# ORGANIZATIONAL MEETING AGENDA
# SUMMER VILLAGE OF BIRCHCLIFF
# SUMMER VILLAGES ADMINISTRATION OFFICE
# THURSDAY, JULY 16, 2026 @ 9:00 A.M.

**1. CALL TO ORDER**

**2. AGENDA** - additions/deletions
- adoption

**3. BUSINESS**

**A. Appointment of Chief Elected Official and Deputy Mayor**
– Section 159 of the MGA requires that the CEO must be appointed at each organizational meeting.
- Mayor
- Deputy Mayor

**B. Appointment of Assessor & Auditor for the 2026 Financial Year**
– required under s284 (d) (ii) of the MGA
- Wildrose Assessment

Appointment of Auditor
- Metrix Group

**C. Appointments to Various Council Committees, Commissions and Boards**:

1. Municipal Planning Commission
- 2 Council & Member-at-large
  - Jordan Fleck
  - Michael Wells

2. Subdivision and Development Appeal Board
- 1 Council and 2 Members-at-large
  - Karen McCaffrey
  - Terry Somerville
  - Teri Musseau – SDAB Secretary

**D. Appointments to Various Intermunicipal Council Committees, Commissions and Boards**:

1. Joint Services Committee
   - 1 Council
2. Birchcliff Emergency Advisory Committee
   - 3 Council
3. Lacombe Regional Emergency Management Advisory Committee
   - 1 Council and 1 Alternate
4. Intermunicipal Development Plan Steering Committee
   - 1 Council and 1 Alternate
5. Sylvan Lake Regional Water & Wastewater Commission
   - 1 Council and 1 Alternate

**E. Appointment to various Committees at large**

1. Parkland Regional Library Board
   - 1 Council for all 5 Summer Villages (Norglenwold)

**4. ADJOURNMENT**