

**SUMMER VILLAGE OF HALF MOON BAY
FEES BYLAW #146-18**

A bylaw of the Summer Village of Half Moon Bay in the Province of Alberta to establish the fees to be charged to provide information regarding taxes, assessment, development and general office services.

WHEREAS pursuant to the authority conferred upon it by the Municipal Government Act, Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, the Council of the Summer Village of Half Moon Bay, in the Province of Alberta has the power to impose certain charges for the issuance of information on taxes, assessment, development and general office services.

AND WHEREAS it is deemed necessary and expedient by the Municipal Council of the Summer Village of Half Moon Bay to impose certain charges for the issuance of certain information and documents.

NOW, THEREFORE, THE COUNCIL OF THE SUMMER VILLAGE OF HALF MOON BAY, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This by-law may be referred to as the fees for office services.
2. In this by-law:
 - a. "Administrator" means the Chief Administrative Officer of the Summer Village.
 - b. "Council" means the Municipal Council of the Summer Village of Half Moon Bay.
 - c. "Fees" means the charges established in schedule A of this by-law.
3. Schedule A shall form part of this by-law and may be amended from time to time by Resolution of Council.
4. That this bylaw shall come into full force and effect as, on and from the date of the final passing of same.

Bylaws #134-17 & #88-99 are hereby rescinded.

This Bylaw comes into force on the day it is finally passed.

Read a first time this 28th day of August, 2018.

EDWARD HISCOCK, MAYOR

PHYLLIS FORSYTH, CAO

Public Hearing held on October 15, 2018.

Read a second time this day of October 15, 2018.

Read a third time and finally passed this day of October 15, 2018.

EDWARD HISCOCK, MAYOR

PHYLLIS FORSYTH, CAO

**SUMMER VILLAGE OF HALF MOON BAY
BYLAW NO. 146-18
SCHEDULE "A"**

- 1. Tax Certificates** **\$ 25.00**
Upon request in writing, the Administrator and/or their designate shall issue a certificate showing whether or not all taxes in respect of any assessable parcel of land or other property have been paid and if not, the amount of current taxes and arrears payable against the parcel or other property.
- 2. Tax Search** **\$ 25.00**
Upon request in writing for tax roll and / or assessment information, (including a legal description or civic address of the parcel by which it can be located) is obtained directly from the Summer Village's computer system.
- 3. Additional information** **\$ 25.00**
A customer requesting additional information and/or assessment information that is not readily available from the computer system.
- 4. Development Permit** **\$ 200.00**
Dwellings over 1500 sq. ft. in floor area will be charged additional \$0.10/sq. ft.
- 5. Discretionary Use/Variance Requests** **\$ 100.00**
Development applications for discretionary uses or variance requests submitted to the Municipal Planning Commission for approval/denial.
- 6. Amendments to Development Permit** **\$ 200.00**
Significant amendments to an existing development permit. Implementing the fee shall be at the discretion of the Chief Administrative Officer or delegate.
- 7. Subdivision and Development Appeal Board** **\$ 400.00**
Appeals made to the Subdivision and Development Appeal Board.
- 8. Compliance Certificate** **\$ 100.00**
Upon request in writing accompanied by a cheque in the amount of \$ 100.00, a compliance certificate shall be issued. RPR's must be dated within 30 days and have 2 copies.
- 9. Photocopy Charges** **\$ 0.50**
Upon request for photocopies of any documents retained at the Administration Office a fee of \$0.50 per copy shall be collected.
- 10. Fax Charges** **\$ 1.00**
Upon a request to receive or send a fax a fee of \$ 1.00 per page for an incoming fax, and \$ 2.00 per page for a local and long distance outgoing fax, and \$ 10.00 for the first page and \$ 2.00 for every page thereafter for an overseas outgoing fax shall be collected.
- 11. Special Information** **\$ 50.00**
Upon a request in writing for information other than tax roll and/or assessment that is not readily available a charge of \$50.00 per hour to compile the information shall be collected.