



FROM: SUMMER VILLAGE OF JARVIS BAY COUNCIL

DATE: JANUARY 2024

Happy New Year from the Summer Village of Jarvis Bay Council! This newsletter will serve as an update on important matters affecting our community.

- **Updated Logo and Entrance Signs** – Council undertook the project of updating the logo for our community in 2023 and are proud of how it turned out. The intention was to preserve the feeling of the previous logo but to give it a more classic look with higher readability. The original entrance signs were removed in early December 2023 and there will be four new entrance signs installed in the spring of 2024.
- **2024 Municipal Budget Approved** – Council approved a 2024 Municipal Budget at the November 2023 Council meeting that shows a 1.18% increase over 2023. This small increase will help to offset the substantial decrease in Municipal Sustainability Initiative (MSI) funding from the province and items currently being subsidized year over year by the municipality. In 2024, the Local Government Fiscal Framework (LGFF) will replace the longstanding MSI infrastructure program. Historically MSI delivered an average of \$1.1 billion per year for Alberta municipalities, LGFF is planned to start at only \$722 million. This represents a 36% cut in community infrastructure funding compared to the historical average.



Tax and utility notices will be mailed out in May, please ensure the Administration Office has your current contact information including a valid mailing address. The Summer Village of Jarvis Bay offers many payment options for residents:

- Enroll in the Tax Installment Plan (TIP)
- In person via exact cash / debit/ cheque/ money order
- Mail a cheque or deposit in the drop box on the exterior of the administration building
- E-transfer or pay online: <http://www.sylvansummervillages.ca/finance-and-taxation3.html>
- **Land Use By-Law** – The Summer Village of Jarvis Bay Council has made many amendments to this statutory document which is now over ten years old. At the December 2023 Council meeting a motion was made to contract Municipal Planning Services (MSP) for a Land Use By-Law re-write. This work will take place throughout 2024 with public consultation taking place when a draft is complete. Council continues to update important documents to ensure they remain current. To view any of the current By-Laws or Policies you can visit this link:  
<http://www.sylvansummervillages.ca/bylaws--policies3.html>
- **Development Permit** – Please remember that no work is to commence on your property without first contacting the Administration Office for direction on whether a Development Permit is required for your project. It has been observed that some projects have been



undertaken without a Development Permit and may not be in keeping with the Land Use By-Law. Instances of development requiring a permit include, but are not limited to, erecting a fence, building a shed or accessory building, driveway expansion and or paving, replacing a culvert, landscaping or tree removal, operating a home business including a tourist home rental property. Ensure that you know where your property line is and remember at no time shall a resident commence work on municipal lands for any reason.

- **Dog Control** – The Administration Office has received some very serious complaints of dogs running at large whereby residents and visitors have felt threatened. Dogs must be kept controlled within their own yard or on a leash at all times when outside their property boundaries, waste material must be picked up and properly disposed of, please do not dispose of waste bags in forested areas or leave waste bags on the side of the municipal road for your neighbour to pick up. No dog is allowed to become a nuisance by way of barking or causing property damage and no dogs are allowed on Petro Beach at anytime. Be a good neighbour by keeping our community clean and keeping your dog and residents safe.
- **Petro Beach Public Consultation** – In October of 2023 Council held a public consultation for residents to express concerns and suggest possible solutions for the area around Petro Beach. This area experiences a huge influx of activity during the summer and many residents have concerns about safety, speeding, parking, noise levels and the preservation of this beautiful amenity. The number one concern was parking, to try and solve this problem “No Parking” signs will be installed from #1 Jarvis Bay Drive (south end of the municipal boundary) to #56 Jarvis Bay Drive (north end just past the pathway entrance to Outlet Creek). The no parking signs will state that this is to be in effect between May 15<sup>th</sup> and September 15<sup>th</sup> to mirror the Town of Sylvan Lake program. The only available parking will then be within the parking lot at Petro Beach. The desired outcomes will be to alleviate congestion along the roadway to allow for better visibility and safety, emergency vehicle access will be enhanced, undesirable noise should be reduced, and residential property will experience less damage.
- **Lacombe Regional Emergency Management Partnership (LREMP)** – LREMP was established in 2011 with the development of a regional emergency management plan. The plan is one element of a regional emergency management program which establishes a continuous improvement process to develop, implement, maintain, and evaluate emergency management in the region. It also addresses the functions of prevention and mitigation, preparedness, response, and recovery. This regional committee is comprised of a councillor or designate from each of the 13 partnering municipalities that are party to the agreement; all five summer villages on Sylvan Lake are part of this agreement. With 2023 being an unprecedented year of wildfire and flooding Jarvis Bay feels fortunate to be participating in this valuable partnership.

Emergencies can happen at any time without warning, it is important to be ready. Residents can protect themselves and their property by following the Burning and Firepit Bylaw, storing flammables in a fire safe locker, placing notification stickers of pets on your front door, knowing



your neighbours, and assembling an emergency kit with a minimum of 72 hours worth of supplies. For a list of emergency kit supplies you can check out this helpful link:

<https://www.getprepared.gc.ca/cnt/kts/bsc-kt-en.aspx>

- **Fire Service Agreement Requires Civic Address Signage** – Jarvis Bay has a Fire Service Agreement with the Town of Sylvan Lake. A key provision of this agreement is that all structures in Jarvis Bay must have a permanent civic address sign affixed (with a minimum of 6” or 15.24cm tall letters) in a colour that contrasts with the colour of the dwelling.
- **Smoke and Carbon Monoxide (CO) Detector Reminder** – Council and the Sylvan Lake Fire Department wish to remind residents that you should have suitably placed Smoke and Carbon Monoxide detectors installed in your dwellings. These should be tested and have any batteries changed regularly. These devices have a maximum service time which is governed by federal regulations. All units sold in the past 5 years have a maximum service time displayed on the label (usually 5 to 10 years). These units must also issue an audible alarm when their maximum service time has been reached. Service time is measured from when power is first applied, either through hard wiring or the installation of batteries.
- **Septic Pump Life Span Risk Reminder** – The wastewater (sewer) system is now in its 25<sup>th</sup> year of operation. The normal life expectancy of residential septic pumps is 10 years. Your property could be at risk if you operate a pump beyond its life expectancy. Copies of the engineering specifications for attachment to the wastewater system are available, on request, from the Administration Office (403) 887-2822 or by email to: [info@sylvansummervillages.ca](mailto:info@sylvansummervillages.ca)  
  
These specifications call for septic pumps to be capable of 40 litres per minute with a head pressure of 70 Psi (480 kPa). An independent study of our wastewater system, by Stantec Engineering, confirmed that the use of undersized septic pumps could result in operational issues. Please note that our entire wastewater line is now inspected and flushed annually.
- **Garbage and Recycle Carts** – Empringham Disposal is the contractor who provides garbage and recycling pick-up services to the summer village. Only carts provided by this contractor will be picked up; they will not empty any other receptacles. The Administration Office is aware that some residents have not yet received a blue recycle cart due to supplier shortage. This issue will continue to be monitored and carts will be delivered as soon as possible. In the meantime, if you do not have a cart, please place recyclables in a clear or blue bag for pick-up.
- **Snow Clearing** – The snow clearing within the summer village is contracted to a private contractor. If you have comments regarding the snow removal, please contact the Administration Office to connect with the Public Works Manager. The current policy can be viewed here in its entirety:

[http://www.sylvansummervillages.ca/uploads/8/8/0/5/88056186/jarvis\\_snow\\_removal\\_2017\\_policy\\_website.pdf](http://www.sylvansummervillages.ca/uploads/8/8/0/5/88056186/jarvis_snow_removal_2017_policy_website.pdf)



- **Off-Highway Vehicles** – Under the current bylaw no person shall operate an off-highway vehicle between the hours of 23:00 of any day until 08:00 the next day succeeding. Off-highway vehicles are only permitted to operate on public roadways within the Summer Village from December 1 until March 31. The current bylaw can be viewed here in its entirety:  
[http://www.sylvansummervillages.ca/uploads/8/8/0/5/88056186/196-23\\_traffic\\_bylaw.pdf](http://www.sylvansummervillages.ca/uploads/8/8/0/5/88056186/196-23_traffic_bylaw.pdf)
- **Ice Shelters** – To protect the health of Alberta’s waterbodies, encourage stewardship and promote conservation, anglers using ice shelters must now follow provincial regulations requiring ice hut identification. The label must include your Wildlife Identification Number (WIN) or your name, address, and telephone number. This information must be in a contrasting colour (with a minimum of 1” or 2.5cm tall letters) on the outside of the shelter. All shelters must be removed no later than March 31, 2024. It is important to keep the area around the ice shelters clear of garbage and other debris. Please participate in the “Take It Off Program” where there is no trace left on the ice when you leave, including burnt material that will pollute the lake upon spring thaw and can be a danger to persons engaged in water sports.
- **Sign Up for Email Notifications** – Signing up for weekly email notifications will keep you up to date on pertinent information within your municipality. Please visit the following link to sign up: <http://www.sylvansummervillages.ca/jarvis-bay.html>

Best Regards,

Mayor Julie Maplethorpe

Summer Village of Jarvis Bay