

**REGULAR MEETING AGENDA
SUMMER VILLAGE OF HALF MOON BAY
APRIL 25, 2023 @ 9:00 A.M.**

A. CALL TO ORDER

B. AGENDA - additions/deletions
 - adoption

C. ADOPTION OF MINUTES - Regular Meeting Minutes, March 8, 2023
 - Special Meeting Minutes, April 5, 2023

D. INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) CAO Report

E. TABLED ITEMS

1) Council & Legislation

- a) Dog Bylaw
- b) Community Standards Bylaw

F. REQUEST FOR DECISION

1) Finance

- a) Mill Rate Bylaw
- b) Surplus Distribution
- c) Administration Building Improvements Capital Project Amendment

2) Council & Legislation

- a) Fire and Burning Bylaw

3) Public Works

- a) Traffic Bylaw

G. COUNCIL, COMMITTEES, AND CORRESPONDENCE

1) Council Reports

- a) Mayor Johnston
- b) Deputy Mayor Remington
- c) Councillor Pashak
 - Sylvan Lake Regional Water & Wastewater Commission (SLRWWC)
 - SLRWWC South Shore Line Project
 - Association of Summer Villages of Alberta
 - Alberta Municipalities

2) Committee Reports

- a) Julie Maplethorpe, Summer Village of Jarvis Bay
 - Town of Sylvan Lake Library Board
 - Parkland Regional Library Board

3) Correspondence

- a) Association of Summer Villages of Alberta
- b) SRVS Invasive Species

4) Upcoming Meetings

- a) Council Meeting – May 23, 2023

H. ADJOURNMENT

Summer Village of Half Moon Bay
Regular Meeting Minutes
March 8, 2023

C-1

Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held March 8, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Jon Johnston via Zoom
	Deputy Mayor:	Andrea Remington via Zoom
	Councillor:	Mike Pashak via Zoom
	CAO:	Tanner Evans
	Development Officer:	Kara Kashuba
	Finance Manager:	Tina Leer
	Recording Secretary:	Teri Musseau
	Delegation:	Steven Webber, Metrix Group via Zoom

CALL TO ORDER The Meeting was called to order at 9:01 a.m. by Mayor Johnston.

AGENDA APPROVAL

HMC-23-014 MOVED by Councillor Pashak that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

HMC-23-015 MOVED by Councillor Pashak that the minutes of the Regular Meeting of Council held on January 18, 2023, be approved as presented.
CARRIED

DELEGATION

HMC-23-016 Metrix Group
MOVED by Mayor Johnston that Council accept the 2022 audited financial statements as presented and authorize the Mayor to sign the financial return.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable
- 2) Yearend Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) CAO Report

HMC-23-017 MOVED by Councillor Pashak that the information items be accepted as presented.
CARRIED

HMC-23-018 MOVED by Councillor Pashak that Council approve the amendments to the operating budget as discussed:

Add \$6,600 to the Roads Reserve
Increase Fleet Reserve to \$3,000
CARRIED

REQUESTS FOR DECISION

FINANCE

HMC-23-019 Capital Budget
MOVED by Mayor Johnston that Council table the 2023 Capital Budget until the next meeting.

CARRIED

COUNCIL & LEGISLATION

HMC-23-020 Municipal Leaders’ Caucus
MOVED by Mayor Johnston that Council approve one night’s accommodation for Councillor Pashak while attending the Municipal Leaders’ Caucus.

CARRIED

Bylaw #162-21 Community Standards Bylaw
HMC-23-021 MOVED by Deputy Mayor Remington that Administration amend the Community Standards Bylaw #162-21 as discussed and send to Council for review prior to circulating to residents for comment.

CARRIED

HMC-23-022 Communication Policy
MOVED by Councillor Pashak that Council adopt the 2023 Communications Policy as amended.

CARRIED

Bylaw #175-23 Dog Control Bylaw
HMC-23-023 MOVED by Mayor Johnston that Council give 1st reading to the Dog Control Bylaw #175-23.

CARRIED

HMC-23-024 Fiber Optic Project
MOVED by Mayor Johnston that Council support the Red Deer County Rural Fiber Optic Project application to the Universal Broadband Fund administered by Innovation, Science and Economic Development Canada by sending a letter.

CARRIED

COUNCIL REPORTS

- Mayor Johnston
- Joint Services Committee
- Deputy Mayor Remington
- No Reports
- Councillor Pashak
- No Reports

COMMITTEE REPORTS

- Julie Maplethorpe, Summer Village of Jarvis Bay
- Town of Sylvan Lake Library Board
 - Parkland Regional Library Board

CORRESPONDENCE

- National Police Federation

HMC-23-025 MOVED by Mayor Johnston that the Council, Committee, and
Correspondence items be accepted as information.
CARRIED

NEXT MEETING

HMC-23-026 MOVED by Mayor Johnston that the next meeting of Council be held April
11, 2023, at 9:00 a.m.
CARRIED

ADJOURNMENT

HMC-23-027 MOVED by Mayor Johnston that being the agenda matters have been
concluded, the meeting adjourned at 12:07 p.m.
CARRIED

JON JOHNSTON, MAYOR

TANNER EVANS, CAO

Summer Village of Half Moon Bay
Special Meeting Minutes
April 5, 2023

C-2

Minutes of a Special Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held April 5, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Jon Johnston via Zoom
	Deputy Mayor:	Andrea Remington via Zoom
	Councillor:	Mike Pashak via Zoom
	CAO:	Tanner Evans
	Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 2:01 p.m. by Mayor Johnston.

AGENDA APPROVAL

HMC-23-028 MOVED by Councillor Pashak that the agenda be adopted as presented.
CARRIED

REQUESTS FOR DECISION

HMC-23-029 Capital Budget
MOVED by Mayor Johnston that Council approve the 2023 Capital Budget as presented.
CARRIED

HMC-23-029 Capital Budget
MOVED by Councillor Pashak that Council approve the amended 2023 Operating Budget as follows:

Increase MSI \$9,838 and 2% increase for future years
Reduce Road Reserve from \$6,300 down to \$3,000
CARRIED

Bylaw #174-23 Mill Rate Bylaw
HMC-23-030 MOVED by Mayor Johnston that Council table the Mill Rate Bylaw for amendments.
CARRIED

ADJOURNMENT

HMC-23-027 MOVED by Mayor Johnston that being the agenda matters have been concluded, the meeting adjourned at 2:12 p.m.
CARRIED

JON JOHNSTON, MAYOR

TANNER EVANS, CAO

Summer Village of Half Moon Bay

Administration and Finance

April 25, 2023

Information Item

Agenda Item: *Accounts Payable Update*

Background:

Total payables processed and presented to Council \$ 44,668.30

The following list identifies any payments over \$3,000 and monthly costs:

- | | |
|--|-------------|
| 1. Government of Alberta | \$ 4,108.00 |
| a. Police Funding Fiscal 2022-Auditor Booked | |
| b. Police Funding Fiscal 2023 | |
| 2. Lacombe Regional Waste Service | \$ 4,369.89 |
| a. 2023 LRWSC Requisition | |
| 3. Summer Village of Norglenwold | \$ 3,415.99 |
| a. Feb 2022 Muni Specific Costs | |
| b. Feb 2022 Shared Costs | |
| 4. Alberta School Foundation Fund | \$27,240.03 |
| a. 1 st Quarter Funding | |

Council Expense Claims Report: (Agenda Package Done Before March Remunerations)

- | | |
|--------------------|-----|
| ▪ Jon Johnston | \$0 |
| ▪ Andrea Remington | \$0 |
| ▪ Mike Paskak | \$0 |

Administrative Recommendations:

Council to accept as information.

Authorities:

MGA 207 (c): The chief administrative officer advised and informs the council on the operations and affairs of the municipality.

Date Printed
2023-03-31 8:34 AM

Summer Village of Half Moon Bay
List of Accounts for Approval (Detailed)
Batch: 2023-00019 to 2023-00025

Page 1

Bank Code - NewAcct - New Main Bank Code

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
114 19314	2023-02-28	Al's Bobcat & Trucking 232-000-255 - Plowing Program 312-000-260 - GST Paid Refund	Snow Removal/Sanding-Fel GST Tax Code	1,506.00 75.30	1,581.30
115 43672	2023-02-28	Empringham Disposal Corp 243-000-200 - Contracted Servic 312-000-260 - GST Paid Refund	Feb 2023 Bi Weekly Collect GST Tax Code	180.90 9.05	189.95
116 1800033522	2023-03-31	Government of Alberta 412-000-270 - Trade Accounts F 225-000-200 - Policing Costs	Police Funding Fiscal 2022 Police Funding Fiscal 2023	3,184.00 924.00	4,108.00
117 37387	2023-03-31	Lacombe Regional Waste Service 243-000-255 - Landfill Costs	2023 LRWSC Requisition	4,369.89	4,369.89
118 2023-1	2023-03-31	Red Deer Catholic Regional 201-100-130 - ASFF-Residential	Supplementary Tax Requisi	942.99	942.99
119 IVC057996	2023-03-31	Town of Blackfalds 223-000-201 - Emergency Mana	2023 LREMP Member Cont	2,750.00	2,750.00
Total Computer Cheque:					13,942.13

EFT

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
49 2023-00027	2023-02-28	Summer Village of Norglenwold 212-100-110 - Salaries 212-100-130 - Training 212-100-140 - Benefits 212-100-210 - Travel & Subsis 212-100-211 - WCB 212-100-266 - PW Fleet 212-200-215 - Postage/Freight/C 212-200-500 - Printing Costs 212-200-510 - Office Supplies 212-300-217 - Phone/Fax/Intern 212-300-540 - Utilities 212-300-250 - Facility Improvem 212-300-255 - Facility Maintena 212-300-263 - Condominium Co 212-300-240 - Computer Softwa 212-300-242 - IT Equipment 212-300-265 - Equipment Mainte 212-300-270 - Equipment Renta 212-300-510 - Other Contingenc 212-300-530 - Building Insuranc	SALARIES TRAINING BENEFITS Travel & Subsistence WCB PW Fleet Postage/FreightCourier Printing Costs Office Supplies Phone/Fax/Internet Utilities Facility Improvements Facility Maintenance Condominium Costs Computer Software/Mtn IT Equipment Equipment Maintenance Equipment Rental Administrative Contingenc Building Insurance	2,401.53 64.05 74.04 -35.73 0.00 86.89 42.11 67.57 16.14 28.02 84.18 0.00 68.37 0.00 30.04 0.00 0.00 11.71 0.00 0.00	2,938.92
2023-00031		226-000-200 - Enforcement 226-000-200 - Enforcement 226-000-200 - Enforcement 226-000-200 - Enforcement	ATB MC-Tow Bylaw Truck UFA-Jan-Fuel-Bylaw Officer Tanner's Expenses-Lockers ATB MC-Tires for Bylaw Tru	30.00 39.54 20.00 387.53	477.07
Payment Total:					3,415.99
Total EFT:					3,415.99

Date Printed
2023-03-31 8:34 AM

Summer Village of Half Moon Bay
List of Accounts for Approval (Detailed)
 Batch: 2023-00019 to 2023-00025

Page 2

EFT					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
OTHER					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
3396	2023-02-28	Epcor			
FEB222023-693		272-000-544 - Recreation Shelte	Utilities	-2.37	
		312-000-260 - GST Paid Refund	GST Tax Code	3.63	1.26
3397	2023-02-28	Epcor			
FEB222023-533		272-000-544 - Recreation Shelte	Utilities	65.61	
		312-000-260 - GST Paid Refund	GST Tax Code	3.28	68.89
3422	2023-03-31	Alberta School Foundation Fund			
13258-01		201-100-130 - ASFF-Residential	1st Quarter School Funding	27,240.03	27,240.03
			Total Other:		27,310.18
			Total NewAcct:		44,668.30

Summer Village of Half Moon Bay

Finance

Information Item

Agenda Item: *1st Quarter Financial Report*

Background:

Administration would like to provide the following 1st Quarter Financial information to Council.

Please be aware that these reports have been prepared prior to the shared costing being fully completed.

Options for Consideration:

- The Operating Budget Report to March 31, 2023
- Project Budget Report
- ASFF Report to March 31, 2023

Balances at March 31, 2023

- ATB Bank Account \$885,730.23

Reserves and Deferred Accounts

• Accumulated Surplus	35,510.84
• Completions Deposits	5,500.00
• Deferred Revenue (Grants)	504,768.78
• JSC IT Reserve	0.00
• Fleet Replacement Reserve	3,138.13
• Infrastructure Reserve	5,550.00
• Reserves Roads	60,487.87
• Reserves Wastewater	481,845.93
• Reserves General Operating	214,428.96
• Reserves Environmental	987.87
• Mill Rate Stabilization Fund	25,000.00

Administrative Recommendations:

That Council accept this report as information.

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality"

Report Date
4/19/2023 2:55 PM

Summer Village of Half Moon Bay
Operating Budget
For the Period Ending March 31, 2023

Page 1

	Budget	YTD	Variance
Revenue			
101-000-110 - Taxation.	147,606		(147,606)
101-000-510 - Penalties	2,184	11	(2,173)
112-000-410 - Sale of Services & Su	65		(65)
112-000-550 - Return on Investments	4,200	10,685	6,485
112-000-570 - Other Revenue	546	576	30
112-000-740 - MSI Operational	9,838		(9,838)
161-000-410 - Compliance Certificat	108		(108)
161-000-510 - Inspection Fees	541		(541)
161-000-520 - Development Permits	268	200	(68)
161-000-590 - Encroachment Fees	420	250	(170)
Total Revenue:	165,776	11,722	(154,054)
Expenditures			
Council and Legislation			
211-101-210 - May Travel & Sub	1,838		1,838
211-101-510 - Mayor Remuneration	2,500		2,500
211-102-150 - D M Remuneration	2,000	300	1,700
211-102-210 - D M Travel & Sub	1,050		1,050
211-103-150 - Council Remuneration	2,000	300	1,700
211-103-210 - Councillor Travel & S	1,050		1,050
211-201-212 - Convention ASVA	630		630
211-202-212 - Convention ABmunis	630		630
211-203-212 - Council Education Opportunity	710		710
211-301-220 - Mem. ABmunis	900	911	(11)
211-302-220 - Memb. ASVA	975	975	
211-303-220 - Memb. Fed. Can. Mun.	105		105
211-304-220 - Memb. Mayors & Reeves	100		100
Total Council and Legislation:	14,488	2,486	12,002
Shared Administration			
212-100-110 - Salaries	29,113	4,692	24,421
212-100-130 - Training	545	143	402
212-100-140 - Benefits	1,009	148	861
212-100-210 - Travel & Subsistence	654	(36)	690
212-100-211 - WCB	417		417
212-100-266 - PW Fleet	218	87	131
212-200-215 - Postage/Freight/Couri	329	53	276
212-200-500 - Printing Costs	299	91	208
212-200-510 - Office Supplies	545	68	477
212-300-217 - Phone/Fax/Internet	273	35	238
212-300-240 - Computer Software/Mtn	818	669	149
212-300-242 - IT Equipment	136	49	87
212-300-250 - Facility Improvements	545		545
212-300-255 - Facility Maintenance	1,159	216	943
212-300-263 - Condominium Costs			
212-300-265 - Equipment Maintenance	82		82
212-300-270 - Equipment Rental	218	23	195
212-300-510 - Other Contingency	27	11	16
212-300-530 - Building Insurance	164		164
212-300-540 - Utilities	491	204	287
Total Shared Administration:	37,042	6,453	30,589

Report Date
4/19/2023 2:55 PM

Summer Village of Half Moon Bay
Operating Budget
For the Period Ending March 31, 2023

Page 2

	Budget	YTD	Variance
Municipal Specific Administration			
212-400-220 - Election Expenses/Mee	300		300
212-400-222 - Advertising	515		515
212-400-231 - Audit Fees	6,386		6,386
212-400-232 - Assessment Fees	3,296	700	2,596
212-400-233 - Accounting Software License			
212-400-275 - Municipal Insurance	2,936	3,584	(648)
212-400-910 - Tax Changes	286		286
212-400-930 - Fleet Replacement Reserve	3,000		3,000
212-402-220 - Donations to organiza			
Total Municipal Specific Administration:	16,719	4,284	12,435
Protective Services			
223-000-200 - Contracted Fire Service	6,416	5,714	702
223-000-201 - Emergency Management	2,500	2,750	(250)
225-000-200 - Policing Costs	6,338	924	5,414
226-000-200 - Enforcement		770	(770)
Total Protective Services:	15,254	10,158	5,096
Public Works			
232-000-200 - Green Space Program	2,500		2,500
232-000-250 - Road Maintenance Prog	8,400		8,400
232-000-255 - Plowing Program	10,651	3,295	7,356
232-000-260 - Tree Removal	3,000		3,000
232-000-265 - Sign Program	210		210
232-000-266 - Reserve- Road	3,000		3,000
232-000-270 - Pathway Program	4,000		4,000
232-000-530 - Ditch & Culvert Progr	2,575		2,575
242-000-250 - SLR WasteWater Commis	6,605		6,605
242-000-251 - SLR Water Commission			
242-000-253 - Unconnected Member Debenture	955		955
242-000-266 - Reserve			
242-000-720 - Wastewater Reserve Co	21,000		21,000
243-000-200 - Contracted Services Solid Waste	6,164	362	5,802
243-000-255 - Landfill Costs	6,163	4,370	1,793
Total Public Works:	75,223	8,027	67,196
Planning and Development			
261-000-110 - Development Services	250		250
261-000-115 - IDP/MDP	500		500
261-000-200 - Contracted Planning S			
261-000-215 - SDAB Costs	400		400
261-000-220 - MPC Costs	600		600
Total Planning and Development:	1,750	0	1,750
Recreation			
272-000-544 - Recreation Shelter EI	1,800	120	1,680
212-403-220 - FCSS Town of Sylvan	600	600	
274-000-850 - Parkland Regional Lib	377	81	296
272-000-550 - Canada Day Event	2,500		2,500

Report Date
4/19/2023 2:55 PM

Summer Village of Half Moon Bay
Operating Budget
For the Period Ending March 31, 2023

Page 3

	Budget	YTD	Variance
Total Recreation:	5,277	801	4,476
Environment			
243-102-150 - Red Deer River Waters	23	23	
Total Environment:	23	23	0
Total Expenditures:	165,776	32,232	133,544
Surplus / Deficit	0	(20,510)	(20,510)

Report Date
4/19/2023 2:55 PM

Summer Village of Half Moon Bay
ASFF Budget Report
For the Period Ending March 31, 2023

Page 1

	Budget	Year to Date	Budget Remain
Revenue			
101-000-130 - ASFF Residential	107,000.99		(107,000.99)
101-000-190 - ASFF Non-Residential	146.64		(146.64)
101-103-130 - DI Designated Industrial	3.20		(3.20)
Total Revenue:	107,150.83	0.00	(107,150.83)
Expenditures			
201-100-130 - ASFF-Residential	107,000.99	28,183.02	78,817.97
201-101-130 - ASFF-Non-Residential	146.64		146.64
201-300-130 - DI Designated Industrial	3.20		3.20
Total Expenditures:	107,150.83	28,183.02	78,967.81
Surplus / Deficit	0.00	(28,183.02)	(28,183.02)

Report Date
4/19/2023 2:55 PM

Summer Village of Half Moon Bay
Project Budget Report
For the Period Ending March 31, 2023

Page 1

	Budget	Year to Date	Budget Remain
Revenue			
197-208-840 - Project CCBF-Road Analysis	2,330.00		(2,330.00)
197-209-840 - Project CCBF/RES-GIS Implementation	500.00		(500.00)
197-210-840 - Project MSI-Admin Building Improvements	3,208.75		(3,208.75)
Total Revenue:	6,038.75	0.00	(6,038.75)
Expenditures			
297-208-840 - Project CCBF-Road Analysis	2,330.00		2,330.00
297-209-840 - Project CCBF/RES-GIS Implementation	500.00		500.00
297-210-840 - Project-MSI Admin Bldg Improvements	3,208.75		3,208.75
297-205-840 - Project RES - East EOS Tree Plant			
297-206-840 - Project RES-West EOS Danger Tree Removal			
297-207-840 - Project RES-Primrose Lane Danger Tree			
Total Expenditures:	6,038.75	0.00	6,038.75
Surplus / Deficit	0.00	0.00	0.00

Summer Village of Half Moon Bay**April 25, 2023****Public Works****Information Item****Agenda Item: *Public Works Report*****Background:**

The following will provide Council with an update on Public Works activities and initiatives:

- Administration has advertised and selected two seasonal employees. They will be starting around May long weekend.
- Public Works is currently assessing and addressing any spring runoff issues as a result from frozen culverts.
- Public Works has begun engaging with contractors on approved capital projects.
- East fence at the Summer Village office as part of the building improvements capital project has been completed.

Options for Consideration:

- 1) That Council accepts this report as information.

Administrative Recommendations:

That Council accepts this report as information.

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality"

Summer Village of Half Moon Bay

April 25, 2023

Planning and Development

Information Item

Agenda Item: *Development Update*

Background:

Development Permit Update:

Currently there are 93 development permits issued in the Summer Villages (26 in Birchcliff, 3 in Half Moon Bay, 19 in Jarvis Bay, 21 in Norglenwold, and 24 in Sunbreaker Cove).

The following is the list in Half Moon Bay:

49 Lakeview Road (outstanding conditions)	Demolition & Dwelling
32 Lakeview Road (final stages)	Dwelling Addition
43 Lakeview Road (will be complete in the spring)	Hot Tub

Administrative Recommendations:

Council to accept as information.

Authorities:

Land Use Bylaw #123/13.

Hello!

Earlier this year, Summer Village of Half Moon Bay Council engaged Municipal Planning Services (MPS) to assist Administration with a review of the Summer Village's current Land Use Bylaw, and to prepare an updated Land Use Bylaw for Council's consideration.

The purpose of **Newsletter #1** is to provide community members with background information about the project and highlight opportunities to be involved in the Land Use Bylaw review/update process.

What is a Land Use Bylaw?

A Land Use Bylaw is a planning document adopted by a municipality that establishes regulations to control the way land may be used and developed. It divides a municipality into different 'districts' (or 'zones') and identifies what uses are either permitted or discretionary for each district.

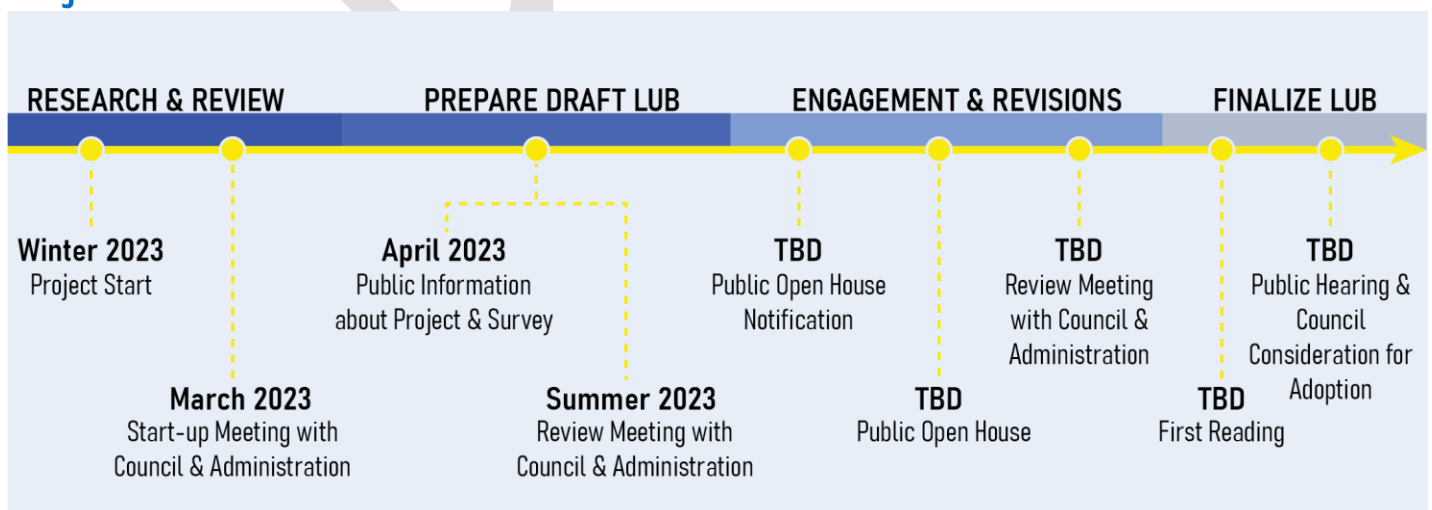
A Land Use Bylaw also includes procedures for submitting, processing, and deciding upon subdivision and development applications. For some specific land use activities regulations are included to provide further clarity on how these activities may be developed in the municipality.

The broad purpose of a Land Use Bylaw is to separate uses that might conflict with each other, and to protect property owners and residents from land use activities that may negatively impact the use and enjoyment of their property.

All municipalities in Alberta (including Summer Villages) are required to have a Land Use Bylaw. A Land Use Bylaw must be consistent with all relevant provincial regulations, which may change as legislation and policies are amended or replaced. Several changes to provincial legislation in the last 5 years has resulted in inconsistencies between provincial requirements and what is identified in the Land Use Bylaw. The Summer Village's current Land Use Bylaw (Bylaw 123/13) was adopted in 2013; it replaced the previous Land use Bylaw from 1987 (Bylaw 42/87).

The objectives for this review/update project are to make the Summer Village's Land Use Bylaw consistent with current provincial regulations, consolidate past amendments, improve the readability of the document, and to incorporate (where appropriate) watershed planning best practices.

Project Timeline



How you can get Involved!

You will have multiple opportunities to contribute your feedback during the project. Once a draft Land Use Bylaw is prepared, it will be available on the Summer Village's website for community members to review and provide feedback.

Online Survey

Please help us better understand your community and what you envision for the future by completing the Online Survey using the link below:

<LINK TO BE ADDED>

Open House

An Open House will be held in the future to provide community members the opportunity to learn about the draft Land Use Bylaw and provide feedback.

Details regarding the format and scheduling of the Open House will be posted at a later date.

What We Heard Report

After the Open House, MPS will compile and summarize all the information and responses received in-person and online from community members into a 'What We Heard' Report.

The report will be posted on the Summer Village's website for community members to review and shared with Council.



Please stay tuned to the Summer Village's website for more information about this project!

www.sylvansummervillages.ca/half-moon-bay

Contact the Project Team

If you have any additional questions or comments, please do not hesitate to contact:

Rose Paonessa, Planner
Municipal Planning Services
r.paoness@munplan.ab.ca
☎780.486.1991

Kara Hubbard, Development Officer
Summer Village of Half Moon Bay
✉khubbard@sylvansummervillages.ca
☎403.887.2822

Summer Village of Half Moon Bay

April 25, 2023

Information

Agenda Item: *CAO Report*

Background:

- Administration continues to work with MPS on the Land Use Bylaw rewrite in order to have public consultation take place sometime over the summer.
- The Sylvan Lake Regional Wastewater Commission was successful in it's Water For Life grant application and has been awarded \$5,620,500 for the Stage 5 extension of the wastewater line from Sylvan Lake to Half Moon Bay.

Options for Consideration:

1. Council accept as information.

Administrative Recommendations:

Accept as information.

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality".

Summer Village of Half Moon Bay

April 25, 2023

Council & Legislation

Request for Decision

Agenda Item: *Dog Bylaw*

Background:

At the March 23, 2023, Council meeting, first reading of the Dog Control Bylaw was given by Council then tabled for resident comment prior to giving 2nd and 3rd reading. Administration has brought the bylaw back to Council for 2nd and 3rd reading and/or additional amendments.

Options for Consideration:

- 1) Council give 2nd, and 3rd readings to the Animal Control Bylaw #175-23.
- 2) Council accept as information.

Administrative Recommendations:

- 1) That Council give 2nd reading to the Animal Control Bylaw #175-23.
- 2) That Council give 3rd and final reading to the Animal Control Bylaw #175-23.

Authorities:

Municipal Government Act, Section 7

A Council may pass bylaws for municipal purposes respecting the following matters:

(h) wild and domestic animals and activities in relation to them.

SUMMER VILLAGE OF HALF MOON BAY DOG CONTROL BYLAW BY-LAW # 175-23

A Bylaw of the Summer Village of Half Moon Bay, in the Province of Alberta, to provide for the regulating, controlling and confinement of dogs.

WHEREAS pursuant to the provisions of sections 7 and 8 of the *Municipal Government Act*, 2000, Chapter M-26, as amended, a Municipal Council may pass By-laws respecting domestic animals and activities in relation to them;

AND WHEREAS, the Council of the Summer Village of Half Moon Bay deems it necessary to provide for the regulating, control and confinement of dogs running at large within the Summer Village;

NOW THEREFORE, the Council of the Summer Village of Half Moon Bay, in the Province of Alberta duly assembled enacts as follows:

1. **TITLE**

1.1 This By-law may be known as “***The Dog Control By-law.***”

2. **INTERPRETATION AND APPLICATION**

2.1 In the By-law unless the context otherwise requires:

- a) “***Administrator***” means the Administrator for the Summer Village of Half Moon Bay and whatever subsequent title may be conferred on that officer by Council or statute.
- b) “***Animal Shelter***” means a place or facility designated by the Administrator for the purpose of holding and caring for any dogs impounded under provision of this By-law.
- c) “***Animal Shelter Keeper***” means the owner or operator of an animal shelter.
- d) “***At Large***” means when a dog is off the premises of the owner’s property and is not on a leash held by a person able to control the animal.
- e) “***Barking Disturbance***” mean when a dog creates a noise, by barking or otherwise, which persistently occurs or continues to such a degree or extent that it unreasonably interferes with the peace, comfort, or convenience of a person.
- f) “***Bite***” means a wound to the skin causing it to bruise, puncture or break.
- g) “***Biting***” means force applied by an animal by means of its mouth and teeth upon a person or other animal.

- h) **“By-law Enforcement Officer”** means a person or persons appointed as such by Council whose duties entail carrying out the provision of this By-law.
- i) **“Control of Dogs”** means that dogs are on a leash or otherwise restrained by a permitted leash held by a person, and that permitted leash is attached to a choke chain, collar or harness securely holding that animal. If it is difficult for a person to restrain the animal by a permitted leash, then the animal shall be deemed to be “at large” notwithstanding the presence of a permitted leash.
- j) **“Controlled Confinement”** means the confinement of a dog in a pen, cage, or building, or securely tethered in a manner that will not allow the dog to bite, harm or harass any person or dog.
- k) **“Damage to Property”** means damage to property other than the owner’s property and includes defecating or urinating on such property.”
- l) **“Day”** means a continuous period of twenty-four (24) hours.
- m) **“Dog”** means either a male or female canine.
- n) **“Kennel”** shall mean a dwelling, shelter, room, or place so considered housing or keeping four (4) or more dogs over the age of four (4) months with the provisions of this By-law.
- o) **“Owner”** means:
 - i. a natural person or body corporate who has legal title to the dog;
 - ii. a person who has the care, charge, custody, possession, or control of a dog;
 - iii. a person who owns or harbors a dog; or
 - iv. a person who claims and receives a dog from an animal shelter.
- o) **“Peace Officer”** means:
 - i. a member of the Royal Canadian Mounted Police;
 - ii. a member of a Municipal By-law Enforcement Officer; and
 - iii. a Peace Officer
- p) **“Permitted Leash”** means a leash adequate to control the dog to which it is attached, and which leash shall not exceed three (3) metres in length.
- q) **“Pound”** means such place as may, from time to time, be established for the impounding and keeping of dogs in accordance with the provisions of this By-law.

- r) **“Pound Keeper”** means any person or persons duly authorized to operate a pound and may include an Animal Control Officer.
- s) **“Running at Large”** means any dog that is that is:
 - i. off the premises of the Owner and not in an off-leash area; and
 - ii. not on a permitted leash held by a person able to control the dog.
- t) **“Summer Village”** means the Municipal Corporation of the Summer Village of Half Moon Bay, or the area contained within the boundary thereof as the context requires.

3. **REGULATIONS**

- 3.1 No dog shall be allowed to run at large in the Summer Village.
- 3.2 The owner of a dog must not leave the animal outside between the hours of 11:00 p.m. and 8:00 a.m. creating a barking disturbance.
- 3.3 The owner of a dog shall not permit the dog to be or become a public nuisance by:
 - a) biting, or attempts to bite a person;
 - b) biting, barking at, or chasing bicycles, automobiles, or other vehicles;
 - c) barking, howling, chasing people, or otherwise disturbing any neighbors;
 - d) causing damage to property;
 - e) causing harm (biting) to another dog; or
 - e) keeping a female dog which is in season (*in heat*) at any location where the dog is a source of attention and accessible to other dogs.
- 3.4 An owner of a dog who permits the dog to defecate on property other than his own shall remove forthwith any defecated matter deposited.
- 3.5 No person shall:
 - a) untie, loosen, or otherwise free a dog which has been tied or otherwise restrained which is not in distress unless such person has the authorization of the owner, and any person acting contrary to this section is guilty of an offence;
 - b) negligently or willfully open a gate, door, or other opening in a fence or enclosure in which a dog has been confined and thereby allow a dog to run at large in the Summer Village; and

- c) no person shall tease, torment, annoy, abuse, or injure any dog, and any person who does so is guilty of an offence.
- 3.6 Breach of, or failure to comply with any of the requirements of Section 3 is an offence under this By-law which may result in prosecution or, in lieu thereof, require payment of a voluntary fine as set out in Schedule A attached hereto.
- 3.7 Kennel Operations
- i. shall not be permitted in the Summer Village of Half Moon Bay;
 - ii. the keeping of more than three (3) dogs over the age of four (4) months will be considered the operation of a kennel;
 - iii. if written complaints are received by the Summer Village or damage is proven as a result of the kennel, Council will direct the person operating the kennel to move or cease to operate the same;
 - iv. breach of, or failure to comply with Section 3.7 is an offence under this By-law which may result in prosecution or, in lieu thereof, require payment of a voluntary fine as set out in Schedule "A."

4. DISEASE CONTROL (RABIES)

- 4.1 The Owner of an animal that has caused a serious wound, or that the Owner has reason to suspect may have been exposed to rabies or another communicable disease, shall, in addition to any other duty imposed under the *Public Health Act*, immediately inform a By-law Enforcement Officer or Peace Officer:
- a) of the infliction of the serious wound or the suspicion of exposure to rabies or other communicable disease;
 - b) in the case of a serious wound, of the name and contact information for the person that has been wounded or the Owner of the animal that has been wounded, as applicable; and
 - c) whether the matter has been reported to the local community health centre, Public Health Inspector, or the Medical Officer of Health.
- 4.2 A By-law Enforcement Officer or Peace Officer that has reasonable ground to believe that an animal found at large may have, or has been, exposed to rabies or another communicable disease may confine the animal at an animal shelter, veterinary facility, or any other location as directed by the Medical Officer of Health or a Public Health Inspector.
- 4.3 A By-law Enforcement Officer or Peace Officer that has reasonable grounds to believe that an animal with the Summer Village has been exposed to rabies or another communicable

disease shall report the matter to the Medical Officer of Health or a Public Health Inspector as soon as reasonably possible.

- 4.4 An Owner of an animal which is suffering from rabies or another communicable disease or who has been notified by the Summer Village that an Enforcement Officer has reasonable grounds to believe the animal has, or has been exposed to, rabies or another communicable disease shall:

- a) not permit the animal to be in any public place; and
- b) not keep the animal in contact with or in proximity to any other animal.

- 4.5 An Owner who fails to comply with any provision in this part is guilty of an offence.

5. CAPTURE AND IMPOUNDMENT

- 5.1 A By-law Enforcement Officer or Peace Officer may capture and impound any dog in respect of which the Officer believes an offense under this By-law is being or has been committed.
- 5.2 The Animal Shelter Keeper shall report any apparent illness, communicable disease, injury, or unhealthy condition of any dog to an SPCA Officer and shall act upon his recommendations. The owner, if known, shall be held responsible for all charges resulting.
- 5.3 When necessary, the By-law Enforcement Officer or Peace Officer may, in attempting to capture a dog found to be in contravention of this By-law, employ the use of bait or any device or other suitable means to apprehend the dog, provided that:
- i. it is not prohibited by law; and
 - ii. it is employed with due respect for humane treatment of the dog.
- 5.4 Where a dog is on any private property or premises, without the permission of the owner or occupant, the By-law Enforcement Officer or Peace Officer may, with the permission of the property or premises owner apprehend the dog.

6. INTERFERENCE AND OBSTRUCTION

- 6.1 No person shall interfere with, hinder or impede an Animal Control Officer in the performance of any duty authorized by this By-law, and any person who does so is guilty of an offence.
- 6.2 No person, whether or not he is the owner of a dog which is being or has been pursued or captured, shall:
- i. interfere with or attempt to obstruct a By-law Enforcement Officer or a Peace Officer who is attempting to capture or

who has captured a dog which is subject to being impounded pursuant to the provisions of this By-law; or

- ii. unlock or unlatch or otherwise open the vehicle in which dogs are kept for impoundment or have been placed so as to allow or attempt to allow a dog to escape therefrom.

6.3 Breach of, or failure to comply with any of the requirements of Section 6 is an offence under this By-law which may result in prosecution or, in lieu thereof, require payment of a voluntary fine as set out in Schedule A which is attached hereto.

7. RECLAIMING OF IMPOUNDED DOG

- 7.1 An impounded dog may be kept at the shelter for a period of ninety-six (96) hours (Saturdays, Sundays and statutory holidays not included). During this period, the owner may reclaim the dog by paying the facility, during normal working hours, an impoundment fee and boarding fee as set out in Schedule "B" of this By-law, and by paying the impound facility directly any veterinarian fees incurred during the impoundment.
- 7.2 The dog can be retained for longer than ninety-six (96) hours if, in the opinion of the Administrator, the circumstances warrant the expense.
- 7.3 Subject to Section 7.2, any dog not reclaimed by the owner within a period of ninety-six (96) hours from the date of the impoundment (Saturdays, Sundays and statutory holidays not included) may be sold by the Animal Shelter Keeper provided such sale is not for the purpose of medical research or to a research laboratory. Any proceeds from the sale of the impounded animals shall be the property of the Summer Village.
- 7.4 The purchaser of a dog from the Shelter Keeper pursuant to the provisions of this By-law shall obtain full right and title to it and the right and title of the former owner of the dog shall cease there upon or on a cost recovery basis.
- 7.5 Any dog not reclaimed by the owner within a period of ninety-six (96) hours (Saturdays, Sundays and statutory holidays not included) from the date of the impoundment or sold by the Animal Shelter Keeper shall become the property of the Summer Village which will then instruct the Animal Shelter Keeper to destroy or otherwise dispose of the dog with no liability to the owner for the said disposition.

8. VIOLATION TAG

- 8.1 The By-law Enforcement Officer or Peace Officer is hereby authorized and empowered to issue a Violation Tag to any person

the By-law Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this By-law.

- 8.2 The Violation Tag shall be in such form as determined by the Administrator and shall state:
- i. the name and address of the offender if ascertainable;
 - ii. the offence and location;
 - iii. date of the offence;
 - iv. the appropriate penalty for the offence as provided in Schedule "A" of this By-law;
 - v. that the penalty must be paid within ten (10) days of the issuance of the Violation Tag; and
 - vi. any other information as may be required by the Administrator.
- 8.3 The Violation Tag may be issued to the Offender or Owner:
- i. either personally;
 - ii. by mailing a copy to such person at their last known address;
 - iii. by leaving it for the defendant at his residence with a person on the premises who appears to be at least eighteen (18) years of age; or
 - iv. upon retrieval of such person's dog from the Shelter.
- 8.4 Where a Violation Tag is issued pursuant to Section 8.1 of this By-law, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to the Summer Village the penalty specified on the Violation Tag.
- 8.5 Nothing in the By-law shall prevent the Summer Village By-law Enforcement Officer or Peace Officer from immediately issuing a Violation Ticket.

9. VIOLATION TICKETS

- 9.1 In those cases where a Violation Tag has been issued and if the penalty specified on the Violation Tag has not been paid within the prescribed time, then a Summer Village By-law Enforcement Officer or Peace Officer is hereby authorized to issue a Violation Ticket pursuant to Part II of the *Provincial Offences Procedure Act*, 1988, Chapter P-21.5, as amended, to any person who the Summer Village By-law Enforcement Officer or Peace Officer has reasonable grounds to believe has contravened any provision of this By-law.
- 9.2 Notwithstanding Section 9.1 of this By-law, a Summer Village By-law Enforcement Officer or Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket pursuant to Part II of the *Provincial Offences Procedure Act*, supra, to any person who contravenes any provision of this By-law.

- 9.3 Any person to whom a Violation Ticket has been issued may make voluntary payment in respect to the Violation Ticket by delivering the Violation Ticket along with an amount equal to that specified for the offence as set out in Schedule “A” of this By-law, to the Provincial Court office specified on the Violation Ticket.

10. **PENALTIES**

- 10.1 Any person who contravenes any provision of this By-law is guilty of an offence and is liable to a penalty as set out in Schedule “A” of this By-law.
- 10.2 Notwithstanding section 10.1 of this By-law, any person who commits a second offence under this By-law within one (1) year of committing the first offence may be liable to a fine of not less than nor more than the sum set out in Schedule “B” of this By-law, while a person who commits a third or subsequent offence under this By-law within one (1) year of committing the first offence may be liable to a fine of not less than nor more than the sum as set out in Schedule “B” of this By-law.
- 10.3 Under no circumstance shall any person contravening any provision of this By-law be subject to the penalty of imprisonment.
- 10.4 Where there has been a breach of this By-law, an Animal Control Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part 2 of the *Provincial Offences Procedure Act*, S.A. 1998, c-p-21.5, as amended.

11. **GENERAL**

- 11.1 Schedule A and Schedule B are attached hereto and shall form a part of this By-law.
- 11.2 Should any provision of this By-law be invalid, then such invalid provision shall be severed, and the remaining By-law shall be maintained.
- 11.3 This By-law shall come into effect on final reading and passing of the By-law.
- 11.4 This bylaw repeals and replaces By-law #90-99.

READ a first time this 25th day of March 2023.

Jonathan Johnston, Mayor

Tanner Evans, Administrator

READ a second time this 25th day of April 2023.

READ a third and final time this 25th day of April 2023.

Jonathan Johnston, Mayor

Tanner Evans, Administrator

SCHEDULE “A”

Amount which will be accepted by the Summer Village of Half Moon Bay in lieu of prosecution:

SECTION	OFFENCE DESCRIPTION	PENALTY
3.1	Owner of dog at large	\$200.00
3.2	Leaving dog outside between 11 pm and 8 am creating a barking disturbance	\$200.00
3.3 (a)	Owner of any dog which bites, or attempts to bite a person	\$500.00
3.3 (b)	Owner of any dog which bites at, barks at, or chases vehicles	\$100.00
3.3 (c)	Owner of any dog barking, howling, disturbing any neighbours, or chases people	\$200.00
3.3 (d)	Owner of any dog causing damage to property	\$250.00
3.3 (e)	Owner of any dog causing harm (biting) to another dog	\$250.00
3.3 (f)	Owner keeping a female dog which is in season at any location where the dog is a source of attention and accessible to other dogs	\$100.00
3.4	Failure of owner to remove defecation immediately from property which is not the Owner's property	\$100.00
3.5 (a)	Untying, loosening or otherwise freeing any dog without the Owner's consent	\$200.00
3.5 (c)	Teasing, tormenting, annoying, abusing or injuring any dog	\$200.00
4.4	Failure to quarantine rabid dog or dog exposed to rabies or any other communicable disease	\$500.00
6.1	Interfere with, impeding or hindering an Animal Control Officer's enforcement of this By-law	\$250.00
10.2	Second offence within one year of the first offence	***
	Third or subsequent offence within one year of the first offence	+++

- *** Double the amount of the specified
Penalty for the first offence

- +++ Triple the amount of the specified
penalty for the first offence

SCHEDULE “B”

Impound Feesas per required fees

Care and sustenance – per dayas per required fees

Veterinary feesas per expended

Summer Village of Half Moon Bay**April 25, 2023****Council & Legislation****Request for Decision****Agenda Item:** *Community Standards Bylaw***Background:**

Provided for council is the Community Standards Bylaw #162-21. First reading was given to this bylaw on May 31, 2021. At the July 12, 2021, Council meeting, the bylaw was tabled for further consideration.

Administration was directed at the January 18, 2023, Council meeting to bring this bylaw back for review and consideration. The bylaw was brought forward at the March 8th, 2023, Council meeting but tabled for amendments and circulation to residents for comment prior to 2nd and 3rd readings.

Options for Consideration:

1. Council to discuss and give 2nd and 3rd reading to the Community Standards Bylaw either as presented or amended.
2. Council table for amendments or further consideration.

Administrative Recommendations:

1. Council give 2nd reading to the Community Standards Bylaw #162-21.
2. Council give 3rd reading to the Community Standards Bylaw #162-21.

Authorities:

Section 4, Part 2 (7) of the MGA – A Council may pass bylaws for municipal purposes respecting the following matters:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) people, activities, and things in, on or near a public place or place that is open to the public;
- (c) nuisances, including unsightly property.

**SUMMER VILLAGE OF HALF MOON BAY
COMMUNITY STANDARDS BYLAW
BY-LAW 162-21**

BEING A BYLAW OF THE SUMMER VILLAGE OF HALF MOON BAY IN THE PROVINCE OF ALBERTA TO PROHIBIT CERTAIN ACTIVITIES IN ORDER TO PREVENT AND COMPEL THE ABATEMENT OF NOISE, NUISANCE, UNSIGHTLY PREMISES AND PUBLIC DISTURBANCES.

WHEREAS, the *Municipal Government Act*, R.S.A. 2000, c. M-26 as amended in the Province of Alberta provides that a Municipal Council may by bylaw provide for a system of licensing, permits and approvals and regulating business within the Municipality;

AND WHEREAS, the Council of the Summer Village of Half Moon Bay deems it expedient and in the public’s interest to pass a bylaw to regulate and control noise, nuisance, unsightly premises, and public disturbances.

NOW THEREFORE, the Municipal Council of the Summer Village of Half Moon Bay, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. TITLE

1.1 This bylaw may be cited as the “**Community Standards Bylaw.**”

2. DEFINITIONS

2.1 In this Bylaw, including this section, unless the context otherwise requires:

- (a) “**Act**” means the *Municipal Government Act*, R.S.A. 2000, c. M-26 as amended, and any amendment or substitutions thereof.
- (b) “**Camping**” means a form of outdoor recreation involving the act of staying or sleeping in an outside area for one or more days and/or nights, usually in a tent. Camping can also include a recreational vehicle, a permanent tent, a shelter such as a bivy or tarp, or no shelter at all.
- (c) “**Chief Administrative Officer**” means the Chief Administrative Officer of the Summer Village of Half Moon Bay appointed by Council.
- (d) “**Council**” means the Municipal Council of the Summer Village of Half Moon Bay.
- (e) “**Graffiti**” means the defacement or disfigurement of any property or object, through the performance of any of the following acts:
 - i. the application of any substance, including paint, ink, stain, or whitewash to any surface or;
 - ii. the affixing of any substance, including paper, fabric, or plastic, by any form of adhesion that does not remove cleanly when pulled away from the applied surface; or
 - iii. the marking, scratching, etching or other alteration or disfigurement of any surface.
- (f) “**Litter**” means rubbish that has been left lying on the ground in public places, including but not limited to:

- i. a cardboard or wooden box, carton, container, or receptacle of any kind;
 - ii. a paper, wrapper, envelope, or covering of any kind, whether paper or not, from food or confectionery;
 - iii. paper of any kind, whether or not containing written or printed matter thereon;
 - iv. any human, animal or vegetable matter or waste;
 - v. any glass, crockery, nails, tacks, barbed wire or other breakable or sharp objects;
 - vi. scrap metal, scrap lumber, tires, dismantled, wrecked, or dilapidated motor vehicles or parts there from;
 - vii. any motor vehicle or any part of any motor vehicle which may, in whole or in part, obstruct any highway, street, lane, alley, bi-way or other public place;
 - viii. dirt, filth, yard refuse or rubbish of any kind whether similar or dissimilar to the foregoing including by not limited to grass clippings, weeds, materials from pruning such as branches, limbs, twigs, leaves, or any other pruning debris.
- (g) **“Minor”** means an individual under 18 years of age.
- (h) **“Municipal Ticket”** means a ticket in a form as approved by the Chief Administrative Officer, issued by the Summer Village allowing for voluntary payment of a fine established under this Bylaw.
- (i) **“Nuisance”** for the purpose of this bylaw includes any use of or activity upon any property which is offensive to any person or has or may have a detrimental impact upon any person or other property in the neighbourhood.
- (j) **“Peace Officer”** means:
- i. a member of the Royal Canadian Mounted Police;
 - ii. a Bylaw Officer as appointed by the Summer Village to enforce bylaws of the Summer Village; or
 - iii. a Community Peace Officer as appointed by the Solicitor General of Canada.
- (k) **“Premises”** means the external surfaces of all buildings and the whole or part of any parcel of real property, including the land immediately adjacent to the building or buildings.
- (l) **“Provincial Ticket”** means a ticket as defined in the *Provincial Offences Procedure Act*, R.S.A. 2000, c. P-34.
- (m) **“Public Place”** means any place, including privately owned or leased property, to which the public reasonably has or is permitted to have access.
- (n) **“Summer Village”** means the Summer Village of Half Moon Bay.
- (o) **“Youth”** means an individual 12 to 17 years of age.

3. NOISE

- 3.1 No person shall cause or permit any noise that annoys or disturbs the peace of any other person.
- 3.2 No person shall permit property that they own or control to be used so that noise from the property annoys or disturbs the peace of any other person.
- 3.3 In determining what constitutes noise likely to annoy or disturb the peace of other persons, consideration may be given, but is not limited to:

3.3.1. type, volume, and duration of sound;

3.3.2 time of day and day of week;

3.3.3. nature and use of the surrounding area.
- 3.4 Permissible Hours. Noise or disturbance that annoys or disturbs the peace of any other person is not allowed between 11:00 p.m. and 8:00 a.m. any day.

4. INDUSTRIAL/CONSTRUCTION NOISE

- 4.1 Nothing in this bylaw shall prevent the continual operation or carrying on of an industrial activity where the activity is one which:

4.1.1. is a permitted use; or

4.1.2. is an approved discretionary use; or

4.1.3. is a non-conforming, but not illegal, use as defined in the *Municipal Government Act*.
- 4.2 In the operation or carrying on of an industrial activity, the person operating or carrying on that activity shall make no more noise than is necessary in the normal method of performing or carrying on that activity.
- 4.3 With the exception of the activities referred to in section 4.1 herein, no person shall use, operate, or allow to be used or operated, any tools, machinery, or equipment so as to create a noise, or disturbance which may be heard in a residential building between the hours of 8:00 p.m. and 8:00 a.m. any day.
- 4.4 These provisions do not apply to work carried on by the Summer Village, or by a contractor carrying out the instructions of the Summer Village, providing it is work of an emergent nature of circumstance.

5. CONSTRUCTION WASTE

- 5.1 Each construction site shall have a waste container to ensure that waste construction materials are placed in the container to prevent the material from being blown away from the construction site.

5.2 No loose construction material is to be stored or accumulated on the construction site unless it is not capable of being blown around the construction area.

6. NUISANCE AND UNSIGHTLY PREMISES

6.1 No person shall permit any use or activity upon their property which is offensive to any person and may have a detrimental impact on any person or property including but not limited to:

6.1.1. the failure to cut grass, weeds, shrubs, trees, or other landscaping features incidental to a landscaped area;

6.1.2. the failure to destroy restricted weeds, control noxious weeds, or prevent the spread or scattering of nuisance weeds;

6.1.3. the growth of trees or shrubs in such a manner that they interfere with utilities or endanger visibility to street signage, or roadway clearance;

6.1.4. the accumulation of any material that creates unpleasant odors, any material that attracts pests or any animal remains, parts of animal remains or animal feces;

6.1.5. the storage or accumulation of or failure to dispose of discarded dilapidated furniture or household appliances, loose garbage, rubbish, packaging material, scrap metals, scrap lumber, tires, parts of disassembled machinery, equipment or appliances and motor vehicle parts;

6.1.6. the causing of opaque or dense smoke and permitting such smoke to be emitted into the atmosphere for a period in excess of fifteen (15) minutes in any one hour, or at a point other than the opening to the atmosphere of the flue, stack, or chimney, unless specifically authorized by Council;

6.1.7. the generation of excessive dust and permitting such dust to escape from the property;

6.1.8. the failure to maintain an accessory building, structure, or fence such that it deteriorates, becomes unsightly or becomes a safety hazard;

6.1.9. the failure to fence or secure an excavation, drain, ditch or other depression so that it does not become a danger to public safety;

6.1.10. the posting or exhibiting of advertising posters, signs, billboards, placards, writings or pictures upon any light standard, utility pole, bench, garbage receptacle, fence, or wall on any property, including municipal property, except as permitted in the Land Use Bylaw.

6.1.11. the burning of anything other than dry untreated clean wood in an indoor residential wood fireplace.

6.2 No person being the owner, agent of the owner, leaser, or occupier of any property within the Summer Village shall permit such property, or the activities upon such property to be or remain a nuisance or safety hazard.

7. **GRAFFITI**

- 7.1 No person shall place graffiti or cause it to be placed on any property.
- 7.2 Every property owner shall ensure that graffiti placed on their premises is removed, painted over, or otherwise permanently blocked from the public view.
- 7.3 A property owner who breaches the provisions of Section 7.2 where, following the issuance of and failure to comply with an Order under section 545 of the *Municipal Government Act*, shall be liable to payment of a penalty as prescribed in Schedule A.
- 7.4 In prosecuting for an offence under this Section, the consent of the property owner of any premises to place graffiti shall not be a defense under this bylaw.

8. **LITTERING**

- 8.1 No person shall place, deposit, or throw or cause to be placed, deposited, or thrown, litter upon any Summer Village property, including any street, lane, ditches, park, other public place, or water course.
- 8.2 A person who has placed, deposited, or thrown or caused to be placed or thrown anything or any matter upon any road, ditch, municipal reserve or other public place or water course shall forthwith remove it.

9. **CAUSE A DISTURBANCE**

- 9.1 No person located in a public place shall disturb the peace and enjoyment of other members of the public by:

9.1.1 screaming, shouting, or using loud, abusive, or grossly insulting language;

9.1.2 being intoxicated by alcohol or other substances; or

9.1.3 openly exposing or exhibiting an indecent act.

10. **COMMUNITY BEACH SHELTERS AND RESERVE LAND**

- 10.1 There are two community beach shelters located in the Environmental Open Space District areas adjacent to the lake. These shelters are for the exclusive use of residents and guests. These shelters may on occasion be used for special events as approved by the Summer Village of Half Moon Bay.
- 10.2 The storage of personal goods and equipment in the shelters or storage sheds is at the risk of the owner.
- 10.3 No person shall camp or erect any structure in an environmental opens space or on any municipally owned land. Unattended camping materials left on municipal lands may be considered abandoned and removed.

11. NUISANCE ENFORCEMENT

- 11.1 A Peace Officer may, after giving reasonable notice to the owner or occupier of the premises, enter upon the said premises and carry out an inspection.
- 11.2 Upon completion of the inspection, the Peace Officer may direct the owner or occupant of the property to:

11.2.1 cease the activity which causes the nuisance;

11.2.2 change the way in which such person is carrying out any activity;

11.2.3 direct any person to take any action or measure necessary to compel the elimination or abatement of the nuisance, including:

a) the removal of any thing or matter from the property, which constitute the nuisance; and

b) the construction or installations of a garbage bin or enclosure or the repair of an existing garbage enclosure;

c) enter into a cleanliness agreement in a form to the satisfaction of the Peace Officer;

d) specify the time within which such person must comply with the directions contained in the notice;

e) notify the owner or occupant that, if compliance with the notice is not affected within a specified time, the municipality will take the actions or measure specified in the notice to abate the nuisance, at the expense of the owner or occupier;

f) offer the owner or occupant of the property an opportunity to enter into any other voluntary agreement with the Summer Village to keep the premises clean, tidy, and free of nuisances.
- 11.3 Any person who refuses to allow an inspection of the premises under Section 10.1 is guilty of an offence.
- 11.4 Any person who fails to comply with a direction made under this section is guilty of an offence.
- 11.5 No person shall cause or permit or undertake any activity upon any Summer Village property which is a nuisance.

12. AUTHORITY TO REMOVE

- 12.1 The Chief Administrative Officer may authorize the removal and put in storage or destroy anything placed upon Summer Village property in contravention of this bylaw.

13. ORDER

- 13.1 A designated officer may, by written order, require a person responsible for the contravention to remedy the contravention.
- 13.2 The Order shall:

13.2.1 state a time within the owner must comply with the order;

13.2.2 state that if the owner does not comply with the order within a specified time, the Summer Village will take the action or measure at the expense of the owner.
- 13.3 the Summer Village may, in respect of an order, register a caveat under the Land Titles Act against the certificate of title for the land that is the subject of the order.

14. RIGHT TO REMEDY

- 14.1 The Summer Village may take whatever actions or measures are necessary to deal with any contraventions if:

14.1.1 the Summer Village has issued a written Order under Section 13 of this bylaw.

14.1.2 the Order contains a statement referred to in Section 13.2 of this bylaw.

14.1.3 the person to whom the Order is directed has not complied with the Order within the time specified in the Order, and

14.1.4 the appeal periods respecting the Order have passed or, if an appeal has been made, the appeal has been decided and it allows the Summer Village to take the action or measures.

15. PENALTIES

- 15.1 Any person who breaches any section of this Bylaw is guilty of an offence and liable to:

15.1.1 payment of the penalty specified in Schedule “A” hereto;

15.1.2 for any offence for which there is no penalty specified, to a penalty of not less than \$200.00 and not more than \$10,000.00.

16. MUNICIPAL AND PROVINCIAL TICKETS

- 16.1 Any Peace Officer who has reasonable and probable ground to believe that any person has contravened any provision of the Bylaw, may issue, and serve:

16.1.1 A Municipal Ticket allowing payment of the specified penalty to the Summer Village; or

16.1.2 A Provincial Ticket according to the provisions of the Provincial Offences Procedure Act, as amended.

- 16.2 Service of a Municipal Ticket will be sufficient if it is:

16.2.1 personally served; or

16.2.2 served by regular mail to the person’s last known mailing address;
or

16.2.3 by affixing the municipal ticket to the door of the property.
- 16.3 If a violation ticket is issued in respect of an offence, the violation ticket may:

16.3.1 specify the fine amount established by this Bylaw for the offence;
or

16.3.2 require a person to appear in Court without the alternative of making a voluntary payment.
- 16.4 A person who commits an offence may:

16.4.1 if a violation ticket is issued in respect of the offence; and

16.4.2 if the violation ticket specifies the fine amount established by this Bylaw for the offence,

make a voluntary payment equal to the specified fine by delivering the violation ticket and the specified fine to the Provincial Court Office specified on the violation ticket.

17 SEVERABILITY

- 17.1 If any part of this Bylaw is found to be invalid, then that part shall be severed, and the remaining Bylaw will continue to be in force.

That this bylaw shall take effect on the date of the third and final reading.
Bylaws 15-80 and 17-80 are hereby rescinded.

READ a first time this 31st day of May 2021.

Jonathan Johnston, Mayor

Tanner Evans, C.A.O.

READ a second time this 25th day of April 2023.

READ a third and final time this 25th day of April 2023.

Jonathan Johnston, Mayor

Tanner Evans, C.A.O.

SCHEDULE “A”

Offence	Schedule “A” Schedule of Fines	Section	Fine
Make noise	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	3.1	\$250.00 \$500.00 \$750.00
Permit noise	a) first offence a) second offence within 1 year b) third and subsequent offences within 1 year	3.2	\$250.00 \$500.00 \$750.00
Industrial or construction noises	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	4.1 or 4.2	\$250.00 \$500.00 \$750.00
Failing to contain construction waste	a) first offence b) second offence within 1 year c) third and subsequent offences	5.1 or 5.2	\$250.00 \$500.00 \$1,000.00
Permitting a nuisance on private property	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	6.1	\$200.00 \$400.00 \$600.00
Placing graffiti on property	a) first offence b) a second offence within 1 year c) third and subsequent offences within 1 year	7.1	\$2,500.00 \$5,000.00 \$7,500.00
Failure to remove Graffiti	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	7.2	\$250.00 \$500.00 \$1,000.00
Failure to comply with graffiti order		7.3	\$250.00 for each day that the breach continues
Depositing litter on Summer Village property	a) first offence b) second offence within 1 year c) third and subsequent offences	8.1	\$500.00 \$750.00 \$1,000.00
Failing to remove litter	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	8.2	\$500.00 \$750.00 \$1,000.00

Cause a disturbance	9.1	
a) first offence		\$250.00
b) second offence within 1 year		\$500.00
c) third and subsequent offences within 1 year		\$1,000.00
Camping on Municipal Property	10.3	
a) first offence		\$250.00
b) second offence within 1 year		\$500.00
c) third and subsequent offences within 1 year		\$1,000.00

Summer Village of Half Moon Bay

Finance

Request for Decision

Agenda Item: *Mill Rate Bylaw #174-23*

Background:

Administration would like to provide the 2023 Mill Rate Bylaw #174-23 for approval.

Options for Consideration:

- 1) Council review Bylaw #174-23

Administrative Recommendations:

- 1) That Council give 1st reading to By-Law #174-23
- 2) That Council give 2nd reading to By-Law #174-23
- 3) Upon unanimous consent by Council to give 3rd reading at this meeting
- 4) That Council give 3rd reading to By-Law #174-23

Authorities:

Section 353(1) of the Municipal Government Act, R.S.A. 2000, c M-26, provides that each Council must pass a property tax bylaw annually.

Section 353(2) The property tax bylaw authorizes the Council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of

- (a) the expenditures and transfers set out in the budget of the municipality, and
- (b) the requisitions

Summer Village of Half Moon Bay
2023 Mill Rate Bylaw
No. #174-23

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE SUMMER VILLAGE OF HALF MOON BAY FOR THE 2023 TAXATION YEAR.

WHEREAS, the Summer Village of Half Moon Bay has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on April 25, 2023.

WHEREAS, the estimated municipal revenues and transfer from all sources other than taxation is estimated at \$24,208.48 and the balance of \$147,606.34 is to be raised by general municipal taxation; and

WHEREAS, the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Summer Village of Half Moon Bay for 2023 total \$171,814.82; and

THEREFORE, the total amount to be raised by general municipal taxation is \$147,606.34 and

WHEREAS, the requisitions are estimated to be:

Alberta School Foundation Fund	
- Residential & Farm Land	\$ 102,290.14
- Non-residential	\$ 146.64
Red Deer Catholic Regional Division No. 39	
- Residential & Farm Land	\$ 4,710.85
- Non-residential	\$ 0.00
Designated Industrial Property	\$ 3.20
Total Requisitions Collected	\$ 107,150.83

WHEREAS, the council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Summer Village of Half Moon Bay as shown on the assessment roll is:

Residential	\$ 46,190,000
Non-Residential & Designated Industrial Property	\$ 41,800
Taxable Assessment	\$ 46,231,800
Exempt	\$ 4,220,000
Total 2023 Assessment	\$ 50,451,800

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Summer Village of Half Moon Bay, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Summer Village of Half Moon Bay:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	\$147,470.82	\$ 46,190,000	3.1927
Non-Residential	\$135.52	\$ 41,800	3.1927
Totals:	\$147,606.34	\$ 46,231,800	
School Requisitions			
Residential & Farm Land	\$ 107,000.99	\$ 46,190,000	2.3165
Non-Residential	\$ 146.64	\$ 41,800	3.5081
Totals:	\$ 107,147.63	\$ 46,231,800	
Designated Industrial Property	\$ 3.20	\$ 41,800	0.0766

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this 25th day of April 2023.

READ a second time on this 25^h day of April 2023.

Given UNANIMOUS consent to go to third reading on this 25th day of April 2023.

READ a third and final time on this 25th day of April 2023.

Jonathan Johnston, Mayor

Tanner Evans, C.A.O.

Summer Village of Half Moon Bay

Finance

Request for Decision

Agenda Item: *Surplus Distribution*

Background:

The 2022 annual Audited Financial Statements are now complete and have been submitted to the Province.

The attached spreadsheet is for Council to review and determine how they would like the 2022 surplus funds to be distributed.

Options for Consideration:

- Advise Administration where Council wishes accumulated surplus funds to be distributed.
- Create any new Reserve accounts for future growth as Council sees necessary for their 5 year plans.

Administrative Recommendations:

That Council discusses and redistributes surplus amount on the live Proposed Allocation spreadsheet.

Authorities:

MGA (Section 283.1) A new requirement in the MGA provides that municipalities must adopt, at a minimum, written three-year financial plan and a five-year capital plan and Council must review and update the plans annually.

Summer Village of Half Moon Bay
Allocation of Surplus April 11, 2023

Adjusted Financial Surplus & Reserves		Current Balances	Council Targets	Over/Under Target	Allocation	Revised Balances	Over/Under Target
Accumulated Surplus		35,510.84	0.00	35,510.84	0.00	35,510.84	35,510.84
Reserves							
General Contingency Reserve		214,428.96	274,000.00	-59,571.04	0.00	214,428.96	-59,571.04
Roads, Streets, etc. Reserve		60,487.87	115,000.00	-54,512.13	0.00	60,487.87	-54,512.13
Wastewater Reserve		481,845.93	1,200,000.00	-718,154.07	0.00	481,845.93	-718,154.07
Environment Reserve		987.87	1,000.00	-12.13	0.00	987.87	-12.13
Fleet Replacement Reserve		3,138.13	15,000.00	-11,861.87	0.00	3,138.13	-11,861.87
Infrastructure Reserve		5,550.00	10,000.00	-4,450.00	0.00	5,550.00	-4,450.00
Information Technology & Facilities Reserve		0.00	5,000.00	-5,000.00	0.00	0.00	-5,000.00
Mill Rate Stabilization Fund		25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Reserves		791,438.76	1,645,000.00	-853,561.24	0.00	791,438.76	-853,561.24

Summer Village of Half Moon Bay

April 25, 2023

Finance

Request for Decision

Agenda Item: *Admin Building Improvements Capital Project Amendment*

Background:

Project planning tends to prove more difficult during winter months when snow and ice typically have everything buried making it harder for contractors to quote accurately on a project. In instances like this, they do a soft quote during the bidding process with a caveat that a site assessment happen in the spring to make sure the scope of work and subsequent cost is clearly defined. In April, the contractors assigned to this project came to do a site assessment since all the snow and ice receded and both companies revised their quote to encompass all necessary work needing done for their respective areas. The paving company assumes that there could potentially be an additional increase to their quote dependent on having to remove extra pavement due to more fragmenting with our mild winter freeze/thaw cycles and heavy truck traffic coming in and out of this parking lot. Also, some base stabilization might be necessary in order to pave the area in front of the sheds. The concrete company said due to there being a longitudinal crack running the entire length of the building and the parking lot side dropping into the ground, that void form should be installed to alleviate frost heaves and also not allow more water to seep through and collect essentially creating a void underneath which could lead to foundation problems in the future. There is also an additional cost for completely removing the cut-off bollards to make way for the void form installation and to address the western side of the sidewalk from the natural gas riser all the way to the western edge of the building where the eavestrough downspout has eaten away some of the concrete.

The initial cost of this project was approved and slated to be \$64,100. The revised number between both contractors increases the project cost to \$76,871. The request today is to get approval for an additional \$774, which is Half Moon Bay's contribution to the project, to be applied to the MSI grant in order to move forward fully with this capital project.

Options for Consideration:

- 1) That Council approve the request to increase the capital budget and grant application amount by \$774.
- 2) That Council deny the request to increase the capital budget and grant application amount.

Administrative Recommendations:

- 1) That Council approve the request to increase the capital budget and grant application amount by \$774.

Authorities:

Municipal Government Act, Section 153 (a)

“to consider the welfare and interests of the municipality as a whole and to bring to council’s attention anything that would promote the welfare and interests of the municipality.”

Summer Village of Half Moon Bay

April 25, 2023

Council & Legislation

Request for Decision

Agenda Item: *Fire and Burning Bylaw*

Background:

With the addition of our Bylaw Enforcement Officer, Administration has been reviewing bylaws to ensure they are enforceable and cohesive between the 5 Summer Villages.

Administration is beginning the review and amendments to the Fire and Burning Bylaw. Your current bylaw does not address fireworks and we would like to include something either prohibiting them or adding some rules that address setbacks from buildings, vehicles, and property lines. You may also want to include dates (Canada Day or New Year's Eve) as acceptable days in which igniting fireworks would be permitted and include up to a certain hour so as not to cause a noise disturbance, perhaps prior to 11:00 p.m.

Options for Consideration:

- 1) Council discuss and provide direction to Administration.
- 2) Council accept as information.

Administrative Recommendations:

- 1) That Council discuss and provide direction to Administration.

Authorities:

Municipal Government Act, Section 7

A Council may pass bylaws for municipal purposes respecting the following matters:

- (a) the safety, health and welfare of people and the protection of people and property.

Summer Village of Half Moon Bay

April 25, 2023

Council and Legislation

Request for Decision

Agenda Item: *Traffic Bylaw*

Background:

With the addition of our Bylaw Enforcement Officer, Administration has been reviewing bylaws to ensure they are enforceable and cohesive between the five Summer Villages. Administration has revamped the Traffic Bylaw to be more streamlined with updated definitions and pertinent language and is bringing it forward for Council's review and consideration.

Options for Consideration:

- 1) That Council accept as information.
- 2) That Council give 1st, 2nd and 3rd reading to the Traffic Bylaw #176-23.

Administrative Recommendations:

- 1) That Council give 1st reading to the Traffic Bylaw #176-23.
- 2) That Council give 2nd reading to the Traffic Bylaw #176-23.
- 3) That Council by unanimous consent give 3rd reading to the Traffic Bylaw #176-23 at this meeting.
- 4) That Council give 3rd and final reading to the Traffic Bylaw #176-23.

Authorities:

Municipal Government Act, Section 7

A Municipal Council may pass Bylaws for municipal purposes regarding transport and transportation systems of all roads within the municipality.

SUMMER VILLAGE OF HALF MOON BAY TRAFFIC BYLAW BY-LAW #176-23

A Bylaw of the Summer Village of Half Moon Bay in the Province of Alberta for the regulation and control of motor vehicle and pedestrian traffic within the boundaries of the Summer Village.

WHEREAS by authority of the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council of the Summer Village of Half Moon Bay may pass a bylaw for the health, safety, and welfare of people and protection of property in, on, or near public lands;

AND WHEREAS the Council of the Summer Village of Half Moon Bay deems it necessary and in the public interest to pass a bylaw to regulate and enforce all manner of traffic within the Summer Village, including penalties;

NOW THEREFORE the Council of the Summer Village of Half Moon Bay, in the Province of Alberta, duly assembled, hereby enacts as follows:

This Bylaw may be referred to as the *Traffic Bylaw*.

SECTION 1.0 – DEFINITIONS

- 1.1 “**Act**” means the Traffic Safety Act, R.S.A. 2000, Chapter T-6 as amended or repealed and replaced from time to time;
- 1.2 “**Bicycle**” means a mechanical device propelled by muscular power on which a person may ride;
- 1.3 “**Bus**” means a motor vehicle that is designed for carrying eleven (11) or more persons, including the driver;
- 1.4 “**CAO**” means the Chief Administrative Officer, or his/her designate, that is appointed by Council;
- 1.5 “**Crosswalk**” means any part of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by any other marking on the road surface;
- 1.6 “**Council**” means the elected municipal Council of the Summer Village of Half Moon Bay;
- 1.7 “**Ditch**” means any area that is designed or artificially shaped for water drainage;
- 1.8 “**Emergency Vehicle**” means a motor vehicle used:
 - a) used for police/peace officer duty;
 - b) by a fire department;
 - c) as an ambulance; and
 - d) for purposes relating to maintenance of a public utility;

- 1.9 **“Gross Weight”** means:
- a) in respect of a single axle of a vehicle, the total weight that a single axle transmits to a roadway;
 - b) in respect of an axle group of a vehicle, the sum of the weights transmitted to a roadway by all of the axles within the axle group;
 - c) in respect of a tire of a vehicle, the total weight that the tire transmits to a roadway; and
 - d) in respect of a vehicle, the total weight of a vehicle or combination of vehicles calculated as the sum of the weights transmitted to a roadway through each of the axles;
- 1.10 **“Heavy Vehicle”** means any vehicle with the exception of recreational vehicles, with or without a load, exceeding any of the following criteria:
- a) two (2) axles;
 - b) six (6) meters in length;
 - c) a gross weight of 4500 kilograms;
- 1.11 **“Motor Vehicle”** means any vehicle propelled by any power other than muscular power;
- 1.12 **“Municipal Land”** means any property owned by the Summer Village including but not limited to:
- a) ditches;
 - b) parks;
 - c) green spaces; and
 - d) municipal reserve property;
- 1.13 **“Obstruction”** means an obstacle or event which interferes with, or prevents the vision, passage, or use of any public property by vehicles or pedestrians;
- 1.14 **“Off-Highway Vehicle”** means any motor vehicle that is designed for cross-country travel on natural terrain including but is not limited to land, water, snow, ice, marsh, or swamp land;
- 1.15 **“Operator”** means a person who drives or operates a vehicle as the owner thereof or as an agent, employee, or servant of the owner;
- 1.16 **“Peace Officer”** means a person who is:
- a) a Royal Canadian Mounted Police Officer;
 - b) a Community Peace Officer;
 - c) a Bylaw Enforcement Officer; and
 - d) any other person appointed by Council to enforce the provisions of this Bylaw;
- 1.17 **“Pedestrian”** means a person on foot, in a wheelchair or using rollerblades, skateboards, or non-motorized scooters;
- 1.18 **“Person”** means any individual, business, partnership, firm, corporation, occupant of a residence, or owner of a vehicle;
- 1.19 **“Provincial Offences Procedure Act”** means the Provincial Offences Procedure Act, c P-34, R.S.A. 2000, as amended or repealed and replaced from time to time;

- 1.20 **“Recreational Vehicle”** means any vehicle designed for travel with temporary living accommodation for holidays or camping purposes;
- 1.21 **“Road Ban”** means the gross axle weight allowance permissible on public roadways within the boundaries of the Summer Village;
- 1.22 **“Roadway”** means any thoroughfare, street, road, trail, avenue, driveway, lane or any other place or part of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage of vehicles;
- 1.23 **“Special Event”** means any public or private event, gathering, celebration, festival, competition, contest or similar type of activity that takes place in whole or in part on a public roadway which may involve pedestrians, bicycles, or vehicles where traffic flow could be obstructed;
- 1.24 **“Speed Limit”** means the maximum allowable speed a motor vehicle is able to travel within the boundaries of the Summer Village indicated by a traffic control device or as specified in Section 2.3 of this Bylaw;
- 1.25 **“Summer Village”** means the municipal corporation of the Summer Village of Half Moon Bay, the territory contained within the corporate limits, its administration, and staff;
- 1.26 **“Traffic Control Device”** means any sign, signal, marking, or device placed, marked or erected under the authority of the Summer Village and this Bylaw for the purpose of regulating, warning, or guiding traffic;
- 1.27 **“Trailer”** means a vehicle without motive power that is designed to transport property and is meant to be towed by another vehicle;
- 1.28 **“Vehicle”** means a mechanical device in, on or by which a person or property may be transported either under its own propulsion or drawn on a roadway and can include a combination of thereof;
- 1.29 **“Violation Ticket”** means a ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act;

Section 2.0 – General

- 2.1 Any schedules attached to this Bylaw, will form a part of this Bylaw.
- 2.2 Nothing in this Bylaw will operate to relieve any person from complying with any Provincial or Federal regulations, or other Summer Village Bylaws.
- 2.3 The maximum allowable speed limit in the Summer Village of Half Moon Bay shall be 30km/h unless otherwise specified by a traffic control device.
- 2.4 Nothing in this Bylaw prohibits any emergency vehicle as well as vehicles engaged in roadway maintenance and inspection, or Summer Village staff from being parked on the roadways in the performance of their duties.

Section 3.0 – Traffic Control Devices

- 3.1 All “no parking” zones shall be indicated by traffic control devices installed by the Summer Village.
- 3.2 The Summer Village shall have appropriate traffic control devices installed and maintained to regulate traffic and speed limits.
- 3.3 The location, style, and placement of all traffic control devices shall be determined in accordance with standards derived from the Transportation Association of Canada.
- 3.4 No person shall contravene any traffic control device within the Summer Village under authority of this Bylaw.
- 3.5 No person shall be permitted to remove or tamper with any traffic control device that is installed or placed within the boundaries of the Summer Village.

Section 4.0 – Summer Village Parking

- 4.1 No operator of:
 - a) a heavy vehicle;
 - b) any type of construction machinery or heavy equipment;
 - c) a bus;
 - d) a recreational vehicle; or
 - e) a trailer;shall park or be permitted to be parked on any public roadway or municipal land within the boundaries of the Summer Village.
- 4.2 No person shall park a vehicle in a “no parking” zone unless authorized by the Summer Village for a special event.
- 4.3 Parking on a public roadway shall be permitted when standing in obedience to a peace officer.
- 4.4 A vehicle left parked in the same location on a public roadway or municipal land in excess of 72 hours shall be deemed to have been abandoned for the purposes of this Bylaw. A peace officer may cause the vehicle to be removed and impounded at the operator’s expense. In lieu of, or addition to, the removal and impounding of the abandoned vehicle, a peace officer may elect to issue a violation ticket to the operator of the vehicle.

Section 5.0 – Off-Highway Vehicles

- 5.1 A peace officer, Summer Village staff, or agent of the Summer Village may operate an off-highway vehicle on public roadways or municipal lands where such operation is required in performance of their duties.

Section 6.0 – Restrictions

- 6.1 No vehicle shall be permitted to operate engine retarder brakes within the boundaries of the Summer Village.

- 6.2 No operator shall exceed the vehicle weight restrictions, commonly referred to as the “Road Ban”, established by the Summer Village on all public roadways within the Summer Village of Half Moon Bay as outlined in Schedule “B” of this Bylaw.
- 6.3 No person shall place, pile, or store any snow, ice, gravel, dirt, or other obstruction on any public roadway or municipal land.
- 6.4 Any person placing or causing to be placed any snow, ice, gravel, dirt, or other obstruction on all public roadways and municipal lands shall remove or cause the removal thereof in any event no later than 24 hours after notification to do so by a peace officer or the CAO or his/her designate. After 24 hours, a peace officer may issue a violation ticket or elect to have the Summer Village remove the obstruction and perform all necessary repairs. The Summer Village’s expenses required to remediate the issue may be charged to the property tax of the land subject to the order under Section 553 of the Municipal Government Act.
- 6.5 No person shall operate a vehicle having spikes, metal tracks, chains, lugs, corks, grousers, skids, or bands that connects to their vehicle that will make contact on any public roadway. This prohibition does not apply to studded winter tires.
- 6.6 No person shall leave a vehicle unattended on a public roadway while it is supported by a jack or similar device.

Section 7.0 – Violations & Penalties

- 7.1 Any Peace Officer, in that Officer’s sole discretion, is hereby authorized and empowered to issue a violation ticket to any person whom the Peace Officer has reasonable and probable grounds to believe has contravened or failed to comply with any provision of this Bylaw. In this Bylaw, Peace Officer shall have the same definition as contained in the Provincial Offences Procedure Act and all amendments thereto.
- 7.2 Any person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine, as outlined in Schedule “A” of this Bylaw.
- 7.3 Service of such violation ticket shall be sufficient if it is:
 - a) personally served;
 - b) mailed to the address of the registered owner of the vehicle;
 - c) attached to the vehicle in respect of which an offence is alleged to have been committed; or
 - d) mailed to the address of the registered owner of the property in respect of which an offence is alleged to have been committed.
- 7.4 Upon production of a violation ticket issued, pursuant to this Bylaw, within fourteen (14) consecutive days from the date of issue, together with the payment, to the Summer Village of the penalties as provided in Schedule A of this Bylaw, the person to whom the violation ticket was issued shall not be

liable for prosecution for the contravention in respect of which the violation was issued.

AND THAT this Bylaw shall repeal Bylaw No. 114-11 and shall take full force and come into effect from and after the date of 3rd Reading thereof.

INTRODUCED AND GIVEN FIRST READING this 25th day of April 2023.

GIVEN second reading this 25th day of April 2023.

UPON UNANIMOUS CONSENT, GIVEN THIRD AND FINAL READING this 25th day of April 2023.

Jon Johnston, Mayor

Tanner Evans, CAO

SCHEDULE “A”

PENALTIES

Penalties that will be accepted by the Summer Village in lieu of prosecution.

The Penalties shall apply to:

Section	Offense	Penalty
2.3	Driving beyond posted speed limit	Traffic Safety Act
3.5	Illegal removal or tampering of traffic control devices	\$200 per occurrence
4.1	Illegal parking	\$100 per occurrence
4.4	Abandoned vehicle on public roadway or municipal land	\$350 per occurrence
6.1	Use of engine retarder brakes	\$250 per occurrence
6.2	Violation of vehicle weight restrictions	Traffic Safety Act & Commercial Vehicle Dimension and Weight Regulation Act
6.3	Depositing obstructions on public roadways and municipal lands	\$200 per occurrence
6.5	Use of prohibited tire/wheel accessories	\$150 per occurrence
6.6	Leaving a vehicle unattended on a jack or similar device	\$150 per occurrence

SCHEDULE “B”

ROAD VEHICLE WEIGHT RESTRICTION

Time of Year	Road Ban
March 15 – April 30	No Heavy Vehicles
May 1 – March 14	75% G.V.W.

Summer Village of Half Moon Bay

April 25, 2023

Council Reports

Information Item

Council Reports:

Jon Johnston

Andrea Remington

Mike Pashak

- Sylvan Lake Regional Water & Wastewater Commission (SLRWWC)
- SLRWWC South Shore Line Project
- Association of Summer Villages of Alberta
- Alberta Municipalities

Committee Reports:

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

Correspondence:

- Association of Summer Villages of Alberta
- SRVS Invasive Species

Information Items:

Upcoming Meetings:

Next Council Meeting – May 23, 2023

COUNCIL REPORTS (April 11, 2023):

Councillor Mike Pashak - report**Sylvan Lake Regional Wastewater Commission (SLRWWC)**

- The Commission has now submitted all information to the Town of Eckville necessary for their consultant to develop a long-term business case for them. We expect to hear back late summer on the outcome of that work and whether they will join the SLRWWC.
- Staff have been dealing with a number of odour complaints at both the North Shore and Blissful Beach lift Stations. They have implemented some short-term fixes. The 2023 budget includes work to install permanent odour management equipment at these Lift Stations.

SLRWWC South Shore Line Project (SSL)

- The government passed their 2023 Budget that included \$69M for the Water For Life (WFL) grant fund. During budget discussions, Minister Dreeshen identified there were 7 WFL applications this year totaling \$75M. This means that some applicants will not be successful.
- I met with Minister Dreeshen in early April to discuss the SLRWWC project and to find out when the 2023 Water for Life funding would be announced. I tried to push him on would it be early April or late April and he would not commit, saying that the budget just got passed and there were many announcements to get out. Minister Dreeshen knows the next SLRWWC meeting is on April 24 and I hope we will know before then.

Association of Summer Villages of Alberta (ASVA) meetings:**Executive Director**

The ASVA has new Executive Director, Kathy Krawchuk. Kathy has a strong background in municipal government having been a CAO for 12 years. She will be a great addition to ASVA.

Annual conference and AGM

The conference will be held October 19 – 20. It is the 65th year of operation for the ASVA. The conference committee has already started work on session topics and speakers. The expectation is that the conference attendance will be up significantly over past years.

MSI funding

The Municipality Sustainability Initiative (MSI) will be ending this year. Any of the 2007 to 2018 MSI funds that are not spent on eligible projects by year end will be forfeited or returned to the Government of Alberta (GOA). This is something the Association of Summer Villages of Alberta (ASVA) and Municipal Affairs does not want to happen. As ASVA President, I contacted the 23 Summer Villages that are in the situation where they may have to forfeit or return MSI funds to

the Government to see if ASVA could help in any way. Like HMB, most of the Summer Villages have plans to spend the funds.

LGFF

I spoke with Minister Rebecca Schulz in early April about when the LGFF allocation factors would be decided. She met with RMA and ABmunis already and has said that my meeting with her will be before the end of April. Rumour has it that this work might not be concluded until late summer. That timeline puts all of the work that has been completed on this issue at risk because of the Provincial Election at the end of May.

Alberta Municipalities (AB Munis and formerly AUMA)

President's Summit & Spring MLC

I attended ABmunis President's Summit on the Future of Municipal Government (FOMG) and Spring Municipal Leaders' Caucus (MLC). It took place in Edmonton from March 29 to 31, 2023.

There were over 300 municipal representatives there and 8 Summer Villages were represented. There was lots of good information during the 2.5-day event. Besides the many opportunities to meet with Ministers and other provincial government officials, the topics I found valuable were; the Alberta Political Landscape, Preparing for Election 2023, Overview of FCSS in Alberta, RCMP Q&A, How Small Municipalities are working together, and a session on Local governance in Alberta and recommendations. As an ABmunis Board member the majority of my expenses were pick up by them and thank you to HMB for picking up the one-night accommodation they did not.

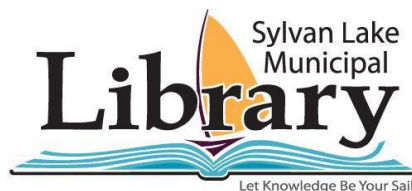
Government of Alberta (GOA)

2023 Alberta Budget

The final budget for this government was approved on March 23. This budget focused on growing the economy, creating good-paying jobs, strengthening health care and education, and keeping Alberta communities safe. One of the highlights for Summer Villages was the doubling of the MSI operating grant. While there was no increase to the MSI capital fund there were increases in other capital grant funds that may be beneficial for Summer Villages such as increases to the Alberta Municipal Water and Wastewater Program and the Water/Wastewater Projects - Water for Life program.

MSI Program

Municipal Affairs ADM Ethan Bayne provided data that showed 23 summer villages with MSI funds from 2018 or earlier that must be spent by December 31, 2023. If these funds are not spent, the summer village will be required to refund or forfeit the funding. The amount of unspent MSI funds is sizable for a few Summer Villages and ranges from \$20K to \$580K.



THE TOWN OF SYLVAN LAKE LIBRARY BOARD – REGULAR MEETING HIGHLIGHTS

WEDNESDAY – MARCH 8, 2023 – 7:00PM

1. Communications

Introductions went around the table as a new Board member was welcomed named Charlie.

2. Treasurer's Report

The Treasurer's Report was approved as presented.

3. Director's Report

The Director's Report was approved as presented.

The Annual report was successfully submitted to the Public Library Services Branch (PLSB) on February 9, 2023, after the Board approved it as amended the previous evening. Confirmation was received from the PLSB that the Provincial funding will increase for the 2023-2024 fiscal year; the increase will be approximately \$12,500. The Board will send a letter to thank the Minister of Municipal Affairs.

4. Programming Report

Myrna Pearman, a local biologist, enthusiastic nature writer and photographer presented "Beauty Everywhere" at the library in February. She spoke about her experiences as a wildlife photographer along side a stunning slideshow of her work and gave participants suggestions of places to observe wildlife within our own backyard of Central Alberta. To follow Myrna please visit her website:

<https://www.myrnapearman.com/>

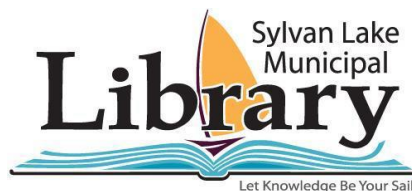
The Film Society will be showing "The Whale" on March 27 from 7:00pm-9:00pm; films screen the last Monday of the month at Landmark Cinemas. Tickets are \$10 + GST, Season Passes are \$40 + GST (with a season pass you get one film free). Tickets and Season Passes can be purchased in advance at the library, or at the theatre the night of the showing. Please note that only cash can be accepted at the theatre.

5. Policy

Work will continue with sub-committees to review policies as necessary.

Meeting adjourned at 8:50pm.

Next Regular Meeting – April 12, 2023, at 6:30pm.



THE TOWN OF SYLVAN LAKE LIBRARY BOARD – REGULAR MEETING HIGHLIGHTS

WEDNESDAY – APRIL 12, 2023 – 6:30PM

1. Communications

A warm introduction was given to the new Library Director named Haley Amendt. She comes from Parkland Regional Library in Lacombe where she worked as a consultant. Her first day at the Sylvan Lake Municipal Library was April 10, 2023; please stop in to welcome her to the community.

2. Treasurer's Report

The Treasurer's Report was approved as presented.

3. Director's Report

The Director's Report was approved as presented.

There are a few changes in staff to note this month. Tammy will be leaving the library at the end of April after 18 years of service, she will be replaced with Vanessa who started on April 11. Martina's last day was March 31 and Susan moved from Sylvan Lake Library to join Parkland Regional Library as a consultant on April 11. These two open positions will be reviewed over the coming weeks to assess requirements for the summer season.

The auditor's attended the library on April 5 and 6 to complete the annual audit; an update will follow.

4. Programming Report

A new partnership was created with "Tamarack Jack's Honey and Meadery" out of Caroline. On April 21 an adults only Mead Tasting event will take place from 7:00pm to 8:30pm and feature samples of the "True Taste of Alberta" alongside delicious charcuterie. This evening will also feature a musical guest "Bops n Moss" and tickets can be purchased at the library for \$15 + GST per person. The next day, April 22, there will be a family event for Earth Day "So You Want to be a Beekeeper" hosted by Tamarack Jack's Apiary. Running from 2:00pm to 4:00pm there will be crafts, an up-close look at a beehive and honey infused treats. Both events will be held at the library and more information can be obtained by phoning (403) 887-2130 or checking out the events page:

<https://sylvanlibrary.prl.ab.ca/events?d=0>

The Film Society screening of “The Whale” last month showed the best turnout ever for this program with many attending who had never been before. Any past screenings of the Film Society are purchased by the Sylvan Lake Library for future viewing by patrons, check one out on your next visit to the library!

5. Policy

Work will continue with sub-committees to review policies as necessary.

Meeting adjourned at 7:25pm.

Next Regular Meeting – May 10, 2023, at 6:30pm.



Parkland Regional Library System

2022 Annual Report

Expanding opportunities for discovery, growth, and imagination for all Central Albertans



Photo from Cremona Municipal Library

Thank you!

The Parkland Library Board thanks our member municipalities and the Government of Alberta for continued funding. With your help we supported 49 public libraries in 2022.



Parkland Libraries have...

678,471 items in the physical collection and 1,256,988 physical circulations.

Virtual Library Services

- 248,922 website and online catalogue visits
- 91,259 eLibrary database sessions
- 134,981 digital checkouts
- 1,646,392 WiFi sessions at libraries

Parkland HQ

- Completed 23,757 interlibrary loans
- Provided an additional \$66,000 for additional eContent paid for from reserves
- Completed workshops, training, analysis, and reports on multiple topics for library staff.



Photo from Caroline Municipal Library

G-1,2,3,4 2022 Annual Report



Photo from Caroline Municipal Library

Resource Sharing

- 883,300 items delivered in van runs in 2022.
- Purchased, processed, and added 30,594 items to the system catalogue.

Member Support

- 1,067 consulting activities by Parkland Staff
- Created training videos and documents on introduction to budgeting, trustee orientation, building rapport with CAO's, collection development, and marketing.

IT Support

- Implemented a new firewall at PRLS headquarters
- Increased network security to reduce exposure to external threats
- Purchased and replaced 66 desktop and 12 laptop computers
- Replaced one of the critical servers at PRLS
- Initiated the review of our current websites for libraries. The project is ongoing, but new websites will likely be implemented in 2023

Member Libraries Borrowed...

- 14,140 Large Print Books
- 3,310 Audiobooks
- 855 Software and Video Game Kits
- 1,955 Children, Teen, and Adult Programming Kits

G-1,2,3,4 2022 Annual Report



Advocacy Activity

The Parkland and Yellowhead Advocacy Committee was instrumental in creating a Systems Advocacy Committee. The Directors and Chairs from all 7 systems in Alberta have created a robust advocacy plan to increase funding from Municipal Affairs.

Stronger Together

Parkland participated in the second annual Stronger Together Conference. There were 13 sponsors, 20 sessions, and 4 keynote speakers. These were attended by over 1000 registrants.

Marketing Activity

- Partnered with Lacombe Days for a BBQ in July with over 850 attendees.
- Hosted the 2nd annual Canadian Library Month contest and membership drive. We had 481 contest entries and gained 875 new members.

Social Media

- Re-evaluated and implemented a new social media strategy.
- We saw a 271% increase in engagement and a 7% increase in reach.

Contact Us:

Parkland Regional Library System

4565 46th Street
Lacombe, AB T4L 0K2
403-782-3850

Board Chair Teresa Rilling

Vice Chair Barb Gilliat

Executive Committee

Teresa Rilling (Chair)
Barb Gilliat (Vice Chair)
Deb Coombes
Debra Smith
Jamie Coston
Janice Wing
Joy-Anne Murphy
Leonard Phillips
Norma Penney
Shannon Wilcox

Director: Ron Sheppard (ext. 230)

Manager of Library Services: Andrea Newland (ext.221)

Manager of Finance and Operations: Donna Williams (ext. 141)

Manager of Technology Infrastructure: Tim Spark (ext. 212)

IT Helpdesk (ext. 600)

Advocacy Committee

Gord Lawlor (Chair)
Norma Penney (Vice Chair)
Barb Gilliat
Deb Coombes
Debra Smith
Joyce McCoy
Jul Bissell
Shawn Peach
Stephen Levy
Teresa Cunningham
Teresa Rilling

[Complete Board
and Municipality
list here.](#)

*Statistics based on 2022 annual report to PLSB Municipal Affairs

Strong Libraries, Strong Communities



Parkland Regional Library System 2022 Annual Report

Expanding opportunities for discovery, growth, and imagination for all Central Albertans



Photo from Cremona Municipal Library

Thank you!

The Parkland Library Board thanks our member municipalities and the Government of Alberta for continued funding. With your help we supported 49 public libraries in 2022.



Photo from Caroline Municipal Library



Parkland Libraries have...

678,471 items in the physical collection and 1,256,988 physical circulations.

Virtual Library Services

- 248,922 website and online catalogue visits
- 91,259 eLibrary database sessions
- 134,981 digital checkouts
- 1,646,392 WiFi sessions at libraries

Parkland HQ

- Completed 23,757 interlibrary loans
- Provided an additional \$66,000 for additional eContent paid for from reserves
- Completed workshops, training, analysis, and reports on multiple topics for library staff.

G-1,2,3,4 2022 Annual Report



Photo from Caroline Municipal Library

Resource Sharing

- 883,300 items delivered in van runs in 2022.
- Purchased, processed, and added 30,594 items to the system catalogue.

Member Support

- 1,067 consulting activities by Parkland Staff
- Created training videos and documents on introduction to budgeting, trustee orientation, building rapport with CAO's, collection development, and marketing.

IT Support

- Implemented a new firewall at PRLS headquarters
- Increased network security to reduce exposure to external threats
- Purchased and replaced 66 desktop and 12 laptop computers
- Replaced one of the critical servers at PRLS
- Initiated the review of our current websites for libraries. The project is ongoing, but new websites will likely be implemented in 2023

Member Libraries Borrowed...

- 14,140 Large Print Books
- 3,310 Audiobooks
- 855 Software and Video Game Kits
- 1,955 Children, Teen, and Adult Programming Kits

2022 Annual Report

G-1,2,3,4



Advocacy Activity

The Parkland and Yellowhead Advocacy Committee was instrumental in creating a Systems Advocacy Committee. The Directors and Chairs from all 7 systems in Alberta have created a robust advocacy plan to increase funding from Municipal Affairs.

Stronger Together

Parkland participated in the second annual Stronger Together Conference. There were 13 sponsors, 20 sessions, and 4 keynote speakers. These were attended by over 1000 registrants.

Marketing Activity

- Partnered with Lacombe Days for a BBQ in July with over 850 attendees.
- Hosted the 2nd annual Canadian Library Month contest and membership drive. We had 481 contest entries and gained 875 new members.

Social Media

- Re-evaluated and implemented a new social media strategy.
- We saw a 271% increase in engagement and a 7% increase in reach.

Contact Us:

Parkland Regional Library System

4565 46th Street
Lacombe, AB T4L 0K2
403-782-3850

Board Chair Teresa Rilling

Vice Chair Barb Gilliat

Executive Committee

Teresa Rilling (Chair)
Barb Gilliat (Vice Chair)
Deb Coombes
Debra Smith
Jamie Coston
Janice Wing
Joy-Anne Murphy
Leonard Phillips
Norma Penney
Shannon Wilcox

Director: Ron Sheppard (ext. 230)

Manager of Library Services: Andrea Newland (ext.221)

Manager of Finance and Operations: Donna Williams (ext. 141)

Manager of Technology Infrastructure: Tim Spark (ext. 212)

IT Helpdesk (ext. 600)

Advocacy Committee

Gord Lawlor (Chair)
Norma Penney (Vice Chair)
Barb Gilliat
Deb Coombes
Debra Smith
Joyce McCoy
Jul Bissell
Shawn Peach
Stephen Levy
Teresa Cunningham
Teresa Rilling

[Complete Board
and Municipality
list here.](#)

*Statistics based on 2022 annual report to PLSB Municipal Affairs

Strong Libraries, Strong Communities



Parkland Update

Thursday, March 23, 2023

Get the latest Parkland updates, library news, training, events, and more!

Parkland's New Application Support Technician

Janine has recently joined us from the City of Red Deer IT Department. She was born and raised in Forestburg, Alberta and moved to Red Deer after finishing her Business Diploma at RDC. This past summer Janine, her husband TJ, their one-year-old son Owen, and their dog Malibu moved to Blackfalds in search of a more small-town feeling and community. Janine is looking forward to delving more into the IT and Parkland Regional Library world.

Welcome

Janine!



— 2023 *ANNUAL CONFERENCE* Stronger Together

*PARKLAND REGIONAL LIBRARY SYSTEM + PEACE LIBRARY SYSTEM
NORTHERN LIGHTS LIBRARY SYSTEM + YELLOWHEAD REGIONAL LIBRARY*

The [Stronger Together](#) team is thrilled to share the dates for the 2023 Stronger Together Conference. Northern Lights Library System has joined the team this year to help put on what we hope will be the best Stronger Together conference to date!

This year the conference will be a hybrid model—one full conference day online and two in-person days at the River Cree Resort and Casino in Enoch, AB (west Edmonton). You can look forward to a variety of sessions suited for anyone who works with and loves libraries including a focused leadership development day for Library Trustees.

Save	the				date:		
Online	Stronger	Together	Conference	–	November	3rd,	2023
In-Person	Leadership	Development	Day	–	November	9th,	2023
In-Person	Stronger	Together	Conference	–	November	10th,	2023

For any inquiries, please send questions to librariesarestrongertogether@gmail.com.

LIBRARY NEWS

Find out about important deadlines and see what's happening at other Parkland Libraries!

Red Hot Science Continues into the Summer!

If you haven't had a chance to check out their programs there is still time to [register](#)—Red Deer Polytechnic, in partnership with Actua and CanCode, is continuing their free program [Red Hot Science](#) into the summer months this year! Check out their STEM programs for a variety of age ranges to offer at your library. You can find more information in the Red Hot Science Programming folder on the Q Drive.



TD Summer Reading Club Films

The National Film Board (NFB) has compiled a [list of films](#) for the 2023 TD Summer Reading Club *Check This Out* theme. Libraries can share these films with their patrons either by sharing the online streaming links or hosting in-person screenings (physical or digital copies can be requested from the NFB). For more information, please see the [TD Summer Reading Club](#) and [NFB](#) websites.

TRAINING & EVENTS

Dates and registration information for upcoming library training and events.

Upcoming Webinars

- **Polaris Training** - March 24, 10am–12pm. [Join online](#) or register with your consultant to attend in person.

If you would like more information about these training opportunities, please contact libraryservices@prl.ab.ca. To watch recordings of past training sessions, visit [Niche Academy](#).

Small Library Makes Big Impact through Community Networking Webinar

Wednesday, April 12 12pm

In [this webinar](#) learn how to improve your connection with the community you serve and make the most of your library's advocates. There will be tips, stories, and timelines on how to elevate the image and usage of your library. \$79 USD

Reluctant Leadership Webinar Thursday, March 30 12pm

You may have been thrust into leadership or placed in a position that you didn't anticipate or never wanted. Discover why being a reluctant leader is often the best leader and learn how to focus on the qualities that make you the best person for the job in [this webinar](#). \$49 USD

Grantseeking On-Demand Course

Grantseeking can be time-consuming and time-sensitive. It's important you have the appropriate planning tools, tracking system, and submission schedule in place. It's also important that you know the funder's motivations and if you have the capacity to deliver on them and fulfill their intentions for impact. [This course](#) is designed to help you do just that! \$99

PARKLAND REGIONAL LIBRARY SYSTEM
4565 46 Street
Lacombe, AB T4L 0K2

Stay up to date by visiting our [Support Site](#).



Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).



PRLS BOARD TALK

Highlights of the Parkland Regional Library Board Meeting FEBRUARY 23, 2023

Parkland Annual Report

Each year Parkland is required to submit an annual report to the Public Library Services Branch (PLSB) at Municipal Affairs. System wide statistics indicate a return to pre-COVID levels of service. In 2022, many performance indicators were up.

Circulation - 1,256,988
Interlibrary loans - 23,757
WIFI Usage - 1,646,392
Van Run volume - 883,300 items
Collection size - 678,471
Cardholders - 38,366

An annual report infographic with more highlights from 2022 will be prepared and distributed to member municipalities in the coming weeks.

Outlet Annual Reports

The Parkland Board is the governing board for four library service points. They are:

Brownfield Community Library – County of Paintearth
Nordegg Public Library – Clearwater County
Spruce View Community Library – Red Deer County
Water Valley Public Library – Mountain View County

Highlights from their annual reports are included below:

Brownfield Community Library Accomplishments

They had over 2,500 people visit the library this year. They were also pleased to have 10 volunteers involved in various library services and events. The library was closed for approximately two weeks in June as the library received some much-needed renovations and re-painting.

Nordegg Public Library Accomplishments

They were happy to be open 12 hours per week over 4 different days. They now have 12 volunteers helping run services in Nordegg. The library manager position is still vacant and they are looking forward to filling this position.

Spruce View Community Library Accomplishments

Their *1,000 Books Before Kindergarten* is still going strong with about 38 kids participating, and they have 10 children who have reached 1,000 books already! They are also partnering with the Innisfail and Area Family Resource Centre to bring an early literacy program to their library, which is very well attended.

Water Valley Public Library Accomplishments

The Water Valley Public Library and the local area has really grown in the last year. This year, the library has really been focusing on expanding their program offerings. They currently offer four full time children's programs, two regular adult program offerings, as well as additional programs being added as a one off.

Population Figures and the Parkland Master Agreement

Board members Joy-Anne Murphy and Shannon Wilcox presented the request to the board from seven municipalities to amend Article 8.3 regarding population estimates and which figures are to be used for Parkland's invoicing to the member municipalities. After a lengthy discussion, a motion was put forward to amend the agreement. The motion was defeated and letters will be sent in reply to the seven municipalities that sent requests for the Parkland Membership Agreement to be amended.

Advocacy Committee

Despite only meeting twice since the November board meeting, Parkland's Advocacy Committee has accomplished much.

Gord Lawlor was re-elected as committee Chair and Norma Penney was re-appointed Vice-Chair.

The Advocacy Committee decided to carry over its workplan goals from 2022 through 2023. These goals are:

1. Positioning libraries to emerge advantageously following the upcoming provincial election (May 2023)

2. Advocating for increased library funding from the Government of Alberta
3. Assisting libraries with the marketing of their services
4. The creation of a provincially unified, ongoing voice for public libraries
5. To continue to focus on advocacy to the system board
6. To continue to help libraries and library boards advocate for themselves at the local level

Given that library funding remains a major issue, keeping the goals from 2022 seemed logical since a provincial election is anticipated this spring.

As for the provincial election, in fulfillment of one of our six advocacy goals, Parkland and Yellowhead Regional Library (YRL) have been successful in creating a provincially unified, ongoing voice for public libraries by creating an Advocacy Committee of the seven library systems.

Website Refresh Project

On January 12, 2022, Parkland headquarters experienced a network compromise and the point-of-entry identified was through Parkland's website server, which was corrected. While a website refresh project had already been discussed internally, the network compromise forced the fact that staff need to update Parkland's existing Sitecore infrastructure.

Staff requested and were granted up to \$200,000 from the technology reserve to fund the Website Refresh Project based on the existing Sitecore license using Fishtank as the website developer.

Parkland and Parkland Outlet Bylaw Revisions

Parkland needed to revise a number of its bylaws related to in-house collections. All references to loan periods and fines have been removed from the Parkland Bylaws.

In addition, Parkland's Outlet bylaws were amended with regards to fees and fines, borrowing periods, and borrowing periods suspension or forfeiture.

ALTA Representative

Former Parkland board member, Bob Green, has stated his intention to step down from his long-time role as ALTA board member and Area 3 representative. He will be done in the Spring of 2023. Please consider whether

you would like to take his place as the ALTA Representative for Parkland.

Committee News from Trustees

Camrose Public Library has a new interim Director covering for a maternity leave. Also, the library did not have the funding to continue to open on Sundays, so a community member made a generous donation covering the cost of opening on Sundays for the next year.

Bashaw Municipal Library won the *Most Readerly Community* once again!

Carstairs Public Library has created an excellent annual report infographic that they are happy to share with other libraries to use as a template.

Sedgewick & District Municipal Library thanks Deb Smith and MLA Jackie Lovely for attending their library grand opening. Their new location is downtown and use of the new library is "through the roof"

Delburne Municipal Library shared that Scotiabank has sponsored book called the Hockey Jersey that promotes inclusivity in hockey. They will give a copy to any library that asks.

Clive Public Library held a book reading of *Sully the Rodeo Pickup Horse* with author Ashley Ackerman. They had a fantastic turnout.

Penhold & District Public Library through their Friends of the Library group were able to purchase Wonderbooks, which is a print book with a ready-to-play audiobook inside.

Board Members Present

Teresa Rilling (Board Chair), Norma Penney, Ray Reckseidler, **(Zoom)** Alison Barker-Jevne, Jul Bissell, Doug Booker, Deb Coombes, Jaime Coston, Edna Coulter, Teresa Cunningham, Amanda Derksen, Jeff Eckstrand, Richard Forsberg, Elaine Fossen, Dwayne Fulton, Barbara Gibson, Barb Gilliat, Pam Hansen, Cody Hillmer, Connie Huelsman, Dana Kreil, Guy Lapointe, Stephen Levy, Julie Maplethorpe, Ricci Matthews, Darryl Motley, Joy-Anne Murphy, Jackie Northey, Shawn Peach, Tina Hutchinson (Alternate for Leonard Phillips), Lori Reid, Bill Rock, Deb Smith, Les Stulberg, Michelle Swanson, Delaney Thoreson, Patricia Toone, Doug Weir, Carlene Wetthuhn, Shannon Wilcox, Darren Wilson, Janice Wing

Next Meeting: May 18, 2023 (in-Person)

For more information, or if you want a copy of the draft minutes from this board meeting, please contact PRLS.



PRLS BOARD TALK

Highlights of the Parkland Regional Library Board Meeting

FEBRUARY 23, 2023

Parkland Annual Report

Each year Parkland is required to submit an annual report to the Public Library Services Branch (PLSB) at Municipal Affairs. System wide statistics indicate a return to pre-COVID levels of service. In 2022, many performance indicators were up.

Circulation - 1,256,988
Interlibrary loans - 23,757
WIFI Usage - 1,646,392
Van Run volume - 883,300 items
Collection size - 678,471
Cardholders - 38,366

An annual report infographic with more highlights from 2022 will be prepared and distributed to member municipalities in the coming weeks.

Outlet Annual Reports

The Parkland Board is the governing board for four library service points. They are:

Brownfield Community Library – County of Paintearth
Nordegg Public Library – Clearwater County
Spruce View Community Library – Red Deer County
Water Valley Public Library – Mountain View County

Highlights from their annual reports are included below:

Brownfield Community Library Accomplishments

They had over 2,500 people visit the library this year. They were also pleased to have 10 volunteers involved in various library services and events. The library was closed for approximately two weeks in June as the library received some much-needed renovations and re-painting.

Nordegg Public Library Accomplishments

They were happy to be open 12 hours per week over 4 different days. They now have 12 volunteers helping run services in Nordegg. The library manager position is still vacant and they are looking forward to filling this position.

Spruce View Community Library Accomplishments

Their *1,000 Books Before Kindergarten* is still going strong with about 38 kids participating, and they have 10 children who have reached 1,000 books already! They are also partnering with the Innisfail and Area Family Resource Centre to bring an early literacy program to their library, which is very well attended.

Water Valley Public Library Accomplishments

The Water Valley Public Library and the local area has really grown in the last year. This year, the library has really been focusing on expanding their program offerings. They currently offer four full time children's programs, two regular adult program offerings, as well as additional programs being added as a one off.

Population Figures and the Parkland Master Agreement

Board members Joy-Anne Murphy and Shannon Wilcox presented the request to the board from seven municipalities to amend Article 8.3 regarding population estimates and which figures are to be used for Parkland's invoicing to the member municipalities. After a lengthy discussion, a motion was put forward to amend the agreement. The motion was defeated and letters will be sent in reply to the seven municipalities that sent requests for the Parkland Membership Agreement to be amended.

Advocacy Committee

Despite only meeting twice since the November board meeting, Parkland's Advocacy Committee has accomplished much.

Gord Lawlor was re-elected as committee Chair and Norma Penney was re-appointed Vice-Chair.

The Advocacy Committee decided to carry over its workplan goals from 2022 through 2023. These goals are:

1. Positioning libraries to emerge advantageously following the upcoming provincial election (May 2023)

2. Advocating for increased library funding from the Government of Alberta
3. Assisting libraries with the marketing of their services
4. The creation of a provincially unified, ongoing voice for public libraries
5. To continue to focus on advocacy to the system board
6. To continue to help libraries and library boards advocate for themselves at the local level

Given that library funding remains a major issue, keeping the goals from 2022 seemed logical since a provincial election is anticipated this spring.

As for the provincial election, in fulfillment of one of our six advocacy goals, Parkland and Yellowhead Regional Library (YRL) have been successful in creating a provincially unified, ongoing voice for public libraries by creating an Advocacy Committee of the seven library systems.

Website Refresh Project

On January 12, 2022, Parkland headquarters experienced a network compromise and the point-of-entry identified was through Parkland's website server, which was corrected. While a website refresh project had already been discussed internally, the network compromise forced the fact that staff need to update Parkland's existing Sitecore infrastructure.

Staff requested and were granted up to \$200,000 from the technology reserve to fund the Website Refresh Project based on the existing Sitecore license using Fishtank as the website developer.

Parkland and Parkland Outlet Bylaw Revisions

Parkland needed to revise a number of its bylaws related to in-house collections. All references to loan periods and fines have been removed from the Parkland Bylaws.

In addition, Parkland's Outlet bylaws were amended with regards to fees and fines, borrowing periods, and borrowing periods suspension or forfeiture.

ALTA Representative

Former Parkland board member, Bob Green, has stated his intention to step down from his long-time role as ALTA board member and Area 3 representative. He will be done in the Spring of 2023. Please consider whether

you would like to take his place as the ALTA Representative for Parkland.

Committee News from Trustees

Camrose Public Library has a new interim Director covering for a maternity leave. Also, the library did not have the funding to continue to open on Sundays, so a community member made a generous donation covering the cost of opening on Sundays for the next year.

Bashaw Municipal Library won the *Most Readerly Community* once again!

Carstairs Public Library has created an excellent annual report infographic that they are happy to share with other libraries to use as a template.

Sedgewick & District Municipal Library thanks Deb Smith and MLA Jackie Lovely for attending their library grand opening. Their new location is downtown and use of the new library is "through the roof"

Delburne Municipal Library shared that Scotiabank has sponsored book called the Hockey Jersey that promotes inclusivity in hockey. They will give a copy to any library that asks.

Clive Public Library held a book reading of *Sully the Rodeo Pickup Horse* with author Ashley Ackerman. They had a fantastic turnout.

Penhold & District Public Library through their Friends of the Library group were able to purchase Wonderbooks, which is a print book with a ready-to-play audiobook inside.

Board Members Present

Teresa Rilling (Board Chair), Norma Penney, Ray Reckseidler, **(Zoom)** Alison Barker-Jevne, Jul Bissell, Doug Booker, Deb Coombes, Jaime Coston, Edna Coulter, Teresa Cunningham, Amanda Derksen, Jeff Eckstrand, Richard Forsberg, Elaine Fossen, Dwayne Fulton, Barbara Gibson, Barb Gilliat, Pam Hansen, Cody Hillmer, Connie Huelsman, Dana Kreil, Guy Lapointe, Stephen Levy, Julie Maplethorpe, Ricci Matthews, Darryl Motley, Joy-Anne Murphy, Jackie Northey, Shawn Peach, Tina Hutchinson (Alternate for Leonard Phillips), Lori Reid, Bill Rock, Deb Smith, Les Stulberg, Michelle Swanson, Delaney Thoreson, Patricia Toone, Doug Weir, Carlene Wetthuhn, Shannon Wilcox, Darren Wilson, Janice Wing

Next Meeting: May 18, 2023 (in-Person)

For more information, or if you want a copy of the draft minutes from this board meeting, please contact PRLS.



2023 Winter Newsletter

Although I would like to say that Spring is just around the corner, it certainly looks like it is a long way off. No matter when it finally arrives, it does not stop all of us Summer Villagers from preparing for the next busy open water season. The last Statistics Canada census shows that Summer Villages are growing at a pace similar to Alberta's large metropolitan centers. That growth is driving new needs for all Summer Villages and the ASVA will always be here to help.

ASVA Executive Director

The ASVA is very pleased to welcome Kathy Krawchuk as our new Executive Director. Kathy brings a wealth of knowledge to the role having been in local municipal government her entire career and with 12 years as a CAO.

As we welcome Kathy to her new role, I also want to take this time to thank Deb Hamilton, ASVA Executive Director 2019-2021, for coming back for the last three months to help the ASVA during this transition period.

ASVA Membership Fee

In 2023, the membership fee is \$.0262 x equalized assessment / 1000 and the maximum membership fee is \$975. The ASVA Board of Directors were very pleased that they were able to keep the mil rate and maximum membership fee the same for the last two years.

ASVA Anniversary & Annual Conference

This year the ASVA will be celebrating its 65th year of existence and we plan to make this year's conference one to remember. The conference will be held on October 19th and 20th, put it in your calendars now and a save the date reminder will be out in the next couple of months.

It was back in 1958, that the Summer Villages got together and formed the ASVA. The association came to life based on the successful advocacy work done by a few summer villages to increase infrastructure grant funding. It is interesting that 65 years later we are still working together and advocating for changes to infrastructure funding on the soon to be new LGFF program.

ASVA Strategic Planning and Member Engagement

With feedback from members, the ASVA Board of Directors recently completed its update to the strategic plan. This new plan focuses on these four goals:

1. ASVA is recognized as the primary advocate for and on behalf of Summer Villages.
2. ASVA plays a key role ensuring SVs are informed on critical issues and that SVs have the knowledge and skills that enhance their capacity to deliver municipal services.
3. ASVA will deliver projects to enhance the autonomous nature of SVs and strengthen the SVs' capacity to deliver municipal services within their communities.
4. ASVA will model to ASVA members effective governance by actively improving its Board governance practices.

LGFF – Local Government Fiscal Framework (MSI replacement)

Last October, the ASVA submitted to Municipal Affairs a proposal for how the funds in the new LGFF program should be allocated between municipalities. At the ASVA annual conference there was a presentation on our proposal. Since that time the ASVA President has met twice with Minister Rebecca Schulz to discuss the proposal. Although there are more meetings scheduled, we have not received a commitment from the Alberta government as to when the allocation factors will be finalized.

While we are still waiting to hear from the Minister regarding how LGFF funding will be allocated, we were very pleased that the province has removed the 50% growth restriction for LGFF. This means that funding will rise and fall at the same rate as provincial revenues, making us partners in encouraging economic growth and opportunity. We are, however, disappointed that the province has not increase the starting point of the LGFF fund and we will continue to advocate for an increase to that base amount.

Alberta Government – 2023 Budget

This budget focused on growing the economy, creating good-paying jobs, strengthening health care and education, and keeping Alberta communities safe. One of the highlights for Summer Villages was the doubling of the MSI operating grant. While there was no increase to the MSI capital fund there were increases in other capital grant funds that may be beneficial for Summer Villages such as increases to the Alberta Municipal Water and Wastewater Program and the Water/Wastewater Projects - Water for Life program.

MSI – Municipal Sustainability Initiative

As this program comes to a close at the end of 2023, the ASVA does want to remind its members that the time limits to spend MSI capital funding will be strictly enforced when MSI ends. Municipalities who have not expended their 2007 to 2018 allocations,

including credit items on or before December 31, 2023 will be required to return those funds to the Government of Alberta and/or if applicable, the municipality will forfeit any 2007 to 2018 unpaid allocations. MSI funding from 2019 to 2023 will be transferred to the LGFF and Municipalities will still be able to access those allocations under LGFF.

ASVA has contacted Municipal Affairs to see if there is a list of Summer Villages that might be in this predicament. If the information is available, we will reach out individually to the Summer Villages. There are options available to help spend your MSI funds such as contributing funds for use towards eligible MSI projects in other municipalities, regional services commissions, or non-profit organizations.

Broadband

As part of the Alberta Broadband Strategy, the government committed \$36 million to the Alberta Broadband Fund (ABF) to help ensure every rural, remote, and Indigenous household in the province can access high-speed internet. This funding is part of Alberta's overall \$390-million commitment to improve access to high-speed internet. It will be used to implement solutions to connect rural, remote, and Indigenous communities that do not currently have access to federal target speeds of 50 megabits per second (Mbps) for downloads, and 10 Mbps for uploads.

Applications for the first intake have now closed but the good news is that this program is scheduled to run until March 2027. Check here for eligibility and program rules:

[Alberta Broadband Fund | Alberta.ca](#)

Final Thoughts

As the ASVA President, I am the Summer Village representative on the Alberta Municipalities Board of Directors. I am also happy to advise that I have been appointed to the Alberta Municipalities Small Communities Committee. Mayor Ren Giesbrecht from the SV of West Cove was also appointed to that committee and together we are committed to ensure the interests of Summer Villages are brought to the table and will strongly advocate on your behalf.

The ASVA is very proud to tell provincial decision-makers and all other stakeholders that our association is supported by 100% of the Summer Villages. If you have any questions, suggestions or comments, please never hesitate to call or email our Executive Director, Kathy Krawchuk at 780-236-5456 or execdirector@asva.ca or info@asva.ca

Warmest Regards.

Mike Pashak

President, ASVA

Invasive Species Update

In March, the Alberta Invasive Species Council held a very successful conference in Olds at the Olds College. The take home message from this conference was that Albertans cannot let their guard down when it comes to alien species invading our pristine environment. Here are several invaders and various campaigns highlighted at the conference:

Squeal on Pigs

Invasive wild boar at large and hybrid pigs appear to be increasing in Alberta. They can damage crops and landscapes. They are elusive and often times, only the damage caused by wild boar may be noticed. If you see unexplained disturbed land, contact AF.wildboar@gov.ab.ca or call 310.FARM to report this damage.



Understand your grass.

Many lakeshore cottagers are keen to see a thick, green lawn and are tempted to seed or sod down as close to the shore as possible. In order for them to ensure invasive annual grasses such as downy brome or Japanese brome do not take a foothold on lake areas, cottagers need to ensure their sod or seed does not contain invasive species by asking their suppliers if their products are invasive-free. As well, too much nitrogen fertilizer can leach into the water, when fertilizing your shoreline grasses, which can enhance devastating algae blooms in lake areas.



Down brome riparian infestation



Algae bloom

Burn it Where you Buy It

Firewood can contain invasive insects like emerald ash borer or harbor invasive tree diseases such as Dutch Elm Disease (DED). Don't get caught with DED when buying firewood further than 80 km from where you originally purchased it! Always burn it where you buy it and do not return to your Summer Village with it to avoid the spread of invasive insects and diseases.



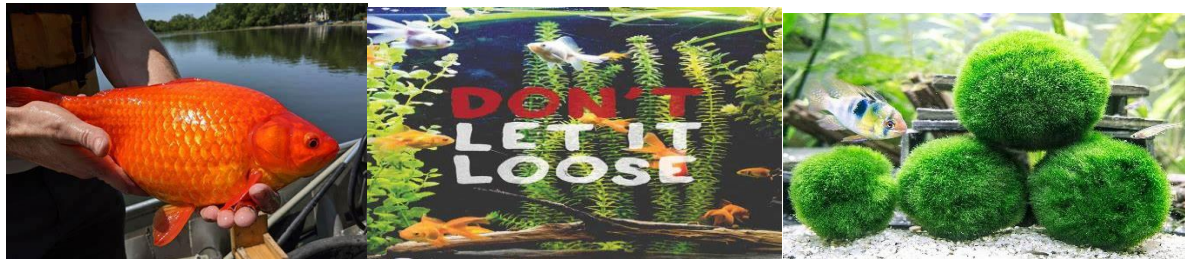
Dutch Elm Disease

Do Not Transport Firewood

Elm Bark Beetle

Don't Let it Loose

Goldfish are a common pet in aquariums. When people get tired of their fish many have considered releasing them into lakes and streams, however this is illegal! Goldfish can survive in less than ideal conditions and disrupt our environments. If an aquarium pet or plant is no longer wanted, please return them to the pet store where purchased or donate them to a school, aquarium group, community organization or a rescue society. That also applies to aquarium moss balls. Some of these balls have been found to contain zebra mussels, which, if released in Alberta, could be an environmental disaster to our lakes.



Released oversized goldfish

Don't let it Loose Program

Aquarium moss balls

Clean, Drain and Dry your Boat.

Recreational activities, such as boating can spread invasive species. Not only can zebra and quagga mussels be transported on uncleaned watercrafts and undrained bilges or equipment, but aquatic species such as Eurasian water milfoil, the exclusionary phragmites, and the invasive Prussian carp can be transported to new areas. In specific, Prussian carp have been found in the Red Deer and North Saskatchewan watershed, so it is critical that, even if you are just moving your boat from a river to a nearby lake, to always clean, drain and dry any gear that comes in contact with the water.



Prussian Carp

Clean Drain Dry Your Boat

Eurasian Watermilfoil

If You Don't Know, Now You Know:

Gardeners often are offered attractive species in the form of seeds or plant fragments. Emergent species have often been moved from one shore to line the edges of a pond or water feature. Many of the species can take over a lakeshore, ending the biodiversity and use of that water's edge. If you do not have full knowledge of what you might be bringing in to your pond, now you know to not do it. Some of these invasive ornamental species include yellow flag iris, flowering rush, Himalayan balsam, and purple loosestrife, and can all be found in Alberta.



Yellow Flag Iris

Himalayan Balsam

Flowering Rush

Purple Loosestrife

Don't go cray-cray with your fish bait.

The northern crayfish is native to the Beaver River system, where it is often collected and used as bait for sport fishing in that area. But that river system is where it needs to stay. Bringing it back in your tacklebox or wet well and letting it loose in other water ecosystems could potentially cause major disruption. This applies to all live bait! It is illegal to let any bait loose in aquatic ecosystem.



Northern Crayfish

Live bait.

All of these species and more were featured at the 2023 AISC conference. Continued updates on the battles against invasive species of all types will occur as successes and failures are noted—stay up to date with the AISC and join their newsletter or follow their social medial accounts on Facebook, Instagram and Twitter, @ABinvasives!