

**SUMMER VILLAGE OF BIRCHCLIFF
ORGANIZATIONAL MEETING
JULY 7, 2022**

*Minutes of an organizational meeting of Council held on July 7, 2022,
in the Summer Villages on Sylvan Lake Administration Office in the
Town of Sylvan Lake.*

PRESENT: Roger Dufresne
Ann Zacharias
Frank Tirpak

STAFF PRESENT: Tanner Evans, CAO
Teri Musseau, Recording Secretary

CALL TO ORDER

Tanner Evans, C.A.O. called the meeting to order at 9:01 a.m.

AGENDA

BCC-22-060 MOVED by Councillor Dufresne that the agenda be accepted as amended:

E.1. FOIP Section 17

CARRIED

SELECTION OF MAYOR

Tanner Evans, C.A.O., called for nominations for Mayor.

BCC-22-061 MOVED by Councillor Zacharias
Mayor THAT Roger Dufresne be appointed as Mayor.

CARRIED

SELECTION OF DEPUTY MAYOR

Tanner Evans, C.A.O. called for nominations for the position of Deputy Mayor.

BCC-22-062 MOVED by Councillor Tirpak
Deputy Mayor THAT Councillor Zacharias be appointed as Deputy Mayor.

CARRIED

Tanner Evans turned the meeting over to Mayor.

**APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2022
FINANCIAL YEAR**

BCC-22-063 MOVED by Councillor Tirpak
Assessor THAT Wild Rose Assessment be appointed Assessor for the Summer
Village of Birchcliff.

CARRIED

BCC-22-064 MOVED by Deputy Mayor Zacharias
Auditor That the Metrix Group be appointed as Auditors for the 2022 Financial
Year.

CARRIED

**APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS
AND BOARDS**

BCC-22-065
MPC

MOVED by Mayor Dufresne
THAT the following be appointed to the Municipal Planning
Commission:

- Council Representative – Deputy Mayor Zacharias
- Council Representative – Councillor Tirpak
- Citizen at Large Representative – Michael Wells
- Citizen at Large Representative – Don Bell
- Citizen at Large Representative – Jonathan Paulgaard

CARRIED

BCC-22-066
SDAB

MOVED by Deputy Mayor Zacharias
THAT the following be appointed to the Subdivision and Development
Appeal Board:

- Council Representative – Mayor Dufresne
- Citizen at Large Representative – Jim Freake
- Citizen at Large Representative – Thompson Jewell
- Citizen at Large Representative – Karen McCaffery
- Citizen at Large Representative – Steven Johnson
- Recording Secretary - Teri Musseau

CARRIED

**APPOINTMENTS TO VARIOUS INTERMUNICIPAL COUNCIL
COMMITTEES, COMMISSIONS AND BOARDS**

BCC-22-067
Joint Services
Committee

MOVED by Councillor Tirpak
THAT Mayor Dufresne be appointed as Council Representative to the
Joint Services Committee.

CARRIED

BCC-22-068
BIR Emergency
Management

MOVED by Deputy Mayor Zacharias
THAT Mayor Dufresne, Deputy Mayor Zacharias, and Councillor
Tirpak be appointed as Council Representatives to the Birchcliff
Emergency Management Committee.

CARRIED

BCC-22-069
LREMP

MOVED by Councillor Tirpak
THAT Deputy Mayor Zacharias be appointed as Council
Representatives to the Lacombe Emergency Management Plan
Advisory Committee with Councillor Tirpak as the alternate.

CARRIED

BCC-22-069
IDPC

MOVED by Mayor Dufresne
THAT Mayor Dufresne be appointed as Council Representatives to the
Intermunicipal Development Plan Committee with Deputy Mayor
Zacharias as the alternate.

CARRIED

BCC-22-070
SLRWWC

MOVED by Mayor Dufresne
THAT Deputy Mayor Zacharias be appointed as Summer Village of
Birchcliff Representative to the Sylvan Lake Regional Wastewater
Commission with Councillor Tirpak as alternate.

CARRIED

Initials

APPOINTMENT TO VARIOUS COMMITTEES AT LARGE

BCC-22-071
PRLB

MOVED by Deputy Mayor Zacharias
THAT Julie Maplethorpe from the Summer Village of Jarvis Bay be appointed as Council Representative for all 5 Summer Villages to the Parkland Regional Library Board.

CARRIED

BCC-22-072
Sylvan Lake
Library
Board

MOVED by Councillor Tirpak
THAT Julie Maplethorpe from the Summer Village of Jarvis Bay be appointed as Council Representative for all 5 Summer Villages to the Town of Sylvan Lake Library Board.

CARRIED

BCC-22-073
FCSS

MOVED by Mayor Dufresne
THAT a representative from the Summer Village of Norglenwold be appointed as Council Representative for all 5 Summer Villages to the Family Community Support Services Board.

CARRIED

CLOSED SESSION

BCC-22-074
CLOSED
SESSION

MOVED by Mayor Dufresne that Council move to a closed session at 9:11 a.m. per FOIP Section 17, Disclosure harmful to personal privacy.

CARRIED

BCC-22-075
RETURN TO
OPEN MEETING

MOVED by Mayor Dufresne that Council return to an open meeting at 9:17 a.m.

CARRIED

ADJOURNMENT

BCC-22-076
ADJOURNED

MOVED by Mayor Dufresne
THAT being the agenda matters have been concluded, the meeting adjourned at 9:18 a.m.

CARRIED

Roger Dufresne, Mayor

Tanner Evans, Administrator

Initials

Initials