

# SUMMER VILLAGE OF HALF MOON BAY ORGANIZATIONAL MINUTES

*Minutes of an organizational meeting of Council held on Monday, July 29, 2019 at the Summer Village Office in the Town of Sylvan Lake.*

**PRESENT:** Ted Hiscock  
Pam Skakun  
Michael Pashak

**STAFF PRESENT:** Corinne Newman, Interim CAO  
Kara Kashuba, Recording Secretary  
Tina Leer, Accounting Technician  
Chris Loov, Public Works Coordinator  
Tanner Evans, Development Officer

## CALL TO ORDER

Corinne Newman, Interim C.A.O., called the meeting to order at 9:00 a.m.

## AGENDA

Res 1106/19  
Adopt Agenda

TED HISCOCK:  
That the agenda be accepted as presented.

**CARRIED**

## SELECTION OF MAYOR

Corrinne Newman called for nominations for Mayor.

Res 1107/19  
Mayor

MOVED by Pam Skakun  
THAT Ted Hiscock be appointed as Mayor.

**CARRIED**

Corinne Newman turned the meeting over to Mayor Hiscock.

## SELECTION OF DEPUTY MAYOR

Mayor Hiscock called for nominations for the position of Deputy Mayor.

Res 1108/19  
Deputy Mayor

MOVED by Mayor Hiscock  
THAT Councillor Skakun be appointed as Deputy Mayor.

**CARRIED**

## APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2019 FINANCIAL YEAR

Res 1109/19  
Assessor

MOVED by Deputy Mayor Skakun  
THAT Wild Rose Assessment be appointed Assessor for the Summer Village of Half Moon Bay.

**CARRIED**

Res 1110/19  
Auditor

MOVED by Councillor Pashak  
THAT the Metrix Group be appointed Auditors for the Summer Village of Half Moon Bay.

**CARRIED**

## APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND BOARDS

Res 1111/19  
MPC

MOVED by Councillor Pashak  
THAT the following be appointed to the Municipal Planning Commission:

- Council Representative – Deputy Mayor Skakun
- Council Representative – Councillor Pashak
- Citizen at Large Representative – Jon Johnston
- Citizen at Large Alternate Representative – Greg Heffel

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- Citizen at Large Alternate Representative – Lindsay Clark **CARRIED**

MOVED by Deputy Mayor Skakun  
THAT the following be appointed to the Subdivision Development Appeal Board:

- Res 1112/19  
SDAB
- Council Representative – Mayor Hiscock
  - Citizen at Large Representative – Greg Davidson
  - Citizen at Large Representative – George Johnston
- CARRIED**

**APPOINTMENT TO VARIOUS INTERMUNICIPAL COUNCIL  
COMMITTEES, COMMISSIONS AND BOARDS**

Res 1113/19  
Joint Services  
Committee

MOVED by Deputy Mayor Skakun  
THAT Mayor Hiscock be appointed as Council Representative to the Joint Services Committee.

**CARRIED**

Res 1114/19  
Emergency  
Advisory  
Committee

MOVED by Mayor Hiscock  
THAT Mayor Hiscock, Deputy Mayor Skakun and Councillor Pashak be appointed as Council Representatives to the Emergency Advisory Committee.

**CARRIED**

Res 1115/19  
SLMC

MOVED by Deputy Mayor Skakun  
THAT Councillor Pashak be appointed as Council Representatives to the Sylvan Lake Management Committee.

**CARRIED**

Res 1116/19  
Sylvan Lake  
Regional Water  
Commission

MOVED by Councillor Pashak  
THAT Deputy Mayor Skakun be appointed as Summer Village of Half Moon Bay Representative to the Regional Water Commission with Mayor Hiscock as alternate.

**CARRIED**

Res 1117/19  
Sylvan Lake  
Regional  
Wastewater  
Commission

MOVED by Councillor Pashak  
THAT Deputy Mayor Skakun be appointed as Summer Village of Half Moon Bay Representative to the Regional Wastewater Commission with Mayor Hiscock as alternate.

**CARRIED**

Res 1118/19  
Regional IDP  
Steering Committee

MOVED by Deputy Mayor Skakun  
THAT Councillor Pashak be appointed as Summer Village of Half Moon Bay Representative to the Regional Intermunicipal Development Plan Steering Committee with Mayor Hiscock as alternate.

**CARRIED**

**APPOINTMENT TO VARIOUS COMMITTEES AT LARGE**

Res 1119/19  
PRLB

MOVED by Mayor Hiscock  
THAT Deputy Mayor Zacharias from the Summer Village of Birchcliff be appointed as representative for the Parkland Regional Library Board for all five Summer Villages.

**CARRIED**

Res 1120/19  
FCSS

MOVED by Deputy Mayor Skakun  
THAT Mayor Hiscock be appointed as representative for the Family Community Support Services Board for all five Summer Villages.

**CARRIED**

Res 1121/19  
Sylvan Lake  
Library Board

MOVED by Councillor Pashak  
THAT Councillor Maplethorpe from the Summer Village of Jarvis Bay be appointed as representative for the Sylvan Lake Library Board for all five Summer Villages.

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**CARRIED**

Res 1122/196                      MOVED by Mayor Hiscock  
Advanced                              THAT Carol McMillan from the Summer Village of Norglenwold be appointed as  
Ambulatory Care                      representative for the Advanced Ambulatory Care Committee for all five Summer  
Villages.

**CARRIED**

**DATE AND PLACE OF 2020 ANNUAL INFORMATION MEETING**

Res 1123/19                      MOVED by Mayor Hiscock  
Annual Meeting                      THAT the 2019 Annual Information Meeting be held on June 6, 2020 at the  
Community Shelter.

**ADJOURNMENT**

The meeting was adjourned at 9:10 a.m.

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Ted Hiscock, Mayor

\_\_\_\_\_  
Corinne Newman, Interim CAO

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