunities that benefit tourism, economic development and community readiness for the future of e-mobility.

**Megan Lohmann**

Megan Lohmann has been working in the field of climate and energy for 16 years, engaging with local government, industry, public and Indigenous communities on innovative, local solutions to support the transition to low-carbon communities. She is passionate about designing and implementing high-impact initiatives through effective collaboration between the public and private sectors. Megan is Director of Strategic Initiatives for the Community Energy Association, and in her position, has facilitated impactful projects in the transportation, building and waste sectors, including award winning rural electric vehicle network development. She co-chairs the BC Electric Vehicle Local Government Peer Network, is a fellow with the Energy Futures Lab in Alberta and sits as a Board Member for Electric Mobility Canada.

MAY 3 TUESDAY PROGRAM DETAILS**CONCURRENT SESSIONS****4A** 10:00 - 11:15 | Lancaster**PLANNING FOR SUCCESS IN A NET ZERO ENERGY REVOLUTION**

Mayor Alanna Hnatiw Sturgeon County

Andrew Usenik Strata Development Corporation

The transition to net zero is for and about people. A coordinated approach is necessary to drive clean energy innovation, enabling our goal of net zero by 2050.

Can hydrogen ready communities be the answer to the energy evolution and a net zero future?

**Andrew Usenik**

Andrew Usenik is a partner at Strata Development Corporation, a residential developer building communities in Edmonton, St. Albert, Fort Saskatchewan, Strathcona County, and Sturgeon County. Prior to his time on the development side, he worked as an engineering consultant for land development at IBI Group, and is a graduate of the University of Alberta's Engineering program. Currently his Southfort Meadows project (located in Fort Saskatchewan) is participating in a hydrogen blending pilot with ATCO, and the company is exploring the potential for a pure hydrogen community in Sturgeon County.

**Mayor Alanna Hnatiw**

Mayor Alanna Hnatiw was elected Mayor of Sturgeon County in the 2017 election. Currently she is the Chair of the Edmonton Region Hydrogen HUB and has recently completed her terms as Chair of the Alberta Industrial Heartland Association and Vice Chair of the Edmonton Metropolitan Region Board.

Mayor Hnatiw comes from four generations of farmers but has spent most of her adult life as a small business owner in the oil and gas service industry. Her focus is on leadership with an open door to residents and an open mind while looking for innovative solutions to current challenges.

Mayor Hnatiw is committed to actively strengthening regional relationships and developing a prosperous future for Sturgeon County. Her goal is to support diversification in industry and agriculture and support small businesses. There are many opportunities in Sturgeon County to chart a course for responsible, sustainable development.

When not attending to the business of the County, Mayor Hnatiw enjoys time horseback riding, golfing, skiing and yoga."

Sponsored by Brownlee LLP



MAY 3 TUESDAY PROGRAM DETAILS**CONCURRENT SESSIONS****4B** 10:00 - 11:15 | Piper**USING OFFSITE LEVIES TO BUILD LIVEABLE COMMUNITIES**

Lorne Randa & Nicole Maynard Brownlee LLP

Off-site levies provide municipalities with an invaluable tool for financing various infrastructure and community facilities required by new development. This session will discuss the essentials elements of levies as set out in the *Municipal Government Act* and its regulations, and priorities for implementing effective levy models; with a particular focus on levies for community recreation facilities, libraries, and fire and police stations.

**Lorne Randa**

Working with clients in both Alberta and Saskatchewan, Lorne assists public bodies, including municipalities, school boards, and health organizations, on access to information and protection of privacy matters under both Alberta's Freedom of Information and Protection of Privacy Act (FOIP Act) and Saskatchewan's Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP Act). He also works with companies and other organizations on privacy-related issues under Alberta's Personal Information Protection Act (PIPA) and the federal Personal Information Protection and Electronic Documents Act (PIPEDA). Municipal law is another one of his major practice areas, with a focus on planning and development issues. This includes development agreements, offsite levies, cost contributions and other infrastructure cost recovery mechanisms, subdivision approvals, and development permits. Lorne also works in health information, and assists another partner in expropriation matters. Additionally, he has worked with clients in the utilities and telecommunications fields.

**Nicole Maynard**

Nicole began her legal career as an articling student at Callison Zeunert Law Corporation in Fort St. John, British Columbia. After completing her articles Nicole moved to Calgary to work as In-house Counsel for the City of Calgary in the Planning & Environmental Law section of the Legal Department. During her time at the City of Calgary Nicole gained extensive knowledge in the area of municipal planning and development law. Nicole also worked as a Municipal Prosecutor where she gained trial and advocacy skills through the prosecution of various municipal bylaw offences. Nicole came to Brownlee LLP as a Municipal Associate in early 2020. Her goal is to efficiently provide clients with practical solutions and pro-active long term strategies.

MAY 3 TUESDAY PROGRAM DETAILS**CONCURRENT SESSIONS****5A** 1:15 – 2:30 | Piper**NEIGHBOURHOOD RENEWAL PROJECTS IN EDMONTON LESSONS LEARNED FOR TOWNS**

Dnyanesh Deshpande & Micheal Borland,
Green Space Alliance

The City of Edmonton's Neighbourhood Renewal Program is part of the Building Great Neighbourhoods Branch. It outlines a cost effective, long-term strategic approach to renew and rebuild roads, sidewalks, and street lights in existing neighbourhoods and collector roadways. The program also explores opportunities to upgrade and enhance parks and other City-owned public open spaces, including trees, park furniture, walkways, and trails within neighbourhoods.

The renewal process begins with conducting an Urban Design Analysis (UDA) that identifies gaps and opportunities within the neighbourhood from different lenses such as walkability, connectivity, and universal design. Over the last five years, GSA has prepared six UDAs for renewal projects in Edmonton and has gained valuable lessons learned and knowledge that is transferable to smaller municipalities. During this session, GSA will outline the renewal/UDA process, objectives, design solutions (open space, connectivity, placemaking, bike facilities, and traffic safety), and identify project transferability and benefits for other municipalities.

**Dnyanesh Deshpande, RPP, MCIP**

Dnyanesh, GSA Consulting Inc.'s founding Principal, has extensive public and private sector experience in urban design and land use planning projects in Western Canada ranging from urban to rural municipalities. He has served as a member on the Edmonton Design Committee where his expertise of urban design best practices has been applied to development applications. Dnyanesh also instructs the undergraduate and graduate Urban Design Studio courses at the University of Alberta.

**Micheal Borland**

Micheal is an Urban Designer with GSA and holds a bachelor's degree in Urban Planning from the University of Waterloo with a specialization in Urban Design. Since GSA's founding in 2015, he has completed a variety of projects such as urban design plans, streetscapes, urban design guidelines, open space designs, and park master plans. Micheal has experience analyzing urban networks to identify issues, opportunities, and recommendations related to street design, public realm design, pedestrian connectivity, parks, and bike facilities.

MAY 3 TUESDAY PROGRAM DETAILS**CONCURRENT SESSIONS****5B** 1:15 – 2:30 | Lancaster**RURAL RESILIENCY AND ADAPTATION**
AN EXPLORATION OF MUNICIPAL PLANNING
INNOVATION DURING UNCERTAIN TIMES

Brian Murray B&A Planning Group

Ken Venner B&A Planning Group

Pearce Shewchuk Nichols Applied Management

Ryan Betker McElhanney

Alberta's rural municipalities are having a mid-life crisis. Dealing with the devastating impacts of COVID, to negative oil prices, to transitioning coal out of our communities, our municipalities have not seen an economic challenge of this magnitude for decades. But all is not lost, Alberta is passionate about finding new ways to improve the lives of its citizenry. B&A, Nichols and McElhanney have been working with rural and resource-based municipalities to find new ways to help their communities thrive. Join us for an engaging discussion to learn more about how your municipality can pivot in today's economic crisis with a new outlook on life.

Sponsored by Lacombe County**Brian Murray**, MCIP, RPP

Brian is an urban planner and partner who leads B&A's Edmonton Office. As an urbanist and city-builder, Brian collaborates with public and private sector clients and stakeholders to build community-based solutions for today's shifting challenges. Brian has over 14 years of experience in both the public and private sectors and works across Western Canada helping to shape our communities into vibrant, inclusive, and thriving places. Brian is one of Avenue Magazine's Top 40 Under 40 Alumni and is a Registered Professional Planner with the Alberta Professional Planners Institute and Canadian Institute of Planners.

**Ken Venner** MCIP, RPP

Ken is a versatile planner with over 25 years of experience working with urban and rural communities. Ken is an award-winning regional thinker with a strategic lens focused on equitable outcomes for stakeholders. Ken brings creative energy and a business-oriented approach to his work with the goal of bridging competing objectives to create plans that get built. Ken has successfully managed a wide variety of land-use and policy plans to create vibrant communities with a range of development opportunities.

MAY 3 TUESDAY PROGRAM DETAILS**Pearce Shewchuk**

Pearce is an experienced economist and Principal of Nichols Applied Management. Pearce has over 16 years of experience and has completed hundreds of economic, financial, and cost-benefit studies across Canada. Most recently, he has become heavily involved in the development of natural asset inventories and valuation with a view to helping municipalities understand and manage the natural assets that provide benefits to their residents.

**Ryan Betker**

Ryan is a Transportation Planning Engineer and is the Branch Manager for Edmonton's McElhanney Engineering. Ryan currently leads projects both big and small, from LRT Planning and Transportation Master Plans to feasibility studies and concept plans to site servicing and traffic impact assessments. Ryan completed his first transportation planning study that integrated land use in 2007 and has never looked back from that, always pairing the relationship between land use and transportation investment in his projects, from large cities to smaller communities and everything in between. Ryan is actively involved in industry, including the Consulting Engineer's of Alberta, where he is currently the Vice President transitioning to President later this month.

MAY 3 TUESDAY PROGRAM DETAILS**CONCURRENT SESSIONS****6A** 2:45 – 4:00 | Lancaster**CLIMATE CHANGE — ALBERTA POLICY UPDATES**

Nicole Bonnett University of Alberta

Sarah Kehler University of Alberta

Mary-Ellen Tyler University of Calgary

Three fantastic scholars in one session!

Nicole will identify pressing climate stressors in Alberta to reveal emerging challenges for local governments, highlight the importance of climate adaptation in the face of growing vulnerability, and introduce three adaptation strategies that local governments can employ to reduce vulnerability: structural, non-structural, and ecosystem-based adaptations.

Sarah will explore why adaptation measures are often ineffective or result in maladaptation, and investigate how to encourage resilience to climate change through planning and policy.

Mary-Ellen will discuss the findings of a study done for the School of Public Policy at the University of Calgary on the types of extreme weather events likely to affect Alberta municipalities, the issues created for municipal governance, and possible mechanisms for adaptive planning at the local level.

AVOIDING MALADAPTATION: UNDERSTANDING VULNERABILITY TO CLIMATE CHANGE & ENCOURAGING RESILIENCE THROUGH POLICY

This session will be 15 minutes in length and build off of the previous presentation by Nicole Bonnett, a fellow Climate Adaptation and Resilience Lab member. This presentation will explore why – despite the critical need to prepare for climate change – adaptation measures are often ineffective or result in maladaptation. Context will be first provided through a brief exploration of the complex reality of vulnerability to climate change, followed by an examination of constraints within our current approach to adaptation policy. Lastly, we will investigate how to encourage resilience to climate change through planning and policy. Ultimately, the presentation argues that the urgency and complexity of climate change demands planning through a dynamic and collaborative approach – one that balances reduction of both environmental risk and social vulnerability.

Sponsored by Lacombe County**Nicole Bonnett**

Nicole is a PhD candidate in the School of Urban and Regional Planning, University of Alberta. Situated in the Climate Adaptation and Resilience Lab, Nicole's research explores climate adaptation and the dynamic process of relocation in vulnerable Canadian regions. Nicole has accumulated a range of academic achievements, including several published articles in top-ranking journals and conference talks. She is dedicated to shedding light on the urgency of climate adaptation and continues to contribute to a growing body of literature. In particular, her current research will have key contributions to Canadian policy and scholarship as she explores perceptions of relocation and its integration in local government strategic planning tools in Alberta and Ontario.

MAY 3 TUESDAY PROGRAM DETAILS

SPILLING WATERS AND GROWING FIRES:

HOW CAN ALBERTAN COMMUNITIES RESPOND TO CLIMATE STRESSORS THROUGH ADAPTATION?

This talk will be 15 minutes in length and will have synergies with the following talk by Sarah Kehler, a fellow Climate Adaptation and Resilience Lab member. The presentation in question will begin by identifying pressing climate stressors in the Province of Alberta in order to reveal emerging challenges for local governments. Next, I will highlight the importance of climate adaptation in the face of growing vulnerability. Finally, this presentation will introduce three broad adaptation strategies that local governments can employ to reduce vulnerability: structural, non-structural, and ecosystem-based adaptations.

FUTURE IMPLICATIONS OF EXTREME WEATHER EVENTS ON MUNICIPAL GOVERNANCE

Extreme weather events associated with Climate Change are projected to increase in frequency and have potentially significant economic impacts on Alberta. Given that Alberta Municipalities have responsibility for land use planning, infrastructure, and public health and safety, this presentation will discuss the findings of a recent study done for the School of Public Policy at the University of Calgary on the types of extreme weather events likely to affect Alberta Municipalities, the issues created for municipal governance, and possible mechanisms for adaptive planning at the local level.



Mary-Ellen Tyler, Ph.D.

Mary-Ellen has interdisciplinary graduate degrees in environmental science, design, and planning and is currently full professor in the School of Architecture, Planning, and Landscape at the University of Calgary. She has also worked internationally and in Canada on environmental planning projects and community development projects. She has held senior positions with the Government of Canada in inter-governmental relations and regional development planning. Her current research involves integrating water management and land use planning in regional landscape planning and climate change adaptation.



Sarah Kehler

Sarah Kehler is currently a PhD student at the University of Alberta, with a general area of study of Urban and Regional Planning. She is currently a senior research assistant with the Climate Adaptation and Resilience Lab, focusing on barriers to equitable and effective policy for adaptation and resilience to climate change. She holds an MSc in Earth and Atmospheric Sciences, and a BA with a double major in Human Geography and Design. Recently her work has centered around the influence of governance structure on achieving adaptation in practice, and the importance of addressing social vulnerability to increase resilience to climate change.

MAY 3 TUESDAY PROGRAM DETAILS**CONCURRENT SESSIONS****6B** 2:45 – 4:00 | Piper**PLANNING FOR SUCCESS**

Nick Pryce V3 Companies of Canada Ltd.

Leading up to the conference CPAA and V3 have been carrying out a series of Webinars to explain the Alberta Planning structure, how it works, why they are needed and the challenges Council face within not only developing the various planning documents but also implementing them. The final session focuses on how these documents which aligned come together to support economic development while balancing a municipalities revenue and operating costs. The session will outline the importance of monitoring the implementation of your plans to keep them relevant with local to global changes.

**Nick Pryce**

Nick is extremely passionate about helping communities planned for their future to become resilient for present and future generations. His over 30 years of experience working across Canada and globally has enabled him to see the challenges and benefits related to short, medium and long term planning. This experience has shown that without a good understanding of how planning links to the economic opportunities that create social and environmental benefits communities will either fade away or get stuck in an ever repeating circle of struggling to survive.

PROGRAM

MAY 4 WEDNESDAY

8:00 - 9:00AM	BREAKFAST	
9:00-10:15AM	PLENARY	<p>Location: Lancaster</p> <p>P7 Changing the Narrative New Ways to Think About Alberta's Economy in 2022</p> <p>Todd Hirsch, ATB Financial</p>
10:15 - 10:30AM	BREAK	
10:30 - 12:00AM	PLENARY	<p>Location: Lancaster</p> <p>P8 Political Update & Government Relations 101</p> <p>Pascal Ryffel & Al Kemmere, Alberta Counsel</p>
12:00 - 12:15PM	CLOSING Grand Prize Draw / Community Project Draw	

MAY 4 WEDNESDAY PROGRAM DETAILS

PLENARY

P7 9:00 – 10:15 | Lancaster

CHANGING THE NARRATIVE NEW WAYS TO THINK ABOUT ALBERTA'S ECONOMY IN 2022

Todd Hirsch ATB Financial

As we enter a new year, a lot has changed — yet a lot remains the same. COVID is still with us, climate change is even more pressing and global trade remains unsettled. Alberta's economy is transforming, but we need new ways to think about our economy in order to thrive in a permanently uncertain world. What lies ahead? And how will a new narrative help us adjust?

Todd Hirsch

As Vice President and Chief Economist for ATB Financial, Todd spends much of his time delivering dynamic, clear-eyed talks on topics ranging from the economy and creativity, to adaptability and the future of work. For more than 25 years, he has worked as an economist for organizations including the Canada West Foundation and the Bank of Canada.

Todd has been recognized as one of Alberta's most influential people. He's received the Queen's Diamond Jubilee Medal, the University of Alberta's Alumni Honour Award, and an honorary degree from Mount Royal University. He previously taught economics at the University of Calgary and for the Executive Education program at the University of Alberta.

He is the author of four books. His latest, *Spiders in COVID Space: Adapting during and after the pandemic*, was released in March 2021. The book captures the inspiring and compelling stories of businesses and not-for-profits that reinvented themselves during the pandemic.

A strong advocate of the arts and culture, he serves on the boards of Calgary's Glenbow Museum and the Alberta Ballet. He is also an advisor to the Dean of the Chiu School of Business at Bow Valley College in Calgary.

Todd is also the host of a podcast titled *The Future Of*. In each episode, he and a guest explore what the future might look like for work, communities, art and culture, leadership and other compelling topics. Now in its third season, the podcast won a national award in 2021.



MAY 4 WEDNESDAY PROGRAM DETAILS**PLENARY****P8** 10:30 – 12:00PM | Lancaster**POLITICAL UPDATE
& GOVERNMENT RELATIONS 101**

Pascal Ryffel Alberta Counsel

Al Kemmere Alberta Counsel

Al Kemmere and Pascal Ryffel from Alberta Counsel will get you up to speed on the latest developments in Alberta politics and introduce you to some basic concepts behind effective outreach to government. With a provincial election only a year away, being up to date on the latest political developments and knowing how to engage with your local official becomes increasingly important. Al and Pascal will get you up to speed and answer any questions you may have about government and politics in Alberta.

Pascal has worked with Alberta Counsel for six years and has been active in Alberta politics for over two decades. Starting with the NDP caucus when Raj Pannu was leader, Pascal has experienced the rapidly changing political environment in Alberta firsthand, spending most of his time with the NDP as outreach coordinator when caucus only had four MLAs. Over the years, Pascal has had many roles with the party, including organizing (both provincial and federal), leaders tour, candidate recruitment and candidate.

Pascal has a BA from the University of Alberta and a master's degree in Media and International Development from the University of East Anglia in the United Kingdom. Born in Switzerland, Pascal moved to rural Alberta (Millet) with his family in 1993. He and his wife Carla, along with two young daughters, reside in Edmonton.

**Pascal Ryffel**

Pascal has worked with Alberta Counsel for six years and has been active in Alberta politics for over two decades. Starting with the NDP caucus when Raj Pannu was leader, Pascal has experienced the rapidly changing political environment in Alberta firsthand, spending most of his time with the NDP as outreach coordinator when caucus only had four MLAs. Over the years, Pascal has had many roles with the party, including organizing (both provincial and federal), leaders tour, candidate recruitment and candidate.

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MAY 4 WEDNESDAY PROGRAM DETAILS



Al Kemmere

Al Kemmere believes that collaboration is the key to building effective communities.

Having raised his three children on a purebred dairy farm with his wife Kathy, Al is no stranger to taking initiative and working hard in order to get things done. This leadership style has consistently set him apart in both his agricultural career and his political endeavours.

Al's public service began in 2004 when he was elected to serve on Mountain View County Council. He has continued his service there as both councillor and reeve. Al was elected to the RMA Board of Directors in the fall of 2010 and four years later, he was elected President of the Rural Municipalities of Alberta (RMA), a role he served as until Nov 2020. As a part of continued public service Al represents RMA as Chair of the Ag Plastics Recycle Group (APRG) along with being a public member on the board of Rural Health Professions Action Plan (RhPAP)

Al has recently been appointed as Senior Counsel for Alberta Counsel as of Jan 2021. Al's belief in building trusted relationships and utilizing partnerships have supported his leadership at the municipal, association and now the Gov. Relations role.

Beyond his county and the RMA, Al has been proud to represent rural Alberta at the national level on the Federation of Canadian Municipalities (FCM) Board of Directors.

When he's not advocating for rural Albertans locally, provincially, or nationally, Al enjoys spending time with his wife Kathy, their family and especially their seven grandchildren and caring for his farm in Mountain View County just north of Olds.

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Summer Village of Jarvis Bay

December 6, 2022

Council and Legislation

Request for Decision

Agenda Item: *Municipal Accountability Program - Office Location*

Background:

In September 2022, the Summer Village of Sunbreaker Cove had its Municipal Accountability Program (MAP) review.

Municipal Affairs identified that while we do have motions to purchase the building, there was no resolution in minutes stating the location of the municipal office. In order to be compliant, Administration is asking that Council make the motion today.

Options for Consideration:

- 1) That Council accept as information.
- 2) That Council make a resolution stating the Municipal Office be located at 2 Erickson Drive, Sylvan Lake, AB T4S 1P5.

Administrative Recommendations:

That Council make a resolution stating the Municipal Office be located at 2 Erickson Drive, Sylvan Lake, AB T4S 1P5.

Authorities:

Municipal Government Act, Section 204

A council must name a place as its municipal office.

Summer Village of Jarvis Bay

December 6, 2022

Council and Legislation

Request for Decision

Agenda Item: *Emerging Trends in Municipal Law*

Background:

Administration has received information on the upcoming Emerging Trends in Municipal Law seminar hosted annually by Brownlee LLP. This year's sessions are being held in Calgary on Thursday, February 9, 2023, and in Edmonton on Thursday, February 16, 2023. The topics for the seminar have not yet been released but will be the same at both venues.

The CAO usually attends this seminar but it is also a good learning opportunity for Elected Officials as it covers trends to help your community grow. The cost to attend in person is \$185 plus GST or \$100 plus GST to attend virtually.

Options for Consideration:

- 1) Council has put \$2,500 in the 2023 budget for Council Education Opportunities.

Administrative Recommendations:

That Council discuss and provide direction to Administration.

Authorities:

2023 Budget



BROWNLEE LLP
Barristers & Solicitors

EMERGING TRENDS IN MUNICIPAL LAW

**THE TRENDS YOU NEED TO KNOW
FOR YOUR COMMUNITY TO GROW**

CALGARY | FEBRUARY 9, 2023
ATTEND IN-PERSON

EDMONTON | FEBRUARY 16, 2023
ATTEND IN-PERSON OR VIRTUALLY

BrownleeLaw.com

You are invited to join us in person – or virtually – this February for our annual **Emerging Trends in Municipal Law** seminar. The 2023 edition of this annual event will feature timely and critical topics that are curated exclusively for our elected and administrative municipal clients.

For 2023, we are continuing to offer this session on two different days in Calgary and Edmonton. Additionally, Edmonton's in-person session will be live-steamed for those who prefer to attend virtually. Whichever date or option you select, the presented topics will be the same.

Further details regarding the topics will be announced in the near future.

Event Details

Calgary

Date: Thursday, February 9, 2023

Time: 8:30 am – 3:30 pm

Location: Best Western Premier Calgary
Plaza Hotel & Conference Centre

Address: 1316 - 33 St. NE, Calgary

Edmonton

Date: Thursday, February 16, 2022

Time: 8:30 am – 3:30 pm

Location: Edmonton Expo Centre

Address: 7515 - 118 Ave. NW, Edmonton

REGISTER**Feb. 9, 2023****REGISTER****Feb. 16, 2023****In-Person Admission: \$185 + GST****Virtual Admission: \$100 + GST**

Hotel Booking Information

Calgary

Location: Best Western Premier Calgary
Plaza Hotel & Conference Centre

Address: 1316 - 33 St. NE, Calgary

To book your room *before January 6, 2023*, call **1.800.661.1464**, [email the hotel](#), or [book a room online](#) and provide the following information:

Group Name: Brownlee LLP

Block ID: 173702

Edmonton

Hotel: Sandman Signature Edmonton
Downtown

Address: 10235 – 101 St. NW, Edmonton

To book a room *before January 30, 2023*, call **1-800-SANDMAN**, [email the hotel](#), or [book a room online](#) and provide the following information:

Block Code: EMERGING2023

If you have any questions, please contact me at jrosso@brownleelaw.com.

Summer Village of Jarvis Bay

December 6, 2022

Council Reports

Information Item

Council Reports:

Julie Maplethorpe

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

Annabelle Wiseman

David Garratt

Committee Reports:

Correspondence:

- Red Deer River Watershed Alliance
- Fire Services Training Program Grant Funding
- Sylvan Lake EMS Proposed Schedule Change

Upcoming Meetings:

Next Council Meeting – January 10, 2023



THE TOWN OF SYLVAN LAKE LIBRARY BOARD – REGULAR MEETING HIGHLIGHTS

WEDNESDAY – NOVEMBER 9, 2022 – 6:30PM

1. Treasurer's Report

The Treasurer's Report was approved as presented.

The annual budget presentation will be made by Andrea Newland, Library Director, to the Town of Sylvan Lake Council on November 14 at 6:00pm.

2. Director's Report

The Director's Report was approved as presented.

The fall was busy with interviewing and new hires. Two positions were filled including a casual, on call Library Clerk along with a Communication and Development Coordinator (formerly the Marketing Consultant position).

3. Programming Report

October was a full month for programming at the library. The first fall story time session wrapped up, a Bannock lunch was hosted, and some new programs were introduced including a Teddy Bear Drive-In Movie and Halloween Rock Painting. The 2022 Film Society season finished strong with a near full house for Hallelujah: Leonard Cohen, a Journey, a Song.

In recognition of the National Day for Truth and Reconciliation, Cindy Leclerc attended the library to run a Bannock Lunch while sharing her knowledge and culture. She made homemade Bannock and stew for participants and spoke from the heart about the importance of honouring the calls for Truth and Reconciliation. This was the first time since the health pandemic began that this day could be shared.

4. Board Elections

Some Board elections were held including the positions of Chair, Briana and Secretary, Sean. The positions of Vice Chair and Treasurer were tabled until the next regular meeting.

5. Policy

Work continues within sub-committees to update and review policies on an ongoing basis.

Meeting adjourned at 7:05pm.

Next Regular Meeting – January 11, 2023, at 6:30pm.



PRLS BOARD TALK

Highlights of the Parkland Regional Library Board Meeting

SEPTEMBER 15, 2022

PRLS Budget 2023

The board passed a motion to approve Parkland's 2023 budget with a .20 cent increase in the requisition level based on the most current population figures.

Parkland has kept the municipal requisition/levy at \$8.55 per capita for three consecutive years. The Government of Alberta has not increased the grant rate or adjusted for population when issuing grants since 2017.

PRLS Governance Policy Revisions

The Parkland Audit and Banking policies have been amended. The Audit policy changed from requiring an RFP every three years for services, to an RFP review being required at the discretion of Staff, the Executive Committee or the Board.

The Banking policy was changed to requiring a review and request for proposal every five years, or at the discretion of staff, the Executive Committee or the Board.

Strategic Plan Update

At their August 18th meeting, the Executive Committee reviewed a document prepared by Shari Hansen, the Community Development Officer who facilitated several meetings of Parkland's stakeholders. Hansen has identified potential goals and strategies which will be further refined and presented as a draft strategic plan at the November board meeting. Parkland's new plan will run from 2023-2025.

Compensation Review

The Parkland Board received a report on staff compensation completed by consultant Margaret Law. Parkland staff are adequately paid and are "middle of the road" in their industry. Parkland does have a very long salary grid and staff have been instructed to reduce it from fifteen steps to seven.

Stronger Together

Held in conjunction with The Alberta Library, the Yellowhead, Parkland and Peace library systems, the Stronger Together joint virtual conference is scheduled for October 6 and 7, 2022. Staff are excited to announce one of the four Key Note speakers, [Hamza Khan](#). Khan's topic is: *The future of work: enhancing leadership, building resilience, unlocking productivity*. Stay up-to-date with all conference news by following us on [Facebook](#) and [Twitter](#), or [visit our conference website to learn more](#).

Advocacy Committee

The committee is excited about the possibility of creating a unified advocacy initiative for all seven of Alberta's library systems. With a provincial election coming next spring, it is an ideal time to get a commitment for additional public library funding.

Board members are encouraged to use the *Return on Municipal Levy* document found in the 2023 proposed budget when presenting Parkland's 2023 budget to council for approval. There are also *Return on Investment* documents on the PRLS website for each municipality. These documents show exactly how much value each individual municipality is getting from Parkland. They can be found here:

<https://www.prl.ab.ca/about-us/return-on-investment>

Staff also introduced *Your Guide to Building Rapport*, which is designed for municipal library boards. It will be distributed throughout Parkland to help municipal library boards build solid relationships with their local councils and administration.

Marketing Report

In July, Parkland joined in Lacombe Days with a barbeque, face painter, magic show, building tours, and virtual reality programming. The event went very well and Parkland served over 860 smokies, and Mary C. Moore Public Library received over 100 new library card sign ups.

In early summer, Parkland staff started to look at Parkland's social media strategy. Working with the Advocacy Committee, Parkland staff decided to make some changes: posting less often, using more real photos, focusing on collections, and using set backgrounds for videos and photos. It was also decided to put most of staff energy into Instagram and video content as that is what's trending. The goal is to provide generic content that any of our libraries can share to their channels and have it relevant for their audiences, as well as provide an example and inspiration for libraries in their own social media channels. The transition was made on August 1st, and there have been encouraging results in preliminary analytics.

As part of an advocacy initiative to represent libraries as a place of connection, staff created a versatile marketing campaign. The *Connection Campaign* has been completed and distributed to libraries. Libraries have access to eighteen social media posts, four flyers, six short form videos, website and social media banners, and more. Participation is optional, but it is hoped that many will participate. The campaign runs from August 15 – September 30, 2022.

In June, CBC Radio One started featuring rural libraries in their *Recommended Reads* series. Eight of our library managers were selected to be interviewed and the segments aired in June and July.

Parkland has completed our photography/videography project and received six edited videos and 240 professional photos. The project went very smoothly; both the photographer and libraries were very professional to work with and staff are happy with the results. PRLS staff plan to survey the libraries that participated and analyze the use of the photos to help determine if the project should continue next year.

Committee News from Trustees

Sedgewick & District Municipal Library Local MLA Jackie Lovely stopped by the library and presented them with a book called *Lucy Tries Hockey* for their children's section.

Delburne Municipal Library has a new library manager. Also, there is a new major feature film out of Calgary that will be presented to the citizens of Delburne at the end of September.

Sundre Municipal Library manager Karen Tubb has retired and they have a new manager starting immediately.

Cremona Municipal Library has a very popular Lego after school program.

Penhold & District Public Library has hosted 30 summer programs outside the library and 370 children participated in their mobile summer reading program with a total 12,000 minutes read.

Sylvan Lake Municipal Library hosted an author book signing for Sylvan Lake board representative Teresa Rilling and her book called *Just Breathe: Hope Beyond Hurt*.

Clive Public Library has a new manager.

Castor Municipal Library had 35 registrants for their summer reading program. The library manager has started a journaling workshop, and has the Stettler family resource network coming for some P.D. activities in the coming months.

Stettler Public Library has developed a travelling trailer in cooperation with Stettler Wellness Network. The trailer can be booked for block parties and other events.

Board Members Present

Debra Smith (Board Chair), Barb Gilliat, Gord Lawlor, Ray Reckseidler, **(Zoom)** Jackie Almberg, Alison Barker-Jevne, Doug Booker, Jaime Coston, Teresa Cunningham, Cal David, Marie Flowers, Elaine Fossen, Dwayne Fulton, Bruce Gartside, Amber Hoogenberg (alternate for Gail Knudson), Dana Kreil, Guy Lapointe, Stephen Levy, Julie Maplethorpe, Philip Massier, Marc Mousseau, Joy-Anne Murphy, Shawn Peach, Norma Penney, Lori Reid, Teresa Rilling, Bill Rock, Les Stulberg, Delaney Thoreson, Patricia Toone, Doug Weir, Carlene Wetthuhn, Bill Windsor, Janice Wing

With Regrets

Edna Coulter, Amanda Derksen, Barbara Gibson, Ricci Matthews, Leonard Phillips, Heather Ryan

Absent

Jul Bissell, Jeff Eckstrand, Pam Hansen, Daryl Loughheed, Jackie Northey, Bryce Olson, Diane Roth, Sandy Shipton, Shannon Wilcox, Sharon Williamson

Next Meeting: November 17, 2022, (Zoom)

For more information, or if you want a copy of the draft minutes from this board meeting, please contact PRLS.



Parkland Update

Thursday, October 20, 2022

Get the latest Parkland updates, library news, training, events, and more!

Read Alberta eBooks and eMagazines

The Read Alberta Collection now includes 42 diverse and made-in-Alberta eMagazine titles, in addition to the existing digital collection of more than 2,000 Alberta-published eBooks.

The project officially launches at public libraries across Alberta on **October 24, 2022**. Library patrons can now borrow eMagazines covering a diverse range of topics including lifestyle, sports and leisure, crafting, current affairs, cities and regions, literary arts, food and drink, and special interest titles. We have been provided with a press release, social media copy, and posts to help promote the new materials. For any questions, contact director@albertamagazines.com.

Golden Ticket Contest

As we wrap up October and Canadian Library Month, a few reminders about the Golden Ticket Contest and Membership Drive.

Please send your ticket entries to Parkland in the van run, email to hhalberg@prl.ab.ca, or submit them in our [Wufoo form](#). All entry submissions must be received by October 31 at 5:00pm and the winner will be drawn on November 1.

Golden Ticket Prizes include:

- 5 \$100 google play gift cards
- Samsung tablet and \$100 google play gift card

- Sony Bluetooth headphones and \$100 google play gift card

We will also discover the library with the most new members per capita in the month of October on November 1. They will win their choice of the following for their library.

1. An [Oculus Rift Meta Quest](#)
2. \$550 Vistaprint Pro Shop Order
3. Magic Workshop Program with Kyle Key for your library

Connection Campaign Feedback

Parkland recently created a region-wide advocacy campaign and we are seeking feedback. Please take a moment to fill out [this brief survey](#) so we can make improvements for future campaigns.

LIBRARY NEWS

Find out about important deadlines and see what's happening at other Parkland Libraries!

Member Library Staff Highlight

Tammy is one of the managers at Bentley Municipal Library. She has been there for the last 8 years. Tammy loves the offering of unique items in their library of things, including snowshoes, cake pans, and even a karaoke machine! Even better is watching patrons light up when they find out it's free to access with their library card! Tammy and her husband own property in El Salvador and travel there twice a year.

Tammy's book recommendation is [Wish You Were Here](#) by [Jodi Picoult](#).

If you would like to be featured in a future Parkland Update please [submit a photo and answer a few short](#)



[questions!](#)

Rocky Public Library Gaming Event



Rocky Public Library is hosting their 5th gaming extravaganza event on Saturday, November 5 starting at 6:30pm - 1:00am. If you know any video gamers in your community, please let them know about this event. If you know anyone that is interested, refer them to [this pre-registration page](#) with all the details!

Stettler Public Library Writers Workshop

Stetter Library is hosting a writers workshop delivered by Miji Campbell this weekend on Saturday, October 22 at 1:00pm. No writing experience is required and the fee is \$20/person. Advise any interested patrons to call the Stettler Library to reserve their spots.

Edson and District Public Library Video

Michael Baird, the manager at Edson and District Public Library and staff have written, performed, and produced a hilariously entertaining video promoting the library and one of the most popular eResource available, Libby! If you weren't able to attend Michael's session at Stronger Together last week, for the international premier of this epic video, then please take a few minutes to [watch it now](#). Well done and a big congrats to Michael and the staff at AED for this fun and clever way to promote AED services and eResource!

TRAINING & EVENTS

Dates and registration information for upcoming library training and events.

Upcoming Webinars

- **PLC Meeting** - October 24 at 10:00am
- **Library Managers Coffee Break** - October 26 at 10:00am

If you would like more information about these training opportunities, please contact libraryservices@prl.ab.ca. To watch recordings of past training sessions, visit [Niche Academy](#).

Promoting Your Collections: Messaging, Merchandising, and More

October 27

Collections are the mainstays of libraries. After spending lots of money and time curating, processing, and making them available, you may think the work is done. But there's one more vital step—promoting them! [This webinar](#) will help you go beyond basic book displays and posters. The registration fee is \$49 per person.

Board Basics Training Series October-November

The PLSB is currently offering their Board Basics training series. The sessions will be offered virtually via Zoom and will be presented at 6:30pm - 7:45pm in 75-minute sessions over 4 weeks in October and November:

October 20 – [Governance Tools](#)
 October 26 – [The Library Board Member](#)
 October 27 – [Funding and Finances](#)
 November 2 – [Working Together](#)
 November 3 – [The Public Library Network](#)

They also offer on-demand orientation sessions for library boards. These sessions can be organized as in-person sessions. If you would like to request one, please email libraries@gov.ab.ca.

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Parkland Update

Thursday, November 3, 2022

Get the latest Parkland updates, library news, training, events, and more!

Golden Ticket Contest Winners

WE HAVE THE
Winner!

2022 Membership Drive Winner
BASHAW MUNICIPAL LIBRARY

2022 Golden Ticket Contest Prize Winners

\$100 Google Play Gift Card and Galaxy A7 Tablet

- Benjamin from Penhold

\$100 Google Play Gift Card and Bluetooth Headphones

- Gayle from Sundre

\$100 Google Play Gift Card

- Christina from Water Valley
- Joshua from Sundre
- Ty from Donalda
- Azra from Cremona
- Lennyn from Blackfalds

A Note from Stronger Together

The Stronger Together Planning team would like to say a big Thank You for attending the 2022 joint virtual library conference. With over 1000 registrations, 4 keynote speakers, 20 breakout sessions, and 13 sponsors this year was an amazing success. If you missed any of the sessions or would like to watch them again, [replays can be found on our conference website](#).

Additionally, we would love to hear about your conference experience. [Please fill out this brief feedback survey](#) and help us make the future of shared learning incredible!

Overdrive Magazines Marketing Materials

As discussed in the October PLC meeting, eMagazines will continue to be available in Overdrive. Conveniently, Overdrive has created a [package of marketing materials](#) for their magazines for library use.

Red Hot Science

Red Deer Polytechnic's Red Hot Science youth outreach program is pleased to offer technology, coding and robotics workshops. These 1-1.5 hour workshops introduce youth to fun, hands-on tech with real-world applications in industries including agriculture. These programs are built for specific grades to ensure participants have the best experience possible: Grades K-4, Grades 2-4, and Grades 5-8.

Libraries are responsible for:

- Registration. Minimum 4 and a maximum of 8 children.
- Child supervision. Children ages 8 and under should have an adult with them.
- Providing Space: Each attendee should have a chair, table space, and a bit of floor space.

If you are interested in hosting a Red Hot Science Program, [register on our support site](#).

LIBRARY NEWS

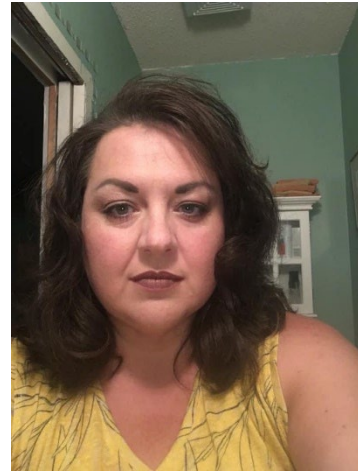
Find out about important deadlines and see what's happening at other Parkland Libraries!

Member Library Staff Highlight

Terry is the manager at Alix Public Library, and just started 1 month ago! Terry has 4 backyard chickens and loves working with all people—especially kids!

Terry's book recommendation is anything by the author Sherrilyn Kenyon!

If you would like to be featured in a future Parkland Update please [submit a photo and answer a few short questions!](#)



TRAINING & EVENTS

Dates and registration information for upcoming library training and events.

Upcoming Webinars

- **Ordering with ULS** - November 22 at 1:30pm

If you would like more information about these training opportunities, please contact libraryservices@prl.ab.ca. To watch recordings of past training sessions, visit [Niche Academy](#).

Steps to Successful Community

Engagement Webinar

November 9

12 pm

Tune in to learn about guidelines for community engagement—or how we can connect people with the library, using examples of successful community engagement.

If you're interested but not able to attend the live webinar, go ahead and [register](#). There will be a recording sent to all registrants after the fact.

How to Train Your Community on Libby Webinar

November 17

9 am

Learn how to train your users on Libby, the library reading app! You'll walk away with a step-by-step guide to hosting your own training session and marketing materials to support your efforts. [Register now](#) to attend this engaging, 60-minute webinar.

Recipe for Preventing Burnout Podcast Episode

[Hamza Khan](#) was a keynote speaker at the 2022 Stronger Together conference and his engaging and informative talks are not to be missed. In this [episode](#) from the podcast, [Nonprofits are Messy](#), Mr. Khan offers his advice and expertise for keeping your passion for the work ignited when preventing burnout.

The Fundamentals of Email Marketing for Nonprofits Webinar

November 17

12 pm

Dive into the wonderful world of email marketing for nonprofits. [Register now](#) to learn how to craft engaging subject lines and copy to boost your email open and conversion rates so that you can raise more money.

LibraryCon Live

November 17

[Join](#) Library Journal and School Library Journal on November 17 for our sixth annual LibraryCon Live! In addition to panels and keynotes, they're also offering fast-track learning sessions hosted by librarians and studio spotlights focusing on visual artists.

How Non-Profits Can Better Ally with Indigenous Organizations Podcast Episode

The Truth and Reconciliation Commission of Canada was established more than 14 years ago. Learn how the nonprofit sector can take a more meaningful role in an area where its support could make a real difference. In a recent [episode](#) from the podcast CharityVillage Connects, you can hear from Indigenous leaders about how

the nonprofit sector can better support, and ally with, Indigenous-led organizations and communities.

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Parkland Update

Thursday, November 17, 2022

Get the latest Parkland updates, library news, training, events, and more!

Meet Jessica - Consultant Librarian at Parkland

We are excited to announce that Parkland has hired Jessica Dinan as a Consultant Librarian to take over for Olya while she is on maternity leave.

Jessica has been working in libraries for the past 8 years and has worked in a variety of library settings, including public, school, academic, and special libraries. She loves traveling, hiking, adding to her ever-growing tea collection, and cuddling with her adorable cat, Kota, on cold winter days. Jessica loves to read general fiction, mysteries, sci-fi, graphic novels and comics, and listening to non-fiction. She's very excited to be joining the PRL Team!



Parkland 2023 Board Chair Election & Committee Appointments

The Parkland Board has elected a new board chair, councillor Teresa Rilling from Sylvan Lake has been elected. Barb Gilliat, councillor at Alix also ran for the position of chair. The outgoing chair is Deb Smith who has served 11 years in that position.

The Parkland Board also made appointments to the Executive and Advocacy committees which are listed below.

The Parkland Executive Committee

Teresa Rilling, Joy-Anne Murphy, Deb Coombes, Len Phillips, Jamie Coston, Norma Penney, Barb Gilliat, Deb Smith, Shannon Wilcox, and Janice Wing.

The Parkland Advocacy Committee:

Debra Smith, Barb Gilliat, Gord Lawlor, Jul Bissell, Deb Coombs, Setphen Levy, Joyce McCoy, Shawn Peach, Norma Penney, and Teresa Cunningham.

Parkland 2023 Budget & Committees

The 2023 PRLS budget has been passed by the municipalities.

2023 Parkland Van Run Schedule

It is that time of year! Watch your van deliveries for next year's van delivery schedule. We will be sending them out next week.

Regional Library Systems CBC Article

In conjunction with the other six library systems, Parkland is working on an advocacy strategy to encourage an increase in operating grants from the Provincial Government. Recently, the CBC interviewed two system directors and wrote [this article](#) on the subject.

LIBRARY NEWS

Find out about important deadlines and see what's happening at other Parkland Libraries!

Member Library Staff Highlight

Jill is the manager at Water Valley Public Library. She has worked as the manager for ten months, and when she's not at the library she is busy being a farmer. Jill loves talking to all of the people that come into the library.

Check out Jill's book recommendation: [Other Birds By Sarah Addison Allen](#)

Elnora Library Closure

Elnora Library has closed until further notice due to a building maintenance issue. The board is currently looking for a temporary location so they can resume services. An update will be provided when more information comes available.

Documentary Heritage Communities Program

The [Documentary Heritage Communities Program](#) is open and accepting applications! Organizations have until January 12, 2023, at 11:59 pm (Pacific Time) to submit their application.

ConnectedLibFEST Call for Proposals

The ConnectedLib team is planning the first ever [ConnectedLibFEST](#), focused on connected learning in small and rural libraries and communities. The virtual experience is scheduled for March 15 and 16 and will bring together library staff, researchers, and community members to learn from and with each other. If you would like to be involved in the FEST, the team has put out a call for facilitators and presenters to propose a session or get involved in other ways.

[Complete the interest form](#) to share your experience with connected learning and small and rural libraries, or to stay informed and receive additional information about the ConnectedLibFEST.

TRAINING & EVENTS

Dates and registration information for upcoming library training and events.

Upcoming Webinars

- **Ordering with ULS** - November 22 at 1:30pm

- If you would like more information about these training opportunities, please contact libraryservices@prl.ab.ca. To watch recordings of past training sessions, visit [Niche Academy](#).

Library System Board Orientation

November 21-23

PLSB is pleased to offer our 2-hour training session designed specifically for library system board members. This session was offered earlier this year by the PLSB and they are pleased to present it again this fall.

Each session will offer the same content and will cover the following topics: public library structure and the role library systems play; responsibilities of library systems to member; responsibilities of library system board members; key relationships; and governance tools.

- [November 21, 2022](#), 7-9pm
- [November 22, 2022](#), 2-4pm
- [November 23, 2022](#), 10am-12pm

All the Free Resources You Can Find at Your Library

Article

Check out this recent [article by Wired](#) highlighting all of the amazing services libraries provide for free. Though this is an American Article, there is reference to rural libraries towards the end.

Advocacy in a Polarized World

December 6

How can we effectively communicate with all decision-makers, and stakeholders about the important work happening at your library regardless of their political beliefs? In [this session](#) you will learn the principles of “The Three Languages” of politics, and how to apply them when communicating with people from across the political spectrum. The webinar will build upon these principles and learn how to effectively use data, stories, and research to craft compelling, resonant messages.

Registration Fee: \$79

Grantseeking for Libraries:

Strategies and Tips

Recorded Webinar

If the process of evaluating opportunities and applying for a grant feels overwhelming, view [this recent webinar recording](#) to learn strategies for success that can benefit libraries of all sizes. This presentation covers aspects of grant development including mission alignment, how to build organizational support, and submitting a strong application. Funders

are often interested in a diverse set of applicants and communities to distribute their funding to, and this session will help you feel more confident and empowered to pursue these opportunities for your library.

21 October 2022

Re: Request to amend PRL Membership Agreement

Dear Library Members,

The intent of this letter is to notify Parkland Regional Library (PRL) members that the Town of Olds has submitted a request to the board to amend the Membership Agreement, and further, to summarize our rationale in the hopes that your municipality will do the same.

Olds and several other members believe that PRL's reliance on Treasury Board population statistics is not in line with section 8.3 of the Agreement, which reads: "*The population of a municipality that is Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs.*"

The amendment we are requesting would specify a requirement to use those population estimates Municipal Affairs relies on to calculate capital and operating grant funding for municipalities, which at the time of this writing, are the 2016 Federal Census figures. In other words, the numbers used to determine municipal revenues ought to be used to determine municipal expenditures.

To be clear, the Town of Olds is not disputing the dollar amount it provides to PRL, as we recognize the value of this organization; instead, Olds takes issue with the choice to use population statistics that are outside the scope of the Agreement. Should PRL adopt the Municipal Affairs' population figures and finds itself with a financial shortfall, the requisition can then be raised to achieve balance. Achieving balance using inaccurate statistics is, in our opinion, neither transparent nor in line with the spirit of the Agreement.

Members from PRL Area 9, (Town of Carstairs, Town of Didsbury, Town of Olds, County of Mountainview and Village of Cremona) are in agreeance and have passed respective motions asking for section 8.3 of the Agreement to be opened and amended as noted above.

If you agree with our position, we ask that your municipality consider a similar motion and forward that to PRL.

Thank you for your time and please reach out to Olds' PRL representative, Heather Ryan, (hryan@olds.ca) if you wish to discuss this further.

Kind Regards,

A handwritten signature in black ink that reads "Judy Dahl".

Mayor Judy Dahl

c: Town of Olds Council

November 16, 2022

Address: #2 Erickson Drive Sylvan Lake, Alberta T4S 1P5

Re: Summer Village of Jarvis Bay's Municipal Support for the Red Deer River Watershed Alliance

Dear Summer Village Council,

Hi, I am Francine Forrest, and I am the new Executive Director of the Red Deer River Watershed Alliance (RDRWA). Thank-you for your ongoing support of the RDRWA, the designated Watershed Planning and Advisory Council for the Red Deer River watershed. This letter provides an update on the RDRWA's recent activities and our municipal funding process for our 2023-2024 fiscal year.

Who We Are

The Red Deer River Watershed Alliance was established in 2005 and is one of 11 Watershed Planning and Advisory Councils (WPACs) which partner in the delivery of Alberta's *Water for Life Strategy*. We are a multi-sector, not-for-profit organization that facilitates watershed management. Our vision is that the watershed will be healthy, dynamic, and sustainable through the efforts of the entire community. Our renewed WPAC mandate and roles agreement (Environment and Protected Areas and RDRWA 2022) specifies RDRWA will lead and ongoing collaborative process to:

- report on the state of the watershed,
- further develop and implement the Integrated Watershed Management Plan (IWMP)
- inform, educate and engage on water literacy and watershed stewardship, and
- serve as a convenor and collaborator on watershed issues.

An Ongoing Relationship

The Summer Village of Jarvis Bay plays a key role in the RDRWA both as a partner and funder. **We rely on funding from municipalities (50 cent per capita funding)**, and together, municipalities contribute approximately 20% of the RDRWA's annual funding.

Our records show that the Summer Village of Jarvis Bay has been a longstanding supporter of the RDRWA and we hope to see that relationship continue in 2023-2024. Consistent core funding from our partners is integral to the operations of WPACs and helps to directly support our ability to lead projects with adequate staff and resources.

Benefits to Your Municipality

The RDRWA recognizes the role of municipalities as major water and land-use decision-makers and community leaders. Over the past 17 years, our organization has developed many resources to

maintain and protect watershed health. The RDRWA's work benefits the Summer Village of Jarvis Bay by providing watershed assessment, programming and regional planning materials and input to assist with local decisions and planning with community health and prosperity benefits including source protection, flood and drought resiliency, recreational and ecosystem health benefits.


Update on Activities

Highlights from our [2021-2022 Annual Report](#) and upcoming activities include:

- ***In person Fall Forum:*** Members and the public enjoyed reconnecting on presentations on municipal topics including: flood mapping, satellite cyanobacteria monitoring, CABIN cumulative effects biomonitoring, and riparian restoration and mapping.
- ***Mapping of hydrologically significant areas Tool to inform decision making:*** The RDRWA developed an [online map portal](#) that maps "hydrologically significant areas" across the watershed, in partnership with the Nature Conservancy of Canada. This information can be used to inform decisions and help prioritize areas for monitoring and restoration efforts.
- ***Mapping and Assessing Riparian Areas in 10 of 15 Subwatersheds for source water protection and flood and drought resilience benefits:***
- The RDRWA partnered with Fiera Biological Consulting to map riparian condition along 1,782 km of shoreline in the Medicine-Blindman Rivers watershed, and 5,285 km in the Buffalo, Kneehills, Threehills, and Little Red Deer River sub-watersheds throughout 2022. The [technical reports](#) provide information to support targeted restoration and conservation programs.
- The RDRWA will be initiating a new riparian mapping project in the Rosebud, Raven and Michichi sub-watersheds throughout 2023-2025. The RDRWA will work with key partners to develop materials and workshops in support of this project.
- ***Upcoming Watershed Assessment and Planning:*** With support, the RDRWA plans to evaluate the current [IWMP](#) and provide an update on the current state of the watershed ([last report completed in 2009](#)) and work towards further developing the IWMP.

Thank-you again for being a key partner in watershed management. If you would like the RDRWA to send you an invoice, please contact Kelly Dodds at info@rdrwa.ca or by phone at 403-340-7379. Please keep us informed of a primary contact to ensure your municipality receives regular updates. Your support matters, and we hope the Summer Village of Jarvis Bay will continue to help fund the RDRWA and work together on watershed initiatives to help address our current and future water challenges.

Sincerely,


Francine Forrest

Stay Connected and Regionally Informed

- Sign up for our [monthly e-newsletter](#)
- Submit any water-related events to our [community calendar](#)
- Participate in our regular forums and workshops
- Request a presentation to Council and/or staff
- Engage with our outreach and technical committees

Executive Director, RDRWA



ALBERTA
MUNICIPAL AFFAIRS
*Office of the Minister
MLA, Calgary-Shaw*

AR110130

Subject: 2022/23 Fire Services Training Program Grant

Dear Chief Elected Officials:

It is my pleasure to announce that Municipal Affairs has reinstated the Fire Services Training Program. This program will provide \$500,000 in grant funding annually starting in 2022/23. Public safety is always a priority and, while we respect that fire services is a municipal responsibility, the Government of Alberta recognizes that a strong provincial-municipal partnership is key to keeping Albertans safe.

This grant provides supplemental funding supports to assist Alberta communities in ensuring their local fire services are adequately trained to respond to identified community risks. Courses that may be approved for delivery under this grant will align with key outcomes below:

- Alberta communities are supported in developing capacity to prevent, prepare for, and respond to identified risks.
- Training of fire services remains current and is updated as required.
- Training aligns with and supports community planning.

The grant guidelines and application form are available at www.alberta.ca/fire-services-training-grant.aspx. If interested, please forward this information to your chief administrative officers and fire chiefs so they may complete the application form. Collaboration involving multiple municipalities is permitted but not required.

If you have any questions regarding the grant applications or the program guidelines, feel free to contact Municipal Affairs at 1-866-421-6929 or firecomm@gov.ab.ca.

This government recognizes the important work of fire services, and the grant program will help fire departments across the province be prepared with knowledge and skills to protect their communities.

Sincerely,

A handwritten signature in blue ink, reading "Rebecca Schulz".

Rebecca Schulz
Minister

Re: Proposed Schedule for Sylvan Lake EMS

Dear Minister Copping,

In February of 2022, Alberta Health Services brought forth a proposed schedule under the Hours of Work initiative decreasing ambulance coverage in the Town of Sylvan Lake. The Hours of Work Initiative was primarily aimed at transitioning communities away from 24 hour core-flex units which Sylvan Lake transitioned away from in 2019 to the current model of 12-hour assembled units. This proposed schedule goes against all goals for the Hours of Work initiative which had the goals of easing fatigue on staff, improving coverage in rural areas, and increasing budgetary spending. The following letter outlines the undersigned Staff of Associated Ambulance- Sylvan Lake concerns, opposition, and recommendations to the proposed changes.

Reduction in Full-time EMS staff and community ambulance coverage hours:

The proposed schedule for Sylvan Lake pales in comparison in weekly coverage hours to towns and cities of comparable population such as Wetaskiwin, and Lacombe where they are running 420, and 462 hours/ week respectively. Sylvan Lake would see a reduction of community coverage hours from 336/ week to 294/ week often resulting in only 1 ambulance scheduled during overnight hours and lacking 24/7 Advanced Life Support coverage the current model provides. In addition Sylvan Lake EMS would see a reduction of full time staff from 16 to 14.

Sylvan Lake is a resort destination seeing an influx of over 1 million visitors/ year and does not have a community hospital seeing a greater reliance on its Emergency Medical Services and increased call volumes. Due to the lack of a community hospital in Sylvan Lake patients are transported by EMS out of community, often resulting in extensive offload delays at Red Deer Regional Hospital. With only 1 ambulance available during overnight hours, Sylvan Lake will not have community coverage during these times and will rely on extended responses of ambulances from neighboring communities, and see an increased reliance on the Sylvan Lake Volunteer Fire Department to provide Medical First Response to life threatening emergencies. This also does not align well with high acuity Delta and Echo dispatch determinants with a multi-ambulance response plan.

Increase in staff fatigue, turnover, and burnout

One of the goals of the Hours of Work project was to improve staff retention and working schedules through more desirable shifts. The proposed model schedules practitioners to work shifts of entirely night shifts and weekends, with no rotation of schedule or variety of days worked. This goes against all standard scheduling practices and recommendations, disrupts circadian rhythms, and provides little work life balance. These types of scheduling practices will result in staff burn out, turnover, disability claims, increase in pecuniary costs and is contradictory to Alberta Health Service's core value of promoting work/life/family balance among staff and contract services.

Recommendations

Overall, as a staff we believe the proposed model poses a risk to the EMS system, the public, and would be detrimental to patient centered care. We are asking Alberta Health Services and the Health Minister to retract the proposed staffing cuts and proposed schedule, and to consider adding a 12-hour peak car to the current model of 2 assembled units which

would align with the goals of the Hours of Work project. The recent addition of a peak car in the City of Lacombe is proving to be successful. We are disappointed that position cuts are being proposed during the ongoing Covid-19 pandemic, while we are seeing record call volumes in Alberta and to an EMS service which is already far exceeding provincial ambulance utilization targets. We would welcome timely conversations to find a resolution that provides additional ambulance coverage for the Town of Sylvan Lake and surrounding area.

Respectfully yours,

Bridget Catton

Advanced Care Paramedic/ Operations Supervisor

Joey Manson

Primary Care Paramedic/ Operations Supervisor

Ivy McKinley-Campos

Primary Care Paramedic

Brittney Wolff

Primary Care Paramedic

Bianca McKinley

Primary Care Paramedic

Nadine Flear

Advanced Care Paramedic

Justin Graham

Primary Care Paramedic

Tabatha Paul

Primary Care Paramedic

Tyler Boruck

Primary Care Paramedic

Yvonne Walter

Primary Care Paramedic

Cody Homeniuk

Primary Care Paramedic

Heidi Pike-Sturge

Advanced Care Paramedic

Mitch Clews

Primary Care Paramedic

Zack Kenyon

Primary Care Paramedic

Mac Grant

Primary Care Paramedic