



Notice for Appeal
Subdivision and Development Appeal
 2 Erickson Drive
 Sylvan Lake, AB T4S1Z5

The information on this form is collected under the authority of section 4(c) of the Alberta Protection of Privacy Act. This information will be used to apply for a Subdivision and Development Appeal with the Summer Village of Birchcliff. If you have any questions about the collection of your personal information, please contact the office.

Office Use Only			
Date Received:	Land Use District:	Use: <input type="checkbox"/> Permitted <input type="checkbox"/> Discretionary <input type="checkbox"/> Prohibited	
Building Permit No:	Development Permit No:	Subdivision File No:	Roll No:
Appeal No:	Final Date of Appeal:	Hearing Date:	Date Applicant Notified:
<ul style="list-style-type: none"> • Division 10 of the <i>Municipal Government Act</i> establishes the requirements and procedure for appeals. • The Notice of Appeal must be received by the Subdivision and Development Appeal Board Secretary, no later than the final date for appeal, as specified in the <i>Municipal Government Act</i>. Otherwise, the appeal will not be processed. • Any decision of the Municipal Planning Commission or Development Officer can be appealed. • The Subdivision and Development Board will give a minimum of 5 days written notice of the hearing to all affected parties, this includes the applicant, the authority who made the decision, and anyone else that received a notice of the application such as neighbors and external agencies. • The decision of the Subdivision and Development Appeal Board is final. 			
Municipal Address Subject to Appeal:			
Legal Description of property to be appealed:	Lot (Parcel):	Block:	Plan:
Appellant:	Name:		
	Address:		
	Town:		Postal Code:
	Phone Res:		Phone Cell:
	Email:		
Agent: (if different from appellant)	Name:		
	Address:		
	Town:		Postal Code:
	Phone Res:		Phone Cell:
	Email:		
Appeal Commenced By:	Interest in the property subject to appeal: <input type="checkbox"/> Applicant of the development permit or subdivision <input type="checkbox"/> A school authority <input type="checkbox"/> A government department <input type="checkbox"/> Agency identify: <input type="checkbox"/> Other explain:		
Reason(s) for the Appeal:	<input type="checkbox"/> Development Permit - Approval of the permit <input type="checkbox"/> Development Permit - Refusal of the permit <input type="checkbox"/> Development Permit – Conditions of Approval imposed on the permit <input type="checkbox"/> Subdivision – Approval of the subdivision <input type="checkbox"/> Subdivision – Refusal of the subdivision <input type="checkbox"/> Subdivision – Conditions of approval imposed on the subdivision		
	Details must be provided on the next page.		

