

**Schedule 2****Freedom of Information and Protection of  
Privacy Act: Fees Schedule**

The amounts of the fees set out in this Schedule are the maximum amounts that can be charged to applicants.

- |          |  |  |
|----------|--|--|
| <b>1</b> | For searching for, locating and retrieving a record  | \$6.75 per 1/4 hr.                                   |
| <b>2</b> | For producing a record from an electronic record:  |  |
|          | (a) Computer processing and related charges  | Actual cost to public body                           |
|          | (b) Computer programming   | Actual cost to public body up to \$20.00 per 1/4 hr. |
| <b>3</b> | For producing a paper copy of a record:  |  |
|          | (a) photocopies and computer printouts:  |  |
|          | (i) black and white up to 8 1/2" x 14"   | \$0.25 per page                                      |
|          | (ii) other formats   | \$0.50 per page                                      |
|          | (b) from microfiche or microfilm   | \$0.50 per page                                      |
|          | (c) plans and blueprints   | Actual cost to public body                           |
| <b>4</b> | For producing a copy of a record by duplication of the following media:  |  |
|          | (a) microfiche and microfilm   | Actual cost to public body                           |
|          | (b) computer disks   | \$5.00 per disk                                      |
|          | (c) computer tapes   | Actual cost to public body                           |
|          | (d) slides   | \$2.00 per slide                                     |
|          | (e) audio and video tapes  | Actual cost to public body                           |
| <b>5</b> | For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image: |  |

(a)	4" x 6"	\$3.00
(b)	5" x 7"	\$6.00
(c)	8" x 10"	\$10.00
(d)	11" x 14"	\$20.00
(e)	16" x 20"	\$30.00
6	For producing a copy of a record by any process or in any medium or format not listed in sections 3 to 5 above	Actual cost to public body
7	For preparing and handling a record for disclosure	\$6.75 per 1/4 hr.
8	For supervising the examination of a record	\$6.75 per 1/4 hr.
9	For shipping a record or a copy of a record	Actual cost to public body

### Schedule 3

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(third party's name and address)

### Notice of Disclosure of Information under the Freedom of Information and Protection of Privacy Act, section 32(4)(a)

\_\_\_\_\_  
(name of public body) has disclosed information that relates to you in compliance with the requirements of section 32(1) of the *Freedom of Information and Protection of Privacy Act*. This Act requires a public body to disclose:

- (1) information about a risk of significant harm to the environment, to the health or safety of the public, of a group of people, or of a person, or
- (2) information the disclosure of which is, for any other reason, clearly in the public interest.

The information disclosed is (Explain the information. Provide a copy of the record if a record exists. Explain why section 32 applies to the information.). This decision was made by (name, job title).