REGULAR MEETING AGENDA
SUMMER VILLAGE OF HALF MOON BAY
JULY 30, 2026 @ 2:00 P.M.

A. CALL TO ORDER

B. AGENDA - additions/deletions
- adoption

C. REQUESTS FOR DECISION

1) Council & Legislation

i. Regional Wastewater Line Connection

D. ADJOURNMENT

Summer Village of Half Moon Bay

July 30, 2026

Council & Legislation

Request For Decision

Agenda Item: *Connection to Regional Wastewater Line*

Background:

The Sylvan Lake Regional Water/Wastewater Commission is proceeding with construction of the final leg of the regional wastewater line and is requesting Half Moon Bay to confirm their intent to connect via a motion of Council.

Recommendation:

That Council confirms Half Moon Bay's intent to connect to the Sylvan Lake Regional Water/Wastewater Commission's regional wastewater line upon completion of the final phase of construction.

Authorities:

MGA 207 (c): The chief administrative officer advises and informs the council on the operations and affairs of the municipality.

SYLVAN LAKE REGIONAL
WATER / WASTEWATER
COMMISSION

Sylvan Lake Regional
Water/Wastewater Commission
c/o Lacombe County
RR 3
Lacombe AB T4L 2N3

July 28, 2026

Tanner Evans
Chief Administrative Officer
Summer Village of Half Moon Bay
Via Email: tevans@sylvansummervillages.ca

Dear Mr. Evans:

At the Sylvan Lake Regional Water/Wastewater Commission Board meeting held on July 27, 2026, the Board took the first step in proceeding with construction of the final leg of the Sylvan Lake Regional Wastewater line by authorizing the hiring of a project manager via request for proposal.

Now that this project is now moving forward, the Commission is seeking confirmation from the Summer Village of Half Moon Bay of its intent to connect to this leg of the system. The Board has directed Administration to confirm this intent by requesting a resolution from your respective Council seeking to connect as part of the Stage 5 construction. This level of commitment will ensure that the Commission is able to properly incorporate your municipality's volumes and coordinate construction of the line with the Summer Village's construction of its internal collection system.

Once the commitment is received, the Commission would also commence work on developing the wastewater services agreement between the two parties so that agreement is determined prior to construction.

We are hoping to have the resolutions from all the municipalities in time for the August 31, 2026 Board meeting. Could you please confirm your municipality's participation no later than August 25th.

If you have any questions, do not hesitate to contact me.

Regards,

Michael Minchin
Chief Administrative Officer
cao@sylvanlakeregional.com