

Birchcliff

Budget 2022 - 2025

First Prep Oct 07/21 FO
CAO Input Nov 10/21
Council Review Nov 25/21
Council Approval : Dec 16/21
Capital Budget Approved: Mar 18/22
Assessments Added : Mar14/22
ASFF: Feb 25/22/DI Entered

Approved: December 16, 2021
Amended: March 18, 2022

Budget Summary

Revenue

Taxation	\$	349,890.28
Administration	\$	37,947.18
Protective Services	\$	717.91
Public Works	\$	83,319.00
Planning and Development	\$	6,859.33
Taxation and Operating Revenue	\$	478,733.71
Government Requisitions	\$	466,170.42
Capital Revenue	\$	25,000.00
Total Revenue	\$	969,904.13

Expenses

Council & Legislative	\$	14,707.52
Administration	\$	215,063.80
Protective Services	\$	32,610.96
Public Works	\$	204,574.87
Planning & Development	\$	4,192.00
Recreation & Planning	\$	7,315.12
Environment	\$	269.44
Operating Expenses	\$	478,733.71
Government Requisitions	\$	466,170.42
Capital Projects	\$	25,000.00
Total Expenses	\$	969,904.13

Account #	Department / Description	2022 Budget	2023 Budget	2024 Budget	2025 Budget
	Administration				
	Base Tax Rate	\$ 354,890.28	\$ 365,039.89	\$ 375,728.79	\$ 364,318.32
	Taxes from Assessment Growth	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
101-100-110	Taxes Residential	\$ 349,890.28	\$ 360,039.89	\$ 370,728.79	\$ 377,737.10
101-000-510	Taxes Penalties/Costs	\$ 5,071.87	\$ 5,173.31	\$ 5,276.78	\$ 5,382.31
101-103-130	DI Designated Industrial Tax	\$ 36.31	\$ 37.04	\$ 37.78	\$ 38.53
112-000-540	Interest Charges	\$ -	\$ -	\$ -	\$ -
112-000-550	Return on Investments	\$ 9,360.00	\$ 9,547.20	\$ 9,738.14	\$ 9,932.91
112-000-410	Sale of Service & Supplies	\$ 520.00	\$ 520.20	\$ 530.60	\$ 530.60
112-000-570	Other Revenue	\$ 1,040.00	\$ 1,040.40	\$ 1,061.21	\$ 1,061.21
	Grant Revenue				
112-000-760	Grant revenue expected	\$ 11,500.00	\$ 11,730.00	\$ 11,964.60	\$ 12,203.89
112-000-740	MSI Operational	\$ 10,419.00	\$ 10,419.00	\$ 10,627.38	\$ 10,839.93
	Total Administration	\$ 387,837.46	\$ 398,507.04	\$ 409,965.28	\$ 417,726.48
	Protective Services				
121-000-530	Fines Provincial Collected	\$ 717.91	\$ 732.27	\$ 746.92	\$ 761.85
	Total Protective Services	\$ 717.91	\$ 732.27	\$ 746.92	\$ 761.85
	Public Works				
142-000-410	Wastewater Usage Levy	\$ 83,319.00	\$ 84,985.38	\$ 54,564.00	\$ 54,564.00
	----- Transfer for Wastewater Offset	\$ -	\$ -	\$ -	\$ -
142-000-412	Transfer from reserves	\$ -	\$ -	\$ -	\$ -
	Total Public Works	\$ 83,319.00	\$ 84,985.38	\$ 54,564.00	\$ 54,564.00
	Planning and Development				
161-000-410	Certificates of Compliance	\$ 58.60	\$ 59.77	\$ 60.96	\$ 62.18
161-000-520	Development Permits / Appeal Fees	\$ 5,523.32	\$ 5,633.79	\$ 5,746.46	\$ 5,861.39
161-000-510	Inspection Fees	\$ 1,171.94	\$ 1,195.38	\$ 1,219.28	\$ 1,243.67
161-000-590	Encroachment Fees	\$ 105.47	\$ 107.58	\$ 109.74	\$ 111.93
	Total Planning and Development	\$ 6,859.33	\$ 6,996.52	\$ 7,136.45	\$ 7,279.18
	Total Revenue	\$ 478,733.71	\$ 491,221.21	\$ 472,412.64	\$ 480,331.51

Account #	Department / Description	2022 Budget	2023 Budget	2024 Budget	2025 Budget
	Council				
211	Remuneration				
211-101-150	Mayor	\$ 3,600.00	\$ 3,672.00	\$ 3,745.44	\$ 3,820.35
211-102-150	Deputy Mayor	\$ 3,000.00	\$ 3,060.00	\$ 3,121.20	\$ 3,183.62
211-103-150	Councillor	\$ 2,400.00	\$ 2,448.00	\$ 2,496.96	\$ 2,546.90
<i>Total Remuneration</i>		\$ 9,000.00	\$ 9,180.00	\$ 9,363.60	\$ 9,550.87
	Travel and Subsistence				
211-101-210	M&S Mayor	\$ 644.00	\$ 656.88	\$ 670.02	\$ 683.42
211-102-210	M&S Deputy Mayor	\$ 676.00	\$ 689.52	\$ 703.31	\$ 717.38
211-103-210	M&S Councillor	\$ 551.20	\$ 562.22	\$ 573.47	\$ 584.94
<i>Total Travel and Subsistence</i>		\$ 1,871.20	\$ 1,908.62	\$ 1,946.80	\$ 1,985.73
	Registration & Conventions				
211-201-212	ASVA Conference	\$ 431.11	\$ 439.73	\$ 448.53	\$ 457.50
211-202-212	AUMA Conference	\$ 862.22	\$ 879.46	\$ 897.05	\$ 914.99
211-203-212	Council Education Opportunities	\$ 475.49	\$ 450.00	\$ 451.00	\$ 451.00
<i>Total Registration and Conventions</i>		\$ 1,768.82	\$ 1,769.19	\$ 1,796.58	\$ 1,823.49
	Memberships				
211-301-220	AUMA Membership	\$ 969.00	\$ 988.38	\$ 1,008.15	\$ 1,028.31
211-302-220	ASVA Membership	\$ 994.50	\$ 1,014.39	\$ 1,034.68	\$ 1,055.37
211-303-220	FCM Membership	\$ 104.00	\$ 100.00	\$ 101.00	\$ 101.00
211-304-220	Mayors & Reeves Membership				
<i>Total Memberships</i>		\$ 2,067.50	\$ 2,102.77	\$ 2,143.83	\$ 2,184.68
Total Council		\$ 14,707.52	\$ 14,960.59	\$ 15,250.80	\$ 15,544.78

Account #	Department / Description	2022 Budget	2023 Budget	2024 Budget	2025 Budget
	Administration				
212-1	Personnel				
212-100-110	Salaries	\$ 105,829.00	\$ 107,945.58	\$ 110,104.49	\$ 112,306.58
212-100-130	Training	\$ 1,914.60	\$ 1,952.89	\$ 1,991.95	\$ 2,031.79
212-100-210	Travel & Subsistence	\$ 2,297.86	\$ 2,297.86	\$ 2,343.82	\$ 2,390.69
212-100-211	WCB	\$ 1,775.15	\$ 1,810.65	\$ 1,846.87	\$ 1,883.80
212-100-266	New Building Insurance	\$ 612.37	\$ 624.62	\$ 637.11	\$ 649.85
212-100-140	PW Fleet	\$ 1,675.27	\$ 1,708.78	\$ 1,742.95	\$ 1,777.81
	Benefits	\$ 3,568.70	\$ 3,640.07	\$ 3,712.88	\$ 3,787.13
	<i>Total Personnel</i>	\$ 117,672.95	\$ 119,980.45	\$ 122,380.06	\$ 124,827.66
212-2	Consumables				
212-200-215	Postage / Freight / Courier	\$ 1,923.06	\$ 1,961.52	\$ 2,000.75	\$ 2,040.77
212-200-500	Printing costs	\$ 1,275.03	\$ 1,300.53	\$ 1,326.54	\$ 1,353.07
212-200-510	Office Supplies	\$ 3,111.22	\$ 3,173.44	\$ 3,236.91	\$ 3,301.65
	<i>Total Consumables</i>	\$ 6,309.31	\$ 6,435.50	\$ 6,564.21	\$ 6,695.49
212-3	Facilities & Equipment				
212-300-217	Phone / Fax/ Internet	\$ 1,196.62	\$ 1,220.55	\$ 1,244.96	\$ 1,269.86
212-300-540	Utilities	\$ 3,111.22	\$ 3,173.44	\$ 3,236.91	\$ 3,301.65
212-300-250	Facility Improvements	\$ 1,435.95	\$ 1,464.67	\$ 1,493.96	\$ 1,523.84
212-300-255	Facility Maintenance	\$ 5,088.52	\$ 5,190.29	\$ 5,294.10	\$ 5,399.98
212-300-263	Condominium Costs	\$ 1,109.27	\$ 1,131.46	\$ 1,154.08	\$ 1,177.17
212-300-240	Computer Software / Mtnc Agreement	\$ 2,509.08	\$ 2,559.26	\$ 2,610.45	\$ 2,662.66
212-300-242	IT Equipment	\$ 478.65	\$ 488.22	\$ 497.99	\$ 507.95
212-300-265	Equipment Maintenance	\$ 119.66	\$ 122.05	\$ 124.49	\$ 126.98
212-300-270	Equipment Rental	\$ 717.97	\$ 732.33	\$ 746.98	\$ 761.92
	Other Contingency	\$ 119.66	\$ 122.05	\$ 124.49	\$ 126.98
	<i>Total Facilities & Equipment</i>	\$ 15,886.60	\$ 16,204.33	\$ 16,528.42	\$ 16,858.99
	<i>Total JSC Shared Budget</i>	\$ 139,868.86	\$ 142,620.28	\$ 145,472.69	\$ 148,382.14

Account #	Department / Description	2022 Budget	2023 Budget	2024 Budget	2025 Budget
212-4	Municipal Specific				
212-400-220	Election Expenses/Meetings	\$ 1,000.00	\$ 1,020.00	\$ 1,040.40	\$ 1,061.21
212-402-220	Donations to other organizations	\$ -	\$ -	\$ -	\$ -
212-400-221	Bank Charges	\$ 1,000.00	\$ 1,020.00	\$ 1,040.40	\$ 1,061.21
212-400-222	Advertising	\$ 100.00	\$ 102.00	\$ 104.04	\$ 106.12
212-400-230	Legal Fees	\$ 5,100.00	\$ 5,202.00	\$ 5,306.04	\$ 5,412.16
212-400-231	Audit Fees	\$ 7,254.24	\$ 7,399.32	\$ 7,547.31	\$ 7,698.26
212-400-232	Assessment Fees	\$ 7,900.00	\$ 8,058.00	\$ 8,219.16	\$ 8,383.54
212-400-233	Accounting Software	\$ -	\$ -	\$ -	\$ -
212-400-275	Municipal Insurance	\$ 4,296.32	\$ 4,382.25	\$ 4,469.90	\$ 4,559.29
212-400-910	Tax Changes	\$ 544.38	\$ 555.27	\$ 566.37	\$ 577.70
	IT Replacement Reserve	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
	Fleet Replacement Reserve	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	Budget Adjustment	0			
	Reserve	\$ 46,500.00	\$ 47,430.00	\$ 48,378.60	\$ 49,346.17
		\$ 75,194.94	\$ 76,668.84	\$ 78,172.22	\$ 79,705.66
	Total Administration	\$ 215,063.80	\$ 219,289.12	\$ 223,644.90	\$ 228,087.80

Total Specific

Account #	Department / Description	2022 Budget	2023 Budget	2024 Budget	2025 Budget
	Protective Services				
223-000-200	Fire	\$ 13,438.64	\$ 13,707.41	\$ 13,981.56	\$ 14,261.19
226-000-200	Enforcement	\$ -	\$ -	\$ -	\$ -
224-000-200	Emergency Management	\$ 3,233.32	\$ 3,297.98	\$ 3,363.94	\$ 3,431.22
225-000-200	Policing Costs	\$ 15,939.00	\$ 23,926.00	\$ 23,927.00	\$ 23,927.00
Total Protective Services		\$ 32,610.96	\$ 40,931.40	\$ 41,272.51	\$ 41,619.42
	Public Works				
	Maintenance Programs				
232-000-200	Green Space Program	\$ 22,000.00	\$ 17,146.52	\$ 17,489.45	\$ 17,839.24
232-000-255	Plowing Program	\$ 24,201.52	\$ 24,685.55	\$ 25,179.26	\$ 25,682.85
232-000-250	Road Maintenance Program	\$ 27,000.00	\$ 27,540.00	\$ 28,090.80	\$ 28,652.62
232-000-530	Ditch and Culvert Program	\$ 3,169.92	\$ 3,233.32	\$ 3,297.98	\$ 3,363.94
232-000-265	Sign Program	\$ 2,383.78	\$ 2,431.46	\$ 2,480.08	\$ 2,529.69
232-000-270	Pathway Program	\$ 211.33	\$ 215.55	\$ 219.87	\$ 224.26
<i>Total Maintenance</i>		<i>\$ 78,966.55</i>	<i>\$ 75,252.40</i>	<i>\$ 76,757.45</i>	<i>\$ 78,292.60</i>
	Waste Water / Water				
242-000-255	Maintenance Program	\$ 20,000.00	\$ 20,400.00	\$ 20,808.00	\$ 21,224.16
242-000-252	Wastewater Maintenance Reserve	\$ -	\$ -	\$ -	\$ -
242-000-250	SLRWWC Gov & Admin	\$ 7,285.00	\$ 7,430.70	\$ 7,579.31	\$ 7,730.90
242-000-251	SLR Water Comm.	\$ -	\$ -	\$ -	\$ -
242-000-260	Usage Fee	\$ 73,112.00	\$ 75,305.36	\$ 48,720.00	\$ 48,720.00
<i>Total Wastewater</i>		<i>\$ 100,397.00</i>	<i>\$ 103,136.06</i>	<i>\$ 77,107.31</i>	<i>\$ 77,675.06</i>
	Waste and Recycle				
243-000-200	Contracted Service Solid Waste	\$ 12,000.00	\$ 12,240.00	\$ 12,484.80	\$ 12,734.50
243-000-255	Landfill	\$ 13,211.32	\$ 13,475.55	\$ 13,745.06	\$ 14,019.96
	Recycling program	\$ -	\$ -	\$ -	\$ -
<i>Total Waste</i>		<i>\$ 25,211.32</i>	<i>\$ 25,715.55</i>	<i>\$ 26,229.86</i>	<i>\$ 26,754.45</i>
Total Public Works		\$ 204,574.87	\$ 204,104.01	\$ 180,094.62	\$ 182,722.11

Operating Expenses

2022-04-08

Account #	Department / Description	2022 Budget	2023 Budget	2024 Budget	2025 Budget
	Planning and Development				
	Memberships				
	Community Planning				
261-000-200	Subdivision Appeal Board	\$ 832.00	\$ 848.64	\$ 865.61	\$ 882.93
261-000-215	Municipal Planning Board	\$ 1,560.00	\$ 1,591.20	\$ 1,623.02	\$ 1,655.48
261-000-110	Development Services	\$ 1,300.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
261-000-250	IDP (RDC & TSL,LC)	\$ 500.00	\$ 510.00	\$ 520.20	\$ 520.20
	Total Planning and Development	\$ 4,192.00	\$ 4,199.84	\$ 4,258.84	\$ 4,308.61
	Recreation and Culture				
274-000-150	FCSS Matching Funding	\$ 2,104.80	\$ 2,146.90	\$ 2,189.83	\$ 2,233.63
274-000-200	Buoy Program	\$ 4,160.00	\$ 4,243.20	\$ 4,328.06	\$ 4,414.63
275-000-850	Parkland Regional Library	\$ 1,050.32	\$ 1,071.33	\$ 1,092.75	\$ 1,114.61
	Total Recreation and Planning	\$ 7,315.12	\$ 7,461.42	\$ 7,610.65	\$ 7,762.86
	Environment				
	Memberships				
273-100-150	Environmental Projects (SLMC & Env)	\$ -	\$ -	\$ -	\$ -
243-102-150	Red Deer River Watershed Society	\$ 269.44	\$ 274.83	\$ 280.33	\$ 285.94
	Total Environment	\$ 269.44	\$ 274.83	\$ 280.33	\$ 285.94
	Total Operating Budget	\$ 478,733.71	\$ 491,221.21	\$ 472,412.64	\$ 480,331.51