

**SUMMER VILLAGE OF BIRCHCLIFF
ORGANIZATIONAL MEETING
JULY 18, 2019**

Minutes of an organizational meeting of Council held on Thursday, July 18, 2019, in the Summer Village Administration Office in the Town of Sylvan Lake.

PRESENT: Roger Dufresne
Ann Zacharias
Marvin Hood

STAFF PRESENT: Corinne Newman, Interim CAO
Teri Musseau, Recording Secretary
Tina Leer, Accounting Technician
Chris Loov, Public Works Coordinator
Tanner Evans, Development Officer

PUBLIC: Brad Vander Hayden, Stantec

CALL TO ORDER

Corinne Newman, Interim C.A.O. called the meeting to order at 9:00 a.m.

AGENDA

Agenda Adoption
Res 1787/19

ANN ZACHARIAS:
The agenda be accepted as presented.

CARRIED

SELECTION OF MAYOR

Corinne Newman, Interim C.A.O., called for nominations for Mayor.

Res 1788/19
Mayor

MOVED by Ann Zacharias
THAT Councillor Dufresne be appointed as Mayor.

CARRIED

Corinne Newman turned the meeting over to Mayor Dufresne.

SELECTION OF DEPUTY MAYOR

Mayor called for nominations for the position of Deputy Mayor.

Res 1789/19
Deputy Mayor

MOVED by Councillor Hood
THAT Councillor Zacharias be appointed as Deputy Mayor.

CARRIED

APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2019 FINANCIAL YEAR

Res 1790/19
Assessor

MOVED by Mayor Dufresne
THAT Wild Rose Assessment be appointed Assessor for the Summer Village of Birchcliff.

CARRIED

Res 1791/19
Auditor

MOVED by Deputy Mayor Zacharias
That the Metrix Group be appointed as Auditors for the 2019 Financial Year.

CARRIED

APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND BOARDS

Res 1792/19

MOVED by Mayor Dufresne
THAT the following be appointed to the Municipal Planning Commission:

- MPC
- Council Representative – Deputy Mayor Zacharias
 - Council Representative – Councillor Hood
 - Citizen at Large Representative – Michael Wells

Alternate

- Citizen at Large Representative – Don Bell

CARRIED

Res 1793/19
SDAB

MOVED by Councillor Hood

THAT the following be appointed to the Subdivision Development Appeal Board:

- Council Representative – Mayor Dufresne
- Citizen at Large Representative – Mr. Barry Virtue
- Citizen at Large Representative – Mr. Thompson Jewell

Alternate(s)

- Citizen at Large Representative – Karen McCaffery
- Citizen at Large Representative – Mr. Steven Johnson

CARRIED

**APPOINTMENTS TO VARIOUS INTERMUNICIPAL COUNCIL
COMMITTEES, COMMISSIONS AND BOARDS**

Res 1794/19
Joint Services
Committee

MOVED by Deputy Mayor Zacharias

THAT Mayor Dufresne be appointed as Council Representative to the Joint Services Committee.

CARRIED

Res 1796/19
BIR Emergency
Management

MOVED by Deputy Mayor Zacharias

THAT Mayor Dufresne, Deputy Mayor Zacharias and Councillor Hood be appointed as Council Representatives to the Birchcliff Emergency Management Committee.

CARRIED

Res 1797/19
SLMC

MOVED by Councillor Hood

THAT Mayor Dufresne be appointed as Council Representatives to the Sylvan Lake Management Committee.

CARRIED

Res 1798/19
SLRRWC

MOVED by Deputy Mayor Zacharias

THAT Mayor Dufresne be appointed as Summer Village of Birchcliff Representative to the Sylvan Lake Regional Water Commission with Councillor Hood as Alternate.

CARRIED

Res 1799/19
SLRWWC

MOVED by Deputy Mayor Zacharias

THAT Mayor Dufresne be appointed as Summer Village of Birchcliff Representative to the Sylvan Lake Regional Wastewater Commission with Councillor Hood as Alternate.

CARRIED

Res 1800/19
Emergency
Management

MOVED by Mayor Dufresne

THAT Deputy Mayor Zacharias be appointed as Summer Village of Birchcliff Representative to the Lacombe Regional Emergency Management Advisory Committee with Councillor Hood as alternate.

CARRIED

Res 1801/19
Regional
IDP Committee

MOVED by Councillor Hood

THAT Mayor Dufresne be appointed as Summer Village of Birchcliff Representative to the Regional Intermunicipal Development Plan Committee with Deputy Mayor Zacharias as alternate.

CARRIED

APPOINTMENT TO VARIOUS COMMITTEES AT LARGE

Res 1802/19
PRLB

MOVED by Mayor Dufresne

THAT Ann Zacharias from the Summer Village of Birchcliff be appointed as

Initials

Council Representative for all 5 Summer Villages to the Parkland Regional Library Board.

CARRIED

Res 1803/19
FCSS
MOVED by Mayor Dufresne
THAT Ted Hiscock from the Summer Village of Half Moon Bay be appointed as Council Representative for all 5 Summer Villages to the Family Community Support Services Board.

CARRIED

Res 1804/19
Sylvan Lake Library Board
MOVED by Deputy Mayor Zacharias
THAT Julie Maplethorpe from the Summer Village of Jarvis Bay be appointed as Council Representative for all 5 Summer Villages to the Sylvan Lake Library Board.

CARRIED

Res 1805/19
Advanced Ambulatory Care
MOVED by Councillor Hood
THAT Carol McMillan from the Summer Village of Norglenwold be appointed as Representative for all 5 Summer Villages to the Advanced Ambulatory Care Committee.

CARRIED

DATE AND PLACE OF THE 2020 ANNUAL INFORMATION MEETING

Res 1806/19
Annual Meeting
MOVED by Councillor Hood
THAT the 2020 Annual Information Meeting be held on July 11, 2020 at Sunnyside Camp.

CARRIED

The meeting adjourned at 9:18 a.m.

Dufresne, Mayor

Corinne Newman, Administrator

Initials