

SUMMER VILLAGE OF BIRCHCLIFF ORGANIZATIONAL MINUTES 2018

Minutes of an organizational meeting of Council held on Thursday, July 19, 2018, in the Summer Village Administration Office in the Town of Sylvan Lake.

PRESENT: Thom Jewell
Roger Dufresne
Ann Zacharias

STAFF PRESENT: Phyllis Forsyth, Administrator
Teri Musseau, Recording Secretary
Tina Leer, Accounting Technician
Chris Loov, Public Works Coordinator

CALL TO ORDER

Phyllis Forsyth, C.A.O. called the meeting to order at 8:58 a.m.

AGENDA

Agenda Adoption
Res 1588/18

ANN ZACHARIAS:
The agenda be accepted as presented.

CARRIED

SELECTION OF MAYOR

Phyllis Forsyth, C.A.O., called for nominations for Mayor.

Res 1589/18
Mayor

MOVED by Ann Zacharias
THAT Councillor Dufresne be appointed as Mayor.

CARRIED

Phyllis Forsyth turned the meeting over to Mayor Jewell.

SELECTION OF DEPUTY MAYOR

Mayor called for nominations for the position of Deputy Mayor.

Res 1590/18
Deputy Mayor

MOVED by Roger Dufresne
THAT Councillor Zacharias be appointed as Deputy Mayor.

CARRIED

APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2018 FINANCIAL YEAR

Res 1591/18
Assessor

MOVED by Councillor Jewell
THAT Cal McArthur /Wild Rose Assessment be appointed Assessor for the Summer Village of Birchcliff.

CARRIED

Res 1592/18
Auditor

MOVED by Deputy Mayor Zacharias
That the Metrix Group be appointed as Auditors for the 2018 Financial Year.

CARRIED

APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND BOARDS

Res 1593/18
MPC

MOVED by
THAT the following be appointed to the Municipal Planning Commission:

- Council Representative – Deputy Mayor Zacharias
- Council Representative – Councillor Jewell
- Citizen at Large Representative – Michael Wells

Alternate

- Citizen at Large Representative – Don Bell

CARRIED

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Res 1594/18
SDAB

MOVED by
THAT the following be appointed to the Subdivision Development Appeal Board:

- Council Representative – Mayor Dufresne
- Citizen at Large Representative – Mr. Barry Virtue
- Citizen at Large Representative – Mr. Thompson Jewell

Alternate(s)

- Citizen at Large Representative – Karen McCaffery
- Citizen at Large Representative – Mr. Steven Johnson

CARRIED

**APPOINTMENTS TO VARIOUS INTERMUNICIPAL COUNCIL
COMMITTEES, COMMISSIONS AND BOARDS**

Res 1595/18
Joint Services
Committee

MOVED by Councillor Jewell
THAT Mayor Dufresne be appointed as Council Representative to the Joint Services Committee.

CARRIED

Res 1596/18
SLMC

MOVED by Deputy Mayor Zacharias
THAT Mayor Dufresne be appointed as Council Representatives to the Sylvan Lake Management Committee.

CARRIED

Res 1597/18
Sylvan Lake
Regional Water
Commission

MOVED by Mayor Dufresne
THAT Councillor Jewell be appointed as Summer Village of Birchcliff Representative to the Sylvan Lake Regional Water Commission with Mayor Dufresne as Alternate.

CARRIED

Res 1598/18
Sylvan Lake
Regional
Wastewater
Commission

MOVED by Councillor Jewell
THAT Councillor Jewell be appointed as Summer Village of Birchcliff Representative to the Sylvan Lake Regional Wastewater Commission with Mayor Dufresne as Alternate.

CARRIED

Res 1599/18
Emergency
Management

MOVED by Mayor Dufresne
THAT Deputy Mayor Zacharias be appointed as Summer Village of Birchcliff Representative to the Lacombe Regional Emergency Management Advisory Committee.

CARRIED

Res 1600/18
Regional
IDP Committee

MOVED by Deputy Mayor Zacharias
THAT Mayor Dufresne be appointed as Summer Village of Birchcliff Representative to the Regional Intermunicipal Development Plan Committee with Councillor Jewell as alternate.

CARRIED

APPOINTMENT TO VARIOUS COMMITTEES AT LARGE

Res 1601/18
PRLB

MOVED by Councillor Jewell
THAT Ann Zacharias from the Summer Village of Birchcliff be appointed as Council Representative for all 5 Summer Villages to the Parkland Regional Library Board.

CARRIED

Res 1602/18
FCSS

MOVED by Deputy Mayor Zacharias
THAT Ted Hiscock from the Summer Village of Half Moon Bay be appointed as Council Representative for all 5 Summer Villages to the Family Community Support Services Board.

CARRIED

Res 1603/18
Sylvan Lake Library
Board

MOVED by Mayor Dufresne
THAT Julie Maplethorpe from the Summer Village of Jarvis Bay be appointed as Council Representative for all 5 Summer Villages to the Sylvan Lake Library Board.

CARRIED

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Res 1604/18
Advanced
Ambulatory
Care

MOVED by Councillor Jewell
THAT Carol McMillan from the Summer Village of Norglenwold be appointed as
Council Representative for all 5 Summer Villages to the Advanced Ambulatory Care
Committee.

CARRIED

DATE AND PLACE OF THE 2018 ANNUAL INFORMATION MEETING

Res 1605/18
Annual Meeting

MOVED by Mayor Dufresne
THAT the 2018 Annual Information Meeting be held on July 29, 2019.

CARRIED

The meeting adjourned at 9:20 a.m.

Dufresne, Mayor

Phyllis Forsyth, Administrator

Initials