

**ORGANIZATIONAL MEETING AGENDA  
SUMMER VILLAGE OF BIRCHCLIFF  
SUMMER VILLAGES ADMINISTRATION OFFICE  
THURSDAY, JULY 17, 2024 @ 9:00 A.M.**

1. **CALL TO ORDER**
  
2. **AGENDA** - additions/deletions  
- adoption
  
3. **BUSINESS**
  - A. **Appointment of Chief Elected Official and Deputy Mayor**
    - Section 159 of the MGA requires that the CEO must be appointed at each organizational meeting.
    - Mayor
    - Deputy Mayor
  
  - B. **Appointment of Assessor & Auditor for the 2025 Financial Year**
    - required under s284 (d) (ii) of the MGA
      - Wildrose Assessment
  
    - Appointment of Auditor
      - Metrix Group
  
  - C. **Appointments to Various Council Committees, Commissions and Boards:**
    1. Municipal Planning Commission
      - 2 Council & Member-at-large
        - Jordan Fleck
        - Michael Wells
        - Sarah Askin
  
    2. Subdivision and Development Appeal Board
      - 1 Council and 2 Members-at-large
        - Jim Freake
        - Karen McCaffrey
        - Terry Somerville
        - Teri Musseau – SDAB Secretary

**D. Appointments to Various Intermunicipal Council Committees, Commissions and Boards:**

1. Joint Services Committee
  - 1 Council
2. Birchcliff Emergency Advisory Committee
  - 3 Council
3. Lacombe Regional Emergency Management Advisory Committee
  - 1 Council and 1 Alternate
4. Intermunicipal Development Plan Steering Committee
  - 1 Council and 1 Alternate
5. Sylvan Lake Regional Water & Wastewater Commission
  - 1 Council and 1 Alternate

**E. Appointment to various Committees at large**

1. Parkland Regional Library Board
  - 1 Council for all 5 Summer Villages (Julie Maplethorpe, Jarvis Bay)

**4. ADJOURNMENT**